



Department of Public Health and Human Services

Developmental Services Division ♦ Developmental Disabilities Program ♦ 111 N. Sanders Rm 305

♦ PO Box 4210 ♦ Helena, MT 59604-4210 ♦ Voice: 406-444-2995 ♦ Fax: 406-444-0230

Steve Bullock, Governor

Richard H. Opper, Director

DATE: 6/17/2015

TO: DDP Staff; DDP Providers; DDP Targeted Case Managers; DDP Targeted Case Management Supervisors; Waiver Children Case Managers and Supervisors; Others

FROM: Carla Rime, Eligibility Specialist, DDP

RE: DD Eligibility and 0208 Waiting List

Effective July 1, 2015, I will be placing individuals who have been determined DD eligible on the 0208 statewide waiting list. The Eligibility Date and Waiver Waitlist Begin Date will be the same. See below for more details on children under the age of 8.*

The determination letters for those who are found eligible will indicate that the person has been placed on the waiting list. If the person/guardian does not want to be on the waiting list, the case manager or person who submitted the eligibility request can be contacted in order to be removed. There will be a new form, the 0208 Waiting List Entry/Change Form, which will go into effect July 1, 2015. This form will need to be submitted to the Administrative Assistant at the Regional Office to have the name removed and waiting list status closed. A signature will be required from the person/guardian for a request to be removed.

The new 0208 Waiting List Entry/Change Form will also be used for all other entries or changes to the 0208 waiting list (e.g., Eligibility Review Panel (ERP) Determination, Selected for Waiver Services, Deceased, etc.). This also includes those who wish to re-enter the 0208 waiting list and have had an eligibility established in the past with the proper eligibility documentation on file (i.e., Clinical Decision-Making Worksheet or Eligibility Determination Form). A signature from the person/guardian will not be required for these other entries or changes. The new form will continue to be completed by case managers and submitted to the Administrative Assistant at the Regional Office.

In the meantime, please submit the Waiting List Entry/Change Form (Form Date 12/13/13) to the Administrative Assistant in your region for individuals who have recently been found eligible and for those who are found eligible for the remainder of this month.

Carla Rime, M.A.
Eligibility Specialist
Developmental Disabilities Program
(406) 444-6047
CRime2@mt.gov

* For those under the age of 8:

- Children who have been receiving 0208 Waiver Services can continue to receive these services if they have been found DD eligible prior to age 8.
- Children who have been on the 0208 waiting list can continue to be on the waiting list if they have been found DD eligible prior to age 8. In these cases, the original Waiver Waitlist Begin Date will be used rather than the Eligibility Date.
- Children who have been found not eligible will be exited from services and/or removed from the 0208 waiting list at the end of his/her 8th Birthday month.
- Children who have not had eligibility information submitted and a determination made will be exited from services and/or removed from the 0208 waiting list at the end of his/her 8th Birthday month.