

	Montana Mental Health Nursing Care Center Policy Manual	Policy Number	526
		Original Date	03/05/1996
	Department: Nursing	Revised Date	07/10/2014
	Quality Assurance		

POLICY:

A Quality Assessment and Assurance Committee will identify and address quality issues and implement corrective action plans as necessary.

MEMBERSHIP:

A core committee membership will consist of the Director of Nursing, Medical Director, Superintendent, Nursing Supervisor, Pharmacist, and Infection Control Nurse to meet quarterly. The ad hoc committee will consist of Support Services Director, Maintenance Supervisor, Dietary Supervisor, Nursing Supervisors, Housekeeping Supervisor, Laundry Supervisor, Psychology Specialist, Medical Records Administrator, Social Worker and Psychiatrist.

PROCEDURE:

- 1 Pharmacy, Infections, Accidents/Incidents and Restraints will be reviewed quarterly and findings presented to the QA committee.
2. Annual reviews will be done on topics per membership analysis.
3. All reports need to be submitted in written format titled "Report for Quality Assurance Committee"
4. Any problems identified will have a corrective plan of action to be taken to the appropriate department. The department manager will be responsible for informing staff of improvements needed and documentation, such as in the minutes of staff meetings.
5. Any problems noted by staff may be recommended to the Director of Nursing for an assessment and review by the QA committee with recommendations for improvement.
6. Continuous Quality Improvement will be done in the nursing department. The supervisors will complete observations on all direct care staff .

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