

Memo

To: Case Managers, DDP providers, DDP staff
From: Jeff Sturm
CC: Regional Managers
Date: April 3, 2014
Re: Montana (Michael Smull) Person Centered Thinking Skills and Assessment training

During the past couple of years DDP has been working with providers, case managers and DDP staff to design an assessment process based on person centered principles. We contracted with Michael Smull to assist with that development. We are excited to begin wrapping up the initial phase of state-wide trainings.

DDP QIS' and Beki Brandborg have been working with agencies and case managers over the past months to complete 'train the trainer' training so that every agency has a 'trainer' who is competent in administering and training other staff in the assessment tools. The completion of this initial process is very timely given CMS' release of their new HCBS rules, which includes person centered planning requirements as part of the plan of care. We are proud to be ahead of the game on these particular requirements. Please note, these training hours count toward the '12 hours of annual training' requirement.

Going forward from April 1st, 2014 all PSPs need to include the four mandatory assessment tools: **Important To/Important Four, Good day/Bad day, Two Minute Drills, Routines and Rituals (two separate forms)**. Please note there are additional assessment tools available that are highly recommended when problem solving or when additional information is needed.

If you are encountering questions or challenges, you may refer to the PSP Procedural Manual as well as your regional trainer. If your regional trainer was Beki Brandborg please contact Lindsey Carter. If your agency was unable to attend the trainings at all, please contact Lindsey Carter to develop a plan on how we can support you.

The blank assessment tools and tool guide are posted on the DDP website at: <http://www.dphhs.mt.gov/dsd/ddp/forms.shtml>. Check back in the future as we will be posting some good examples from providers around the state.

Thank you for participating in the training!