

RSA-704 Part I for IL program for Montana - H169A130039 FY2013

Subpart I - Administrative Data

Section A - Sources and Amounts of Funds and Resources

Indicate amount received by the DSU as per each funding source. Enter 0 for none.

Item 1 - All Federal Funds Received

(A) Title VII, Ch. 1, Part B	295,459
(B) Title VII, Ch. 1, Part C - For 723 states Only	0
(C) Title VII, Ch. 2	0
(D) Other Federal Funds	46,322

Item 2 - Other Government Funds

(E) State Government Funds	584,184
(F) Local Government Funds	0

Item 3 - Private Resources

(G) Fees for Service (program income, etc.)	0
(H) Other resources	0

Item 4 - Total Income

Total income = (A)+(B)+(C)+(D)+(E)+(F)+(G)+(H)	925,965
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Item 5 - Pass-Through Funds

Amount of other funds received as pass through funds to consumers (include funds, received on behalf of consumers, that are subsequently passed on to consumers, e.g., personal assistance services, representative payee funds, Medicaid funds, etc.)	728,729
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Item 6 - Net Operating Resources

[Total Income (Section 4) minus Pass-Through Funds amount (Section 5) = Net Operating Resources	197,236
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Section B - Distribution of Title VII, Chapter 1, Part B Funds

What Activities were Conducted with Part B Funds?	Expenditures of Part B Funds by DSU Staff	Expenditures for Services Rendered by Grant or Contract
(1) Provided resources to the SILC to carry out its functions	88	0
(2) Provided IL services to individuals with significant disabilities	0	0
(3) Demonstrated ways to expand and improve IL services	0	0
(4) Supported the general operation of CILs that are in compliance with the standards and assurances set forth in subsections (b) and (c) of section 725 of the Act	0	190,240
(5) Supported activities to increase capacity to develop approaches or systems for providing IL services	0	0
(6) Conducted studies and analyses, gathered information, developed model policies, and presented findings in order to enhance IL services	0	0

(7) Provided training regarding the IL philosophy	0	0
(8) Provided outreach to unserved or underserved populations, including minority groups and urban and rural populations	0	0

Section C - Grants or Contracts Used to Distribute Title VII, Chapter 1, Part B Funds

Name of Grantee or Contractor	Use of Funds (based on the activities listed in Support 1, Section B)	Amount of Part B Funds	Amount of Non-Part B Funds	Consumer Eligibility Determined By DSU or Provider	CSRs Kept With DSU or Provider
Living Independently for Today and Tomorrow	Provided IL services to people with significant disabilities	74,431	213,377	Provider	Provider
Montana Independent Living Project	Provided IL services to people with significant disabilities	20,689	100,624	Provider	Provider
North Central Independent Living Services	Provided IL services to people with significant disabilities	74,431	208,305	Provider	Provider

Summit Independent Living Center Inc.	Provided IL services to people with significant disabilities	20,689	20,032	Provider	Provider
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Section D - Grants or Contracts for Purposes Other than Providing IL Services or For the General Operation of Centers

Describe the objectives, activities and results for each Part B grant or contract awarded for purposes other than IL services or the general operation of centers.

All contracts are for IL services.

Section E - Monitoring Title VII, Chapter 1, Part B Funds

Provide a summary of the program or fiscal review, evaluation and monitoring conducted by the state of any of the grantees/contractors receiving Part B funds during the reporting year.

During 2013 fiscal year, the DSU conducted two site reviews of Centers for Independent Living. Center staff, board members, peers, consumers, and the center director were interviewed. No major problems were noted. Results of the review are shared with centers. In addition, the Department of Public Health and Human Services conducted an agreed upon procedures audit for another center, and again no major problems were discovered. These financial reviews are conducted once every four years for each center on a rotating basis. At the end of the year, the DSU and SILC conducted a satisfaction survey of CIL consumers. 84% of the respondents stated that the IL services they received adequately met their needs, and 89% said they would recommend the center to a friend or family member with a disability. Only 4% of the respondents said they were not satisfied with the services they received. 69% of the respondents stated that they had met their IL goals. The top four issues that respondents believe are most important for the state IL network to work on are: expand IL services and options; improve Medicare options for persons with disabilities; improve benefits and supports of personal care workers and improve transportation options. Each quarter the centers report on how many people they serve and on what activities they conducted during the quarter. They also submit copies of their board of director meeting minutes. The independent living program manager reviews this information to make sure that contract goals are being met. Each of the center directors provides an update at SILC meetings regarding what activities are occurring at their centers. This creates an opportunity for discussion of independent living activities among centers, SILC members, and DSU staff.

Section F - Administrative Support Services and Staffing

Item 1 - Administrative Support Services

Describe any administrative support services, including staffing, provided by the DSU to the Part B Program.

The DSU provides the SILC with administrative support by mailing the yearly consumer satisfaction surveys, compiling and analyzing the data, and reporting the survey outcomes. The DSU administrative support staff also assists with preparation for SILC meetings and distribution of meeting materials in accessible formats to all members and guests. The DSU program manager provides support to the SILC through a number of activities such as coordinating and staffing all SILC meetings and committee teleconferences, drafting correspondence and reports, and assessment activities related to SPIL goals. The program manager assists with carrying out projects approved by the SILC.

Item 2 - Staffing

Enter requested staff information for the DSU and service providers listed in Section C, above (excluding Part C funded CILs)

Type of Staff	Total Number of FTEs	FTEs filled by Individuals with Disabilities
Decision Making	1.00	1.00
Other Staff	0.60	0.00

Section G - For Section 723 States ONLY

Item 1 - Distribution of Part C Funds to Centers

Name of CIL	Amount of Part C Funding Received	Cost of Living Increase?	Excess Funds After Cost of Living Increase?	New Center?	Onsite Compliance Review of Center?
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Item 2 - Administrative Support Services

Describe the administrative support services used by the DSU to administer the Part C program.

Montana is not a 723 state and therefore none of the items in Section G apply to Montana

Item 3 - Monitoring and Onsite Compliance Reviews

Provide a summary of the monitoring activities involving Part C centers conducted by the state during the current reporting year, including the onsite reviews of at least 15% of centers receiving Part C funds under section 723. The summary should include, at least, the following:

- centers' level of compliance with the standards and assurances in Section 725 of the Act;
- any adverse actions taken against centers;
- any corrective action plans entered into with centers; and
- exemplary, replicable or model practices for centers.

Montana is not a 723 state and therefore none of the items in Section G apply to Montana.

Item 4 - Updates or Issues

Provide any updates to the administration of the Part C program by the DSU, if any, including any significant changes in the amount of earmarked funds or any changes in the order of priorities in the distribution of Part C funds. Provide a description of any issues of concern addressed by the DSU in its administration of the Part C program.

Montana is not a 723 state and therefore none of the items in Section G apply to Montana.

Subpart II - Number and Types of Individuals With Significant Disabilities Receiving Services

Section A - Number of Consumers Served During the Reporting Year

(1) Enter the number of active CSRs carried over from September 30 of the preceding reporting year	0
(2) Enter the number of CSRs started since October 1 of the reporting year	0
(3) Add lines (1) and (2) to get the <i>total number of consumers served</i>	0

Section B - Number of CSRs Closed by September 30 of the Reporting Year

(1) Moved	0
(2) Withdrawn	0
(3) Died	0
(4) Completed all goals set	0
(5) Other	0
(6) Add lines (1) + (2) + (3) + (4) +(5) to get <i>total CSRs closed</i>	0

Section C - Number of CSRs Active on September 30 of the Reporting Year

Indicate the number of CSRs active on September 30th of the reporting year.

Section A(3) [minus] Section (B)(6) = Section C	0
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Section D - IL Plans and Waivers

Indicate the number of consumers in each category below.

(1) Number of consumers who signed a waiver	0
(2) Number of consumers with whom an ILP was developed	0

Section E - Age

Indicate the number of consumers in each category below.

(1) Under 5 years old	0
(2) Ages 5 – 19	0
(3) Ages 20 - 24	0
(4) Ages 25 - 59	0
(5) Age 60 and Older	0
(6) Age unavailable	0

Section F - Sex

Indicate the number of consumers in each category below.

(1) Number of Females served	0
(2) Number of Males served	0

Section G - Race and Ethnicity

Indicate the number of consumers served in each category below. Each consumer may be counted under ONLY ONE of the following categories in the 704 Report, even if the consumer reported more than one race and/or Hispanic/Latino ethnicity).

(1) American Indian or Alaska Native	0
(2) Asian	0
(3) Black or African American	0
(4) Native Hawaiian or Other Pacific Islander	0
(5) White	0
(6) Hispanic/Latino of any race or Hispanic/Latino only	0
(7) Two or more races	0
(8) Race and ethnicity unknown	0

Section H - Disability

Indicate the number of consumers in each category below.

(1) Cognitive	0
(2) Mental/Emotional	0
(3) Physical	0
(4) Hearing	0
(5) Vision	0
(6) Multiple Disabilities	0
(7) Other	0

Subpart III - Individual Services and Achievements Funded through Title VII, Chapter 1, Part B Funds

Section A - Individual Services and Achievements

For the reporting year, indicate in the chart below how many consumers requested and received each of the following IL services. Include all consumers who were provided services during the reporting year through Part B funds, either directly by DSU staff or via grants or contracts with other providers. Do *not* include consumers who were served by any centers that received Part C funds during the reporting year.

Services	Consumers Requesting Services	Consumers Receiving Services
(A) Advocacy/Legal Services	0	0
(B) Assistive Technology	0	0
(C) Children's Services	0	0
(D) Communication Services	0	0
(E) Counseling and Related Services	0	0

(F) Family Services	0	0
(G) Housing, Home Modifications, and Shelter Services	0	0
(H) IL Skills Training and Life Skills Training	0	0
(I) Information and Referral Services	0	0
(J) Mental Restoration Services	0	0
(K) Mobility Training	0	0
(L) Peer Counseling Services	0	0
(M) Personal Assistance Services	0	0
(N) Physical Restoration Services	0	0
(O) Preventive Services	0	0

(P) Prostheses, Orthotics, and Other Appliances	0	0
(Q) Recreational Services	0	0
(R) Rehabilitation Technology Services	0	0
(S) Therapeutic Treatment	0	0
(T) Transportation Services	0	0
(U) Youth/Transition Services	0	0
(V) Vocational Services	0	0
(W) Other Services	0	0

Section B - Increased Independence

Item 1 - Goals Related to Increased Independence in a Significant Life Area

Indicate the number of consumers who set goals related to the following significant life areas, the number whose goals are still in progress, and the number who achieved their goals as a result of the provision of IL services.

Significant Life Area	Goals Set	Goals Achieved	In Progress
(A) Self-Advocacy/Self-Empowerment	0	0	0
(B) Communication	0	0	0
(C) Mobility/Transportation	0	0	0
(D) Community-Based Living	0	0	0
(E) Educational	0	0	0
(F) Vocational	0	0	0

(G) Self-care	0	0	0
(H) Information Access/Technology	0	0	0
(I) Personal Resource Management	0	0	0
(J) Relocation from a Nursing Home or Institution to Community-Based Living	0	0	0
(K) Community/Social Participation	0	0	0
(L) Other	0	0	0

Item 2 - Improved Access To Transportation, Health Care and Assistive Technology

(A) Table

Area	Number of Consumers Requiring Access	Number of Consumers Achieving Access	Number of Consumers Whose Access is in Progress

(A) Transportation	0	0	0
(B) Health Care Services	0	0	0
(C) Assistive Technology	0	0	0

Note: For most IL services, a consumers access to previously unavailable transportation, health care and assistive technology is documented through his or her CSR. In some instances, consumers may achieve an outcome solely through information and referral (I&R) services. To document these instances as successful outcomes, providers are not required to create CSRs for these consumers but must be able to document that follow-up contacts with these consumers showed access to previously unavailable transportation, health care and assistive technology.

(B) I&R Information

To inform RSA how many service providers engage in I&R follow-up contacts regarding access to transportation, health care services or assistive technology, please indicate the following:

Follow-up contacts with I&R recipients

The service provider **did not** engage in follow-up contacts with I&R recipients to document access gained to previously unavailable transportation, health care or assistive technology.

Section C - Additional Information Concerning Individual Services or Achievements

Please provide any additional description or explanation concerning individual services or achievements reported in subpart III, including outstanding success stories and/or major obstacles encountered.

Because Part B funds are contracted to Centers to provide consumer services and all the Centers receive Part B funds, the Centers report the consumers served and services provided in their respective Part II reports.

Subpart IV - Community Activities and Coordination

Section A - Community Activities

Item 1 - Community Activities Table

In the table below, summarize the community activities involving the DSU, SILC and CILs in the Statewide Network of Centers (excluding Part C fund recipients) during the reporting year. For each activity, identify the primary disability issue(s) addressed as well as the type of activity conducted. Indicate the entity(ies) primarily involved and the time spent. Describe the primary objective(s) and outcome(s) for each activity. Add more rows as necessary.

Issue Area	Activity Type	Primary Entity	Hours Spent	Objectives	Outcome(s)
Transportation	Community/Systems Advocacy	CIL	207	Summit conducted at least 8 advocacy, technical assistance, and/or, education activities to improve transportation services and pedestrian travel in western Montana communities.	The public and transportation providers are aware of accessible transportation and safety
Housing	Community/Systems Advocacy	SILC,CIL	50	To increase awareness of visitability, building codes and curb cuts.	The public is aware of accessibility features to increase accessible and affordable housing.
Other	Community Ed. and Public Info.	SILC,CIL	170	To increase the knowledge of various disability issues for the SILC	SILC and CIL reps are trained on IL and disability issues.

				and CIL	
Other	Community/Systems Advocacy	CIL	20	To increase self-awareness and peer mentors through offering Living Well with Disabilities classes	Community members are more active as peer mentors
Other	Outreach Efforts	DSU,SIL,CIL	22	To evaluate VR/IL service systems though public hearings targeted for the IL community	Stakeholders' public comments evaluate VR/IL services delivery systems and assist develop state strategic plans in the future
Other	Collaboration/Networking	SILC,CIL	150	To increase the collaborative efforts with tribal VR and other tribal programs	Tribal VR and other tribal programs collaborate and are served by the CILs
Other	Collaboration/Networking	SILC, CIL	12	To increase the services of CILs among other rehab professionals	Service providers use CILs as a resource
Other	Collaboration/Networking	SILC, CIL	30	To increase the knowledge of IL services through a SILC member	The Montana Tribal VR Programs are aware of IL services

Housing	Community/Systems Advocacy	SILC, CIL	48	To increase awareness of the visitability, building codes, and curb cuts	Community members are aware of accessibility options for increased affordable accessible housing
Housing	Collaboration/Networking	SILC, CILs, DSU	40	To collaborate with various state organizations to implement the Money Follows the Person Grant	People living in various facilities will be able to live in their own communities
Housing	Community/Systems Advocacy	SILC	20	To increase the knowledge of accessible housing by housing programs located on reservations	Housing program staff are knowledgeable about accessible housing
Other	Community Ed. and Public Info.	SILC, CIL	110	To increase the knowledge of various disability issues for the SILC and CIL	SILC and CIL reps are continuously trained on disability issues
Other	Collaboration/Networking	CIL	160	To increase the collaborative efforts with urban Indian centers and other urban Indian programs	urban Indian centers and other urban Indian programs are served and collaborate with CILs

Other	Outreach Efforts	CIL, SILC	20	LIFTT staff provides outreach with collaborative efforts of the Northern Cheyenne VR project directors	Consumers on the Northern Cheyenne Reservation use IL services
Other	Community/Systems Advocacy	DSU, SILC, CILs	60	To increase the knowledge of transition services for youth with disabilities through PSA, website and regional meetings	The MYTransitions program will increase the options of youth with disabilities
Housing	Collaboration/Networking	SILC, CIL	40	To promote collaboration with housing representatives and be an information/referral source to others	Community members aware of accessible housing sources
Other	Community Ed. and Public Info.	SILC, DSU, CIL	40	To increase the cultural awareness about American Indians with disabilities	Disability representatives are knowledgeable about issues of American Indians with disabilities
Other	Outreach Efforts	SILC, DSU, CIL	70	To improve culturally appropriate outreach efforts of IL providers	IL providers/representatives and American Indians in Montana have an improved relationship

					for IL outcomes
Other	Collaboration/Networking	SILC, DSU, CIL	40	To prioritize IL needs of American Indians with disabilities	Montana American Indians with disabilities can live in their own communities
Other	Community/Systems Advocacy	SILC, DSU, CIL	70	To increase IL opportunities across the state	Increased accessible communities in Montana
Other	Community Ed. and Public Info.	SILC, DSU, CIL	180	Presentations at statewide gatherings on multiple issues related to the disability community	Community members identify and are aware of disability issues. Task Forces continue to address disability issues.
Other	Outreach Efforts	CIL	60	To recruit peers at MILP social activities	Some of MILP consumers are available as peers
Transportation	Community/Systems Advocacy	CIL	45	To promote regulations for complete, accessible pathways of travel to be installed in new Helena subdivisions developments	City resolution passed for all new developments to have complete streets including streets, gutters and accessible routes

Other	Outreach Efforts	CIL	200	To increase knowledge of transition services for youth with disabilities to prepare for employment	Youth with disabilities have job seeking skills
Health care	Technical Assistance	CIL	60	To conduct accessibility audits of rural health clinics	Rural health clinic providers are knowledgeable of accessibility requirements for facility
Housing	Community/Systems Advocacy	CIL,SILC	140	To increase the knowledge of accessible and affordable requirements of landlords and property managers	Landlords and property managers increase availability of accessible and affordable housing
Other	Community/Systems Advocacy	CIL,SILC	150	To prioritize the issues of the IL community in the areas of housing, self-determination, transportation, youth and employment, public relations and marketing	People with disabilities can live, work, recreate and socialize in their own communities
Other	Outreach Efforts	CIL	100	To mentor and promote services to people who are	People who are blind or have low vision will

				blind or have low vision	have their needs met
Other	Collaboration/Networking	CIL	40	MILP staff is trying to collaborate with the Gallatin County ADA coordinator to develop an ADA committee	Communities in Gallatin County are more accessible for community members
Housing	Technical Assistance	CIL	317	Conduct advocacy to increase the availability of accessible, affordable housing at least 6 times by 9/30/2013.	The public is aware of accessible and affordable housing
Other	Community/Systems Advocacy	CIL	1,005	Maintain and/or improve vital state services for people with disabilities to legislative advocacy	People with disabilities can access improved state services
Other	Community/Systems Advocacy	CIL	299	Increase access for Montanans with disabilities to a full range of Medicaid services, particularly community based long-term supports and services.	A full range of Medicaid services are available to Montanans with disabilities

Other	Outreach Efforts	CIL	210	Conduct outreach to increase the number of consumers served who are Native American, veterans or unemployed.	Specific populations are better served
Other	Outreach Efforts	CIL	1,229	Provide outreach and services to at least 175 youth with disabilities through two youth groups, IEP advocacy/ed., social activities or other youth self-advocacy and leadership development activities	Provided training, resources and/or information to over 180 youth with disabilities in the public school system in western Montana.
Other	Community Ed. and Public Info.	CIL	241	Conduct at least 45 public education and community awareness activities by 9/30/13 to promote IL services and increase community awareness and sensitivity to disability issues and concerns	Summit provided information and education to 620 people in 127 different organizations
Other	Technical Assistance	CIL	124	Improve the accessibility of at least 6 businesses,	Summit conducted 6 accessibility

				outdoor recreation sites, health facilities, city streets and sidewalks, housing units or other facilities that are not fully accessible	consultations.
Other	Community/Systems Advocacy	CIL	279	Organize and train a grassroots network of people with disabilities and staff at other Montana organizations to help educate local, state and national administrative officials and legislators	Substantial progress on a number of systems change initiatives
Other	Community Ed. and Public Info.	CIL	448	Foster self-advocacy skills and increase community participation for a minimum of 45 individuals with developmental disabilities	Provided advisor support for 45 people with developmental disability in 3 People First chapters in western Montana
Other	Outreach Efforts	CIL	624	Hold at least 10 social activities to increase community participation for people with disabilities, expand informal peer	Summit held 18 social activities in which over 350 people participated

				support opportunities, and build a stronger sense of community for consumers	
Transportation	Community/Systems Advocacy	CIL	104	To maintain and expand transportation related choices and options	Participated in local TACs, and Intergovernmental Transit Committees to advocate for accessible options. Two counties were able to establish a volunteer "ride-share" program.
Health care	Community Ed. and Public Info.	CIL	161	To promote accessible healthcare services.	Participated in various health promotion activities such as health fairs, conferences and expos and public presentations
Other	Community/Systems Advocacy	CIL	200	To provide consumer input to local, state and federal government policymakers	Provided advocacy services addressing city ordinances, various public accommodation and accessibility issues, youth transition services individual safety, parking and transportation.
Other	Community/Systems Advocacy	CIL	42	To provide consumer input to local, state and	Hosted a site for consumer input for SPIL and VR state planning

				federal government policymakers	and provided input during the legislative session
Other	Community Ed. and Public Info.	CIL	262	To foster self-advocacy skills and increase community participation for individuals with disabilities	MILP staff in each office facilitated quarterly Living Well/Working Well with disability courses. Staff also hosted numerous peer events and youth activities to encourage community participation
Housing	Outreach Efforts	CIL	118	To offer information on suitable, accessible housing options. To provide education and awareness to community partners regarding "visitability" housing options	Provided 67 individuals with assistance in applying for subsidized, HUD funded or Section 8 housing options. Presented at 2 different conferences, numerous expos and public meetings
Other	Community/Systems Advocacy	CIL	133	To ensure compliance with ADA requirements, promote accessible community.	Serve as consultant for three county advisory committees, serve as educator for the several accessible recreation projects, rural health clinics and participated in a Livable Community study.

Other	Community Ed. and Public Info.	CIL	516	Promote self-determination and provide information of IL services	Participated in local monthly provider meetings in each area served to build collaborative efforts to ensure all providers are aware of consumer options.
Assistive technology	Collaboration/Networking	CIL	60	Provide access to monies for the purchase of assistive technology	Develop monies for the consumer in the purchase of assistive technology through the Brondum Fdn & Friends of Man Grants & Neighbors in Need Program
Health care	Outreach Efforts	CIL	96	Provide Living Well with Disability Workshop	After taking the eight week classes, consumers report fewer health complaints, increased physical activity, new jobs and social activities with new educational and transportation solutions
Other	Community/Systems Advocacy	CIL	352	Provide access for participants in the statewide IL task forces for staff, board, consumers and peers	The 2013 MT State Legislative session authorized expenditures for Money Follows the Person, Community First Choice Option and money for a housing bridge program

Housing	Community Ed. and Public Info.	CIL	100	Provide education and assistance to consumers and general public in need for accessible housing stock	Provided packets of educational material to the general public on visitability and universal designs for home construction.
Transportation	Community Ed. and Public Info.	CIL	92	Maintain a statewide IL Transportation Task Force composed of CIL staff and consumers and peers in order to try and increase coordination and resources for both transportation options and TACs	The Transportation Task Force has partnered with DPHHS, MDT, MTA and Commerce to try and insure that Montana has livable and transportation friendly communities.
Other	Collaboration/Networking	CIL	75	To develop transition resource tools	Developed two new resources for school personnel to use with students with disabilities and their parents in transition planning. The brochures and booklets were distributed to 33 high schools
Other	Community Ed. and Public Info.	CIL	98	Montana Youth Transition Conference	The yearly conference provides education and resource materials for youth with disabilities, parents and educators in how to develop successful transitions from school to

					community
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Item 2 - Description of Community Activities

For the community activities mentioned above, provide any additional details such as the role of the DSU, SILC, CIL, and/or consumers, names of any partner organizations and further descriptions of the specific activities, services and benefits.

The SILC members, CIL Legislative/Advocacy Committee members and IL task force members met twice a month throughout the term of current SPIL and will meet the same amount of time during the new three year SPIL to collaborate on assessing the progress of legislative and systems change priorities and assisting with any changes to existing priorities. The IL task force members provided webinars throughout the summer to inform the IL community of the progress towards achieving their priorities. Community members were encouraged to provide their input regarding new priorities. The CILs’ staff, peers, board of directors and SILC members participated in an IL symposium to establish new priorities during September 2013. The DSU program manager, VR staff and SILC members were involved with developing and facilitating a public hearing to receive input on ideas and strategies to improve IL services. The CIL directors, some staff, consumers and the general public gave input regarding IL issues. A SILC member, the DSU representatives and CIL staff collaborated to coordinate activities for the Montana Youth Leadership Forum. This is one week training for youth with disabilities to increase leadership skills and knowledge to assist in the transition process. The CIL staff facilitated other leadership and advocacy skills through training sessions including, "Living Well with a Disability". This training focuses on communication, goal setting, problem solving, healthy living practices (nutrition, physical activity and stress management) advocacy skills training and pathway planning. The outcome of this training is lifetime benefits in self-confidence, advocacy and community interaction. The SILC members and CIL staff advocate for equal accessibility in all avenues of community living, including transportation, healthcare, housing, employment, assistive technology, recreation, outdoor experiences, and transitions for youth with disabilities. Strategies to advocate for equal accessibility involved education of consumers, the general public, services providers, and others. Several CIL staff conducted accessibility surveys of public and private entities. Testimonies of consumers and CIL staff increase the awareness of disability issues on local, state and national levels. The SILC and CILs are members of local, regional, state and national IL or disability organizations such as APRIL, NCIL, CANAR, the State Rehabilitation Council and local transportation advisory councils. Some members attend the above mentioned organizations’ conferences and workshops. The CILs held a symposium on September 17-18, 2013 to define its legislative and systems change priorities through a facilitated strategic planning process. During this process the CILs and existing IL task forces members decided to complete their legislative and systems change priorities for the next two years through redefining some of the IL task forces. The current task forces are: Self-Determination, Transportation, Community Living (Housing), Public Relations, Youth and Employment and Native American. The current committees are: Legislative Advocacy, Funding, and Government and Community Leadership. The current workgroup is Technology and

Education. The current task forces will work with other organizations to expand IL options for people with disabilities.

Section B - Working Relationships Among Various Entities

Describe DSU and SILC activities to maximize the cooperation, coordination, and working relationships among the independent living program, the SILC, and CILs; and the DSU, other state agencies represented on the SILC, other councils that address the needs of specific disability populations and issues, and other public and private entities. Describe the expected or actual outcomes of these activities.

During this year the SILC, CILs and DSU collaborated to develop the new SPIL which will increase the cooperation and working relationships among the IL programs, other state agencies, other councils and other public and private entities. The systems change will partner the allied groups, Montana DPHHS and Disability Employment and Transitions Division to improve compliance with Olmstead decision by assisting in the implementation of the Money Follows the Person (MFP) and Community First Choice Option (CFCO). The CILs will continue to collaborate with local, tribal and state organizations on issues that are identified by consumers. All four Montana CILs will collaborate with Home and Community Based Services (HCBS) waiver teams, Area Agency on Aging teams, and other identified MFP partners to transition people from institutions into the community. All four Montana CILs and SILC will advocate for new funding sources to increase available and accessible transportation options for local and tribal transportation providers. The SILC and the Montana CILs will work with stakeholders, partners, families, consumers and sheltered workshop participants to develop dialogue focusing on the goal to move away from the sheltered workshop models of employment. A SILC representative through their work on the Native American Task Force and Youth with a Disability Task Force will provide guidance on underserved populations to enhance outreach and services to tribal communities and youth with disabilities. The CILs will promote employment of people with disabilities through collaboration with other employment resources. The SILC will work with State departments to provide job shadowing opportunities during disability mentoring day. The SILC will reach out to State agencies and division administrators and their staff through education, advocacy and training on current and emerging topics that affect people with disabilities. SILC members are involved with local, tribal, state and/or national disability issues or activities each year to help educate and inform the public, IL consumers, future IL consumers, policy makers and legislators about needs and issues facing people with disabilities living, working and recreating in Montana. Some SILC members work together with the DSU and the four CILs to educate the public; interact with human services agencies; city, county and state offices and tribal programs concerning the SILC and IL services statewide.

Subpart V - Statewide Independent Living Council (SILC)

Section A - Composition and Appointment

Item 1 - Current SILC Composition

In the chart below, provide the requested information for each SILC member. The category in which the member was appointed can be described, for example, as ex-officio state agency representative, other state agency representative, center representative, person with a disability not employed by a center or state agency, section 121 funded project director, parent of person with a disability, community advocate, other service provider, etc. Include current vacancies, along with the corresponding appointment category for each. Add more rows as necessary.

Name of SILC member	Employed by CIL, State Agency or Neither	Appointment Category	Voting or Non-Voting	Term Start Date	Term End Date
Troy Spang	Neither	121 Representative	Voting	04/06/2011	12/01/2013
Bob Maffit	Center	Person with a disability	Voting	12/01/2010	12/11/2012
Tom Osborn	Center	CIL Director and a parent of a child with a disability	Voting	06/01/2012	12/01/2013
Donell Neiss	Neither	Person with a disability	Voting	12/01/2008	12/01/2013

Chris Cragwick	Neither	Person with a disability	Voting	12/01/2007	12/01/2013
Jim Brown	Neither	Person with a disability	Voting	05/03/2010	12/01/2013
June Hermanson	Center	Person with a disability	Voting	05/03/2010	12/01/2015
Amanda Haley	Neither	Person with a disability	Voting	12/13/2012	12/01/2013
Mary Olson	Neither	Person with a disability	Voting	09/26/2013	12/01/2014
Melissa Kase	Neither	Person with a disability	Voting	12/01/2012	12/01/2015
Robert Bushing	Neither	Person with a disability	Voting	12/01/2009	12/01/2012
Peggy Williams	State agency	DSU Representative	Non-voting	12/01/2009	12/01/2012

Dick Trerise	State agency	Employed by a state agency	Non-voting	02/21/2012	12/01/2013
Monica Garrahan	Neither	Person with a disability	Voting	02/21/2012	09/26/2012
Michelle Williamson	Center	Person with a disability	Voting	06/15/2012	12/01/2015
Courtney Damron	Neither	Person with a disability	Voting	12/13/2012	12/01/2015
Astghik Iknatian	State agency	DSU Representative	Non-voting	08/09/2013	12/01/2015

Item 2 - SILC Composition Requirements

Please provide the information requested in the chart below. Include any current vacancies in a particular appointment category.

(A) How many members are on the SILC?	17
(B) How many members of the SILC are individuals with disabilities not employed by a state agency or a center for independent living?	9

(C) How many members of the SILC are voting members?	14
(D) How many of the voting members of the SILC are individuals with disabilities not employed by a state agency or a center for independent living?	9

Section B - SILC Membership Qualifications

Item 1 - Statewide Representation

Describe how the SILC is composed of members who provide statewide representation.

SILC members live in seven diverse communities which fall in all four CIL service areas in the state. The geographic representation of the members varies from five cities to two rural areas. Three members represent Native American groups; two are American Indians and one is American Indian, Native Hawaiian/Sonoma. Two members live on American Indian reservations.

Item 2 - Broad Range of Individuals with Disabilities from Diverse Backgrounds

Describe how the SILC members represent a broad range of individuals with disabilities from diverse backgrounds.

SILC members represent a broad range of disabilities including: seven with a physical disability; four with a sensory disability; two with a cognitive disability and one member has a mental illness. Members are employed or on the board of directors of three CILs, a tribal VR director, youth with a disability leadership program director, DSU representative, a representative of the state education agency, a substitute teacher, an architect, marketing consultant, and three college students.

Item 3 - Knowledgeable about IL

Describe how SILC members are knowledgeable about centers for independent living and independent living services.

Most members have a disability and are knowledgeable about CILs and independent living (IL) services due to their disabilities. Members are knowledgeable about Centers for Independent Living (CIL) because some are current or past board members, employees, or consumers. All members are encouraged to visit their local CIL. Also, members are given an orientation to independent living when they join the SILC and are given training opportunities about independent living through various avenues including the DSU IL program manager. Some members attend local, state and national workshops or conferences such as APRIL and NCIL. During the SILC meetings, the CIL directors give an update on services including outreach activities to underserved populations such as American Indians. This year, the IL task forces hosted webinars throughout the summer to inform the audience about their priorities and activities. The SILC members were invited to attend the webinars in person or on their computers. The CILs hosted an IL Symposium which SILC members were invited to attend to learn more about the IL activities and the future priorities for the IL task forces.

Section C - SILC Staffing and Support

Item 1 - SILC Staff

Please provide the name and contact information for the SILC executive director. Indicate the number and titles of any other SILC staff, if applicable. Also indicate whether any SILC staff is also a state agency employee.

The Montana SILC does not have an executive director. The DSU provides a program manager who carries out most day-to-day activities of the SILC. The SILC Chair and Executive Committee make decisions and provide guidance to the program manager between meetings. At the regular meetings of the SILC, the full SILC make major decisions and provides primary guidance on operation of the SILC. The program manager is: Julie Clay, IL Program Manager, Disability Employment and Transitions Division, DPHHS, 111 N. Last Chance Gulch, Suite 4C, Box 4210, Helena, MT 59604. 406-444-4175. jclay@mt.gov

Julie Clay, IL Program Manager was on medical leave for two and one-half months. In her absence, Peggy Williams, Chief, Program Support Bureau, completed the IL program manager's duties.

Item 2 - SILC Support

Describe the administrative support services provided by the DSU, if any.

The DSU has a program manager who is assigned to perform staff responsibilities for the SILC in addition to some monitoring functions of the DSU. Various other DSU staff contribute part of their time to administrative support activities for the SILC, participations in SILC activities and assisting with other activities the SILC may request. The program manager and other DSU staff are responsible for providing the following support activities to the SILC: The DSU program manager is to assist the SILC in implementation of the SPIL. The DSU staff assists in arranging for SILC meetings, including committee meetings and providing the minutes of the meetings. The DSU program manager assists with drafting correspondence and other documents. However because the documents represent the SILC they are reviewed, approved and signed by the chair of the SILC. With SILC input, DSU staff draft and complete contracts related to the SILS program. In addition, the DSU monitors contract compliance, which includes site visits related to program visits and arranging for AUP reviews for financial compliance. With SILC input, DSU staff develops SILC materials for use in activities such as orientation of new members and DSU staff development of marketing strategies to promote the SILC and SILC activities.

Section D - SILC Duties

Item 1 - SILC Duties

Provide a summary of SILC activities conducted during the reporting year related to the SILC's duties listed below.

(A) State Plan Development

Describe any activities related to the joint development of the state plan. Include any activities in preparation for developing the state plan, such as needs assessments, evaluations of consumer satisfaction, hearings and forums.

Throughout the year the SILC and the SILC SPIL Evaluation Committee collaborated with the CILs and other organizations to obtain information regarding the needs of people with disabilities living in Montana and IL issues. The SPIL Evaluation Committee members met on a regular basis to develop the goals and objectives of the new SPIL. The SILC and CIL directors were consulted throughout the process to obtain input and recommendations regarding collaboration with other organizations, outreach efforts to specific populations, strategies to include underserved populations and specific disability issues, education and training of specific private and public organizations, etc. Several drafts of the SPIL were developed for the review of the SILC, CILs and DSU. The final copy was reviewed by the SILC and approved. The SPIL was submitted to RSA. The SILC and SPIL Evaluation Committee use the findings and comments of several activities to develop the SPIL. Some of these activities are described below.

Starting in March 22, 2013 and throughout the rest of the year, public hearings were held on Indian Reservations in collaboration with Vocational Rehabilitation to gain public input on the state plan. In October 2013 the DSU facilitated the IL Customer Satisfaction Survey and Statewide IL Needs Assessment which was for all of Montana's CILs. The Consumer Satisfaction Survey is conducted on a yearly basis and the analysis of the survey is reviewed by the full SILC. The 2013 satisfaction survey results were presented in the Subpart I, Section E of this document.

(B) Monitor, Review and Evaluate the Implementation of the State Plan

Describe any activities related to the monitoring, review and evaluation of the implementation of the state plan.

The SPIL Evaluation Committee has and will develop recommendations for the current and future SPIL including monitoring and evaluating the progress of the SPIL objectives. They are invited to participate in skill development training through ILRU courses and SILC Congress training webinars. These training opportunities are forwarded to the committee members by the IL program manager.

(C) Coordination With Other Disability Councils

Describe the SILC's coordination of activities with the State Rehabilitation Council (SRC) established under section 105, if the state has such a Council, or the commission described in section 101(a)(21)(A), if the state has such a commission, and councils that address the needs of specific disability populations and issues under other Federal law. Please state whether the SILC has at least one representative serving as a member of the SRC and whether the SILC has any members serving on other councils, boards or commissions in the state.

During the period of October 1, 2012 to December 11, 2012, the vice-Chair of the SILC was the liaison member of the State Rehabilitation Council (SRC). The current CIL directors' representative on the SILC is the liaison member of the (SRC) and attends the SRC meetings on a regular basis. A report on the SRC activities is provided at SILC meetings and SILC activities are reported at the SRC meetings. The SILC has members on the Transportation Advisory Committee, the Montana Association of Rehabilitation, the Montana Association of the Blind, the Youth Task Force, the Housing Task Force, the Self-Determination Task Force, the Native American Task Force, the Legislative Advocacy Committee, CANAR, NCIL and APRIL. Each of these representatives report on the other councils that they are involved with when there is appropriate information to share.

The SILC and the SRC held a joint meeting to describe the purpose and activities of each council. The councils discussed issues that both councils could collaborate with in the future. Other topics shared were a demonstration of the Video Remote Interpreting, national disability legislation and activities, update of Montana's Order of Selection and transition services for youth with disabilities living in the state.

(D) Public Meeting Requirements

Describe how the SILC has ensured that all regularly scheduled meetings and other public hearings and forums hosted by the SILC are open to the public and sufficient advance notice is provided.

Prior to SILC meetings and other public SILC events, a notice is sent to the staff of the Department of Public Health and Human Services and it is posted on the state calendar. A period for public comments is scheduled during SILC meetings. Also, this information along with an agenda is posted on the SILC website. Upon the approval of the SILC meeting minutes, they are posted on the SILC website along with relevant materials. The SILC meetings and committee meetings are open to the public. The CIL directors receive the schedules for these meetings and are invited to attend.

Item 2 - Other Activities

Describe any other SILC activities funded by non-Part B funds.

No SILC activities are sponsored by non-Part B funds.

Section E - Training and Technical Assistance Needs

Please identify the SILC's training and technical assistance needs. The needs identified in this chart will guide the priorities set by RSA for the training and technical assistance provided to CILs and SILCs. For each category, choose up to 10 Priority Needs - Rate items 1-10 with 1 being most important.

Advocacy/Leadship Development

General Overview	
Community/Grassroots Organizing	
Individual Empowerment	
Systems Advocacy	2
Legislative Process	

Applicable Laws

General overview and promulgation of various disability laws	6
Americans with Disabilities Act	

Air-Carrier's Access Act	
Fair Housing Act	
Individuals with Disabilities Education Improvement Act	
Medicaid/Medicare/PAS/waivers/long-term care	
Rehabilitation Act of 1973, as amended	
Social Security Act	
Workforce Investment Act of 1998	
Ticket to Work and Work Incentives Improvement Act of 1999	
Government Performance Results Act of 1993	

Assistive Technologies

General Overview	
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Data Collecting and Reporting

General Overview	
704 Reports	
Performance Measures contained in 704 Report	
Dual Reporting Requirements	
Case Service Record Documentation	

Disability Awareness and Information

Specific Issues	
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Evaluation

General Overview	
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CIL Standards and Indicators	
Community Needs Assessment	
Consumer Satisfaction Surveys	
Focus Groups	
Outcome Measures	

Financial: Grant Management

General Overview	
Federal Regulations	
Budgeting	
Fund Accounting	

Financial: Resource Development

General Overview	
Diversification of Funding Base	
Fee-for-Service Approaches	
For Profit Subsidiaries	
Fund-Raising Events of Statewide Campaigns	
Grant Writing	

Independent Living Philosophy

General Overview	1 - Most important
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Innovative Programs

Best Practices	
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Specific Examples	
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Management Information Systems

Computer Skills	
Software	

Marketing and Public Relations

General Overview	5
Presentation/Workshop Skills	
Community Awareness	

Network Strategies

General Overview	8
Electronic	

Among CILs & SILCs	
Community Partners	

Program Planning

General Overview of Program Management and Staff Development	7
CIL Executive Directorship Skills Building	
Conflict Management and Alternative Dispute Resolution	
First-Line CIL Supervisor Skills Building	
IL Skills Modules	
Peer Mentoring	
Program Design	

Time Management	
Team Building	

Outreach to Unserved/Underserved Populations

General Overview	4
Disability	
Minority	
Institutionalized Potential Consumers	
Rural	
Urban	

SILC Roles/Relationship to CILs

General Overview	3
Development of State Plan for Independent Living	
Implementation (monitor & review) of SPIL	
Public Meetings	
Role and Responsibilities of Executive Board	
Role and Responsibilities of General Members	
Collaborations with In-State Stakeholders	

CIL Board of Directors

General Overview	9
Roles and Responsibilities	

Policy Development	
Recruiting/Increasing Involvement	

Volunteer Programs

General Overview	10 - Least important
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Option Areas and/or Comments

SILC members are sent various training announcements throughout the year by the IL program manager. During this year the Disability Employment and Transitions Division redesigned its website which contains the SILC and IL program website. Training resources and courses are posted on this website for SILC members. Several SILC members received their training through attending national, state and local conferences and workshops. Other SILC members participated in the on-line training, webinars, and sessions offered by organizations such as: ILRU, APRIL, NCIL, Easter Seals, etc.

Subpart VI - SPIL Comparison And Updates

Section A - Comparison of Reporting Year Activities with the SPIL

Item 1 - Progress in Achieving Objectives and Goals

Describe progress made in achieving the objectives and goals outlined in the most recently approved SPIL. Discuss goals achieved and/or in progress as well as barriers encountered.

The 2014-16 SPIL was developed during this year and submitted to RSA. The SPIL Evaluation Committee met on a monthly then weekly basis to write the new SPIL which starts October 1, 2013. The IL program manager conducted two site reviews of centers for independent living. She reviewed case records, conducted interviews, and performed other activities necessary to assess the service delivery system of the centers. No major issues were found in the site reviews. The SILC acknowledges three underserved populations: youth with a disability, Native Americans with a disability and persons with a disability seeking employment. The SILC and the Native American Task Force (NATF) hosted tables at the Montana Transitions Conference in November 2012. Some members of the NATF participated in a panel discussion of transition services on several reservations in Montana. This panel presentation was part of the Montana Transitions Conference. People who attended the presentation learned about the various employment and education services available for people living on reservations. Native Americans are Montana's largest minority population and each of the centers works hard to reach out to both reservations and to urban Indian centers. In quarterly reports submitted by the center directors to the IL program manager, each director describes their centers' outreach efforts. In order to continue providing employment services through the WIPA funding, the centers collaborated with VR. They also provided Living Well and Working Well with a Disability classes. The centers and DSU staff are collaborating to advocate for management to implement the activities of the Money Follows the Person program. Beverly Berg, Program Administrator, Older Blind Program: Statewide support group for blind, gave a presentation on Blind and Low Vision Services for Montanans with visual limitations. Some areas for collaboration among the SILC, IL task forces, CILs and other disability groups advocating for change include: transportation, employment, emergency preparedness, housing, accessibility, deinstitutionalization, aging with disability issues, assistive technology, home and safety modification, assisting caregivers, voting and collaborative writing grants for funding additional services. IL task forces were involved in a variety of advocacy activities throughout the year. Most task forces consist of CIL staff, consumers and SILC members. The Housing Task Force advocated for the concept of visitability and accessible/affordable housing. The NATF is working to inform tribal housing authorities and other housing providers to increase accessible housing on reservations. The Transportation Task Force continues to work on increasing coordination and advocacy resources for the Transportations Advisory Committee so they may strengthen linkages and resources in and between Montana's communities. The Legislative/Advocacy Committee met to discuss the statewide priority issues, Legislative Day and Poster Day.

Item 2 - SPIL Information Updates

If applicable, describe any changes to the information contained in the SPIL that occurred during the reporting year, including the placement, legal status, membership or autonomy of the SILC; the SILC resource plan, the design of the statewide network of centers; and the DSU administration of the SILS program.

Developed the new 2014-16 SPIL and submitted it to RSA for approval.

Section B - Significant Activities and Accomplishments

If applicable, describe any significant activities and accomplishments achieved by the DSU and SILC not included elsewhere in the report, e.g. brief summaries of innovative practices, improved service delivery to consumers, etc.

The DSU and SILC identified the need to continue the WIPA activities and Living Well with a Disability and Working Well with a Disability classes offered by the CILs for VR consumers.

Section C - Substantial Challenges

If applicable, describe any substantial problems encountered by the DSU and SILC, not included elsewhere in this report, and discuss resolutions/attempted resolutions, e.g., difficulty in outreach efforts; disagreements between the SILC and the DSU; complications recruiting SILC members; complications working with other state agencies or organizations within the state.

The DSU, SILC and CILs have been advocating for hiring of management and staff to implement the Money Follows the Person (MFP) program. The DSU has been preparing to go into the Order of Selection. This process has been communicated to the IL community. The sequestration will decrease the monies available for Part B activities including the CIL contracts with the DSU. The SILC will review the options and will prioritize activities.

Section D - Additional Information

Include any additional information, suggestions, comments or explanations not included elsewhere in the report.

Subpart VII - Signatures

Signatures

Please type the names and titles of the DSU directors(s) and SILC chairperson and indicate whether the form has been signed by each of them. Retain the signed copy for your records.

As the authorized signatories we will sign, date and retain in the files of the state agency(ies) and the Statewide Independent Living Council this 704 Report and the separate Certification of Lobbying forms ED-80-0013 (available in MS Word and PDF formats) for the state independent living program (IL Part B)

SILC Chairperson

Name and Title	June Hermanson, SILC Chairperson
	Signed
Date Signed (mm/dd/yyyy)	12/12/2013

DSU Director

Name and Title	Jim Marks, Administrator, Disability Employment and Transitions Division
	Signed
Date Signed	12/12/2013

(mm/dd/yyyy)	
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DSU Director (Blind Program)

Name and Title	Jim Marks, Administrator, Disability Employment and Transitions Division
	Signed
Date Signed (mm/dd/yyyy)	12/12/2013