

# Hi-Line Home Programs – Part C Early Intervention Annual Performance Report

**FFY  
2014**

## Indicator 1: Timely Provision of Services

*Monitoring Priority: Early Intervention Services In Natural Environments*

**Compliance indicator:** Percent of infants and toddlers with IFSPs who receive the early intervention services on their IFSPs in a timely manner. (20 U.S.C. 1416(a)(3)(A) and 1442)

### FFY 2013 – FFY 2018 Targets

FFY	2013	2014	2015	2016	2017	2018
Target	100%	100%	100%	100%	100%	100%

#### Measurement:

Percent = [(# of infants and toddlers with IFSPs who receive the early intervention services on their IFSPs in a timely manner) divided by the (total # of infants and toddlers with IFSPs)] times 100.

Account for untimely receipt of services, including the reasons for delays.

FFY	Measurable and Rigorous Target
<b>FFY 2014</b>	<b>100%</b> of infants and toddlers with IFSPs will receive the early intervention services on their IFSPs in a timely manner.

REPORT OF PROGRESS – INDICATOR 1			
	Measurable and Rigorous Target FFY 2014	Actual Target Data FFY 2013	Actual Target Data FFY 2014
<b>Indicator 1:</b> Percent of infants and toddlers with IFSPs who receive the early intervention services on their IFSPs in a timely manner.	<b>100%</b>	<b>100%</b>	<b>100%</b>

Hi-Line Home Programs met the compliance target for FFY 2014. Actual Target Data for FFY 2014 (July 1, 2014 – June 30, 2015):

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RAW DATA CALCULATION – INDICATOR 1				
A	B	C	D	E
Total child records reviewed.	Children with IFSPs receiving early intervention services in a timely manner.	Children with IFSPs not receiving early intervention services in a timely manner due to documented exceptional family circumstances.	Percent of children with IFSPs who received early intervention services on their IFSPs in a timely manner or there was a documented exceptional family circumstance that prevented timely service delivery.	Total children not receiving timely service delivery for reason other than documented exceptional circumstances.
29	26	4	100%	0
<ul style="list-style-type: none"> <li><b>Exceptional family circumstances:</b> 1/29 delayed due to the child’s relocation in foster care; 1/29 delayed due to the child’s adoption in another state prior to moving to Montana; 1/29 delayed to the infant’s removal from the family by Child Protective Services; 1/29 delayed due to the child’s medical emergency;</li> <li>8/11 files reviewed by the provider agency noted infants and toddlers with IFSPs receive the early intervention services in a timely manner (30 days).</li> </ul> <p><b>Noted:</b></p> <ul style="list-style-type: none"> <li>9/18 files reviewed by the Quality Improvement Specialist (QIS) noted Support and Service case notes did not correlate with the Outcomes indicated in the IFSP.</li> </ul> <p><b>Remediation Required:</b></p> <ul style="list-style-type: none"> <li>Hi-Line Home Programs staff will create and complete an improvement plan to ensure services, supports are aligned with Outcomes and case notes reflect the progress to date on outcomes, services, and supports.</li> <li>Additional monitoring will be provided by the Quality Improvement Specialist.</li> </ul>				

## Methods Used in Collection of Data:

Data is based on two methods of data collection with each Part C provider agency. The two different data collection methods and schedules cover the delivery of services throughout FFY 2014 including both children with their initial IFSP as well as children with subsequent IFSPs.

**Method 1:** A survey method, following specific State Part C protocol, was used to collect data from the Part C provider agency from children’s files for the Federal Fiscal Year of July 1, 2014 through June 30, 2015 and submitted to Montana’s Part C Coordinator. The agency randomly selected a specified number of files based on the number of infants and toddlers served throughout the year. The collection provides the State a proportional representation by geographical region of the whole population served in Montana’s Part C. After the selection of random files, data was reviewed to document compliance to timely provision of services for each file.

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**Method 2:** The second method was annual on-site and EI Module monitoring by Montana’s Part C Quality Improvement Specialist (QIS) using Montana’s newly created Comprehensive Monitoring Tool for Part C Early Intervention for FFY 2014. The QIS individually performed a review using Montana’s Early Intervention Module (Montana’s electronic system for data collection from IFSPs and Child Outcome Summaries) and scheduled on-site monitoring.

**Data from Regional Part C agencies Sampling and Reporting for the APR Information:**

18/18 children’s files randomly selected using the *Research Randomizer Program* indicated infants and toddlers received Part C early intervention services within 30 days of parent(s) signing IFSP. Some areas of concern noted in monitoring due to documentation both on the IFSP and the case notes.

The definition and procedures/instructions ensure uniform implementation of data collection protocol. Each of the seven Part C provider agencies reported data to the Part C Coordinator who reviewed data for compliance and compiled the data for the APR. Each of the seven regional Part C provider agencies maintains a record for **Indicator 1** to include the identification of the children/families randomly selected so that the Quality Improvement Specialist may verify the accuracy (reliability and validity) of the data submitted. This will be completed during the following monitoring cycle.

**Data from Montana’s Comprehensive Monitoring Tool:**

7/11 files reviewed indicated infants and toddlers received Part C early intervention services within 30 days of parent(s) signing the IFSP. 4/11 delayed due to documented exceptional family circumstances.

## Indicator 2: Services in Natural Environments

*Monitoring Priority: Early Intervention Services In Natural Environments*

**Results indicator: Percent of infants and toddlers with IFSPs who primarily receive early intervention services in the home or community-based settings. (20 U.S.C. 1416(a)(3)(A) and 1442)**

### FFY 2013 – FFY 2018 Targets

FFY	2013	2014	2015	2016	2017	2018
Target ≥	97%	97%	98%	98%	99%	99%

**Measurement:** Percent = [(# of infants and toddlers with IFSPs who primarily receive early intervention services in the home or community-based settings) divided by the (total # of infants and toddlers with IFSPs)] times 100.

**Hi-Line Home Programs met the target for FFY 2014. Actual Target Data for FFY 2014 (July 1, 2014 – June 30, 2015).**

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FFY	Measurable and Rigorous Target
FFY 2014	97% of infants and toddlers with IFSPs will primarily receive early intervention services in the home or programs for typically developing children.

REPORT OF PROGRESS – INDICATOR 2			
	Measurable and Rigorous Target FFY 2014	Actual Target Data FFY 2013	Actual Target Data FFY 2014
<b>Indicator 2:</b> Percent of infants and toddlers with IFSPs who primarily receive early intervention services in the home or community-based settings.	97%	100%	100%

RAW DATA CALCULATION – INDICATOR 2:				
A	B	C	D	E
Infants and toddlers with IFSPs receiving services in the home	Infants and toddlers with IFSPs receiving services in community-based settings	Infants and toddlers with IFSPs receiving services in other settings.	Total infants and toddlers with IFSPs reported.	Percent of infants and toddlers with IFSPs receiving services in the home or community-based settings.
50	0	0	50	100%

## Indicator 3: Early Childhood Outcomes

*Monitoring Priority: Early Intervention Services In Natural Environments*

**Results indicator:** Percent of infants and toddlers with IFSPs who demonstrate improved:

- A. Positive social-emotional skills (including social relationships);
- B. Acquisition and use of knowledge and skills (including early language/ communication); and
- C. Use of appropriate behaviors to meet their needs.

(20 U.S.C. 1416(a)(3)(A) and 1442)

### FFY 2013 – FFY 2018 Targets

FFY	2013	2014	2015	2016	2017	2018

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Target A1 ≥	59%	72%	72%	73%	73%	74%
Target A2 ≥	53%	63%	63%	64%	64%	65%
Target B1 ≥	61%	72%	72%	73%	73%	74%
Target B2 ≥	44%	56%	56%	57%	57%	58%
Target C1 ≥	67%	73%	73%	74%	74%	75%
Target C2 ≥	52%	64%	64%	65%	65%	66%

## Measurement:

### A. Positive social-emotional skills (including social relationships):

- a. Percent of infants and toddlers who did not improve functioning =  $[(\# \text{ of infants and toddlers who did not improve functioning}) \div (\# \text{ of infants and toddlers with IFSPs assessed})] \times 100$ .
- b. Percent of infants and toddlers who improved functioning but not sufficient to move nearer to functioning comparable to same-aged peers =  $[(\# \text{ of infants and toddlers who improved functioning but not sufficient to move nearer to functioning comparable to same-aged peers}) \div (\# \text{ of infants and toddlers with IFSPs assessed})] \times 100$ .
- c. Percent of infants and toddlers who improved functioning to a level nearer to same-aged peers but did not reach it =  $[(\# \text{ of infants and toddlers who improved functioning to a level nearer to same-aged peers but did not reach it}) \div (\# \text{ of infants and toddlers with IFSPs assessed})] \times 100$ .
- d. Percent of infants and toddlers who improved functioning to reach a level comparable to same-aged peers =  $[(\# \text{ of infants and toddlers who improved functioning to reach a level comparable to same-aged peers}) \div (\# \text{ of infants and toddlers with IFSPs assessed})] \times 100$ .
- e. Percent of infants and toddlers who maintained functioning at a level comparable to same-aged peers =  $[(\# \text{ of infants and toddlers who maintained functioning at a level comparable to same-aged peers}) \div (\# \text{ of infants and toddlers with IFSPs assessed})] \times 100$ .

If a + b + c + d + e does not sum to 100%, explain the difference.

### B. Acquisition and use of knowledge and skills (including early language/communication):

- a. Percent of infants and toddlers who did not improve functioning =  $[(\# \text{ of infants and toddlers who did not improve functioning}) \div (\# \text{ of infants and toddlers with IFSPs assessed})] \times 100$ .
- b. Percent of infants and toddlers who improved functioning but not sufficient to move nearer to

functioning comparable to same-aged peers = [(# of infants and toddlers who improved functioning but not sufficient to move nearer to functioning comparable to same-aged peers) divided by (# of infants and toddlers with IFSPs assessed)] times 100.

- c. Percent of infants and toddlers who improved functioning to a level nearer to same-aged peers but did not reach it = [(# of infants and toddlers who improved functioning to a level nearer to same-aged peers but did not reach it) divided by (# of infants and toddlers with IFSPs assessed)] times 100.
- d. Percent of infants and toddlers who improved functioning to reach a level comparable to same-aged peers = [(# of infants and toddlers who improved functioning to reach a level comparable to same-aged peers) divided by (# of infants and toddlers with IFSPs assessed)] times 100.
- e. Percent of infants and toddlers who maintained functioning at a level comparable to same-aged peers = [(# of infants and toddlers who maintained functioning at a level comparable to same-aged peers) divided by (# of infants and toddlers with IFSPs assessed)] times 100.

If a + b + c + d + e does not sum to 100%, explain the difference.

C. Use of appropriate behaviors to meet their needs:

- a. Percent of infants and toddlers who did not improve functioning = [(# of infants and toddlers who did not improve functioning) divided by (# of infants and toddlers with IFSPs assessed)] times 100.
- b. Percent of infants and toddlers who improved functioning but not sufficient to move nearer to functioning comparable to same-aged peers = [(# of infants and toddlers who improved functioning but not sufficient to move nearer to functioning comparable to same-aged peers) divided by the (# of infants and toddlers with IFSPs assessed)] times 100.
- c. Percent of infants and toddlers who improved functioning to a level nearer to same-aged peers but did not reach it = [(# of infants and toddlers who improved functioning to a level nearer to same-aged peers but did not reach it) divided by the (# of infants and toddlers with IFSPs assessed)] times 100.
- d. Percent of infants and toddlers who improved functioning to reach a level comparable to same-aged peers = [(# of infants and toddlers who improved functioning to reach a level comparable to same-aged peers) divided by the (# of infants and toddlers with IFSPs assessed)] times 100.
- e. Percent of infants and toddlers who maintained functioning at a level comparable to same-aged peers = [(# of infants and toddlers who maintained functioning at a level comparable to same-aged peers) divided by the (# of infants and toddlers with IFSPs assessed)] times 100.

**Summary Statements for Each of the Three Outcomes:**

**Summary Statement 1:** Of those infants and toddlers who entered or exited early intervention below age expectations in each Outcome, the percent who substantially increased their rate of growth by the

time they turned 3 years of age or exited the program.

**Measurement for Summary Statement 1:** Percent = # of infants and toddlers reported in progress category (c) plus # of infants and toddlers reported in category (d) divided by [# of infants and toddlers reported in progress category (a) plus # of infants and toddlers reported in progress category (b) plus # of infants and toddlers reported in progress category (c) plus # of infants and toddlers reported in progress category (d)] times 100.

**Summary Statement 2:** The percent of infants and toddlers who were functioning within age expectations in each Outcome by the time they turned 3 years of age or exited the program.

**Measurement for Summary Statement 2:** Percent = # of infants and toddlers reported in progress category (d) plus [# of infants and toddlers reported in progress category (e) divided by the total # of infants and toddlers reported in progress categories (a) + (b) + (c) + (d) + (e)] times 100.

FFY	Measurable and Rigorous Target
FFY 2014	<p><b>Outcome A: Positive social-emotional skills (including social relationships)</b></p> <ol style="list-style-type: none"> <li>1. Of those children who entered or exited the program below age expectations in Outcome A, the percent who substantially increased their rate of growth by the time they turned 3 years of age or exited the program. <b>Target: 72%</b></li> <li>2. The percent of children who were functioning within age expectations in Outcome A by the time they turned 3 years of age or exited the program. <b>Target: 63%</b></li> </ol> <p><b>Outcome B: Acquisition and use of knowledge and skills (including early language/communication and early literacy)</b></p> <ol style="list-style-type: none"> <li>1. Of those children who entered or exited the program below age expectations in Outcome B, the percent who substantially increased their rate of growth by the time they turned 3 years of age or exited the program. <b>Target: 72%</b></li> <li>2. The percent of children who were functioning within age expectations in Outcome B by the time they turned 3 years of age or exited the program. <b>Target: 56%</b></li> </ol> <p><b>Outcome C: Use of appropriate behaviors to meet their needs:</b></p> <ol style="list-style-type: none"> <li>1. Of those children who entered or exited the program below age expectations in Outcome C, the percent who substantially increased their rate of growth by the time they turned 3 years of age or exited the program. <b>Target: 73%</b></li> <li>2. The percent of children who were functioning within age expectations in Outcome C by the time they turned 3 years of age or exited the program. <b>Target: 64%</b></li> </ol>

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Hi-Line Home Programs Actual Target Data for FFY 2014 (July 1, 2014 – June 30, 2015):

<b>REPORT OF PROGRESS – INDICATOR 3, OUTCOME A</b> Positive social-emotional skills (including social relationships)			
	<b>Measurable and Rigorous Target FFY 2014</b>	<b>Actual Target Data FFY 2013</b>	<b>Actual Target Data FFY 2014</b>
1. Of those children who entered or exited the program below age expectations in Outcome A, the percent who substantially increased their rate of growth by the time they turned 3 years of age or exited the program.	<b>72%</b>	<b>Submitted two child records.</b>	<b>59% (-13%)</b>
2. The percent of children who were functioning within age expectations in Outcome A by the time they turned 3 years of age or exited the program.	<b>63%</b>	<b>Submitted two child records.</b>	<b>59% (-4%)</b>

<b>REPORT OF PROGRESS – INDICATOR 3, OUTCOME B</b> Acquisition and use of knowledge and skills (including early language/communication and early literacy)			
	<b>Measurable and Rigorous Target FFY 2014</b>	<b>Actual Target Data FFY 2013</b>	<b>Actual Target Data FFY 2014</b>
1. Of those children who entered or exited the program below age expectations in Outcome B, the percent who substantially increased their rate of growth by the time they turned 3 years of age or exited the program.	<b>72%</b>	<b>Submitted two child records.</b>	<b>96%</b>
2. The percent of children who were functioning within age expectations in Outcome B by the time they turned 3 years of age or exited the program.	<b>56%</b>	<b>Submitted two child records.</b>	<b>48% (-8%)</b>

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<b>REPORT OF PROGRESS – INDICATOR 3, OUTCOME C</b> Use of appropriate behaviors to meet their needs			
	<b>Measurable and Rigorous Target FFY 2014</b>	<b>Actual Target Data FFY 2013</b>	<b>Actual Target Data FFY 2014</b>
1. Of those children who entered or exited the program below age expectations in Outcome C, the percent who substantially increased their rate of growth by the time they turned 3 years of age or exited the program.	<b>73%</b>	<b>Submitted two child records.</b>	<b>92%</b>
2. The percent of children who were functioning within age expectations in Outcome C by the time they turned 3 years of age or exited the program.	<b>64%</b>	<b>Submitted two child records.</b>	<b>52% (-12%)</b>

<b>RAW DATA CALCULATION – INDICATOR 3</b>						
	<b>Indicator 3 Outcome A Positive social-emotional skills</b>		<b>Indicator 3 Outcome B Acquisition and use of knowledge and skills</b>		<b>Indicator 3 Outcome C Use of appropriate behaviors to meet their needs</b>	
	Number of Children	%	Number of Children	%	Number of Children	%
a. Percent of infants and toddlers who did not improve functioning.	0	0	0	0	0	0
b. Percent of infants and toddlers who improved functioning but not sufficient to move nearer to functioning comparable to same-aged peers.	1	3%	1	4%	2	7%
c. Percent of infants and toddlers who improved functioning to a level nearer to same-aged peers but did not reach it.	10	37%	13	48%	11	40%

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d. Percent of infants and toddlers who improved functioning to reach a level comparable to same-aged peers.	16	60%	13	48%	14	53%
e. Percent of infants and toddlers who maintained functioning at a level comparable to same-aged peers.	0	0	0	0	0	0
<b>Total</b>	<b>N=27</b>	<b>100%</b>	<b>N=27</b>	<b>100%</b>	<b>N=27</b>	<b>100%</b>

**Outcome 1, Summary Statement 1: Hi-Line Home Programs met the target for FFY 2014.**

**Outcome 1, Summary Statement 2: Hi-Line Home Programs did not meet the target for FFY 2014.**

**Outcome 2, Summary Statement 1: Hi-Line Home Programs met the target for FFY 2014.**

**Outcome 2, Summary Statement 2: Hi-Line Home Programs did not meet the target for FFY 2014.**

**Outcome 3, Summary Statement 1: Hi-Line Home Programs met the target for FFY 2014.**

**Outcome 3, Summary Statement 2: Hi-Line Home Programs did not meet the target for FFY 2014.**

## **Ongoing State-wide Remediation Required:**

As expected, based upon Montana’s analysis for the SSIP, Phase I, outcomes data collected for FFY 2014 showed variances in outcomes measurements among all early intervention providers with ratings previously identified as possibly inflated beginning to decline. Continued analysis and monitoring by the Part C Coordinator and individual providers is required as the Part C office continues to analyze data recorded for validity and reliability. Ongoing quarterly calls combine instruction, reflection, and planning to enhance understanding of outcomes measurements and move toward quality ratings. Each provider is responsible for “drilling” further into Child Outcomes data quarterly.

Montana is participating in the Child Outcomes Cohort. Beginning July 2016, all early intervention program providers will receive intensive professional development about the Child Outcomes Summary Process. This will include recommended practices of measuring Child Outcomes based upon Montana’s Outcomes guidance and the ECTA Center’s individualized modules for the Child Outcomes Summary Process. The intensive three-day train the trainer event was held in April 2016 to prepare individual early intervention program providers’ chosen trainers as they plan the implementation and evaluation of the systemic Child Outcomes Summary Process training at each agency. This concentrated professional development, with the support of OSEP Technical Assistance Centers, will advise Early Intervention program providers’ leadership and Family Support Specialists about the Decision Tree, the integration and interconnectedness of the IFSP outcomes and the three global Child Outcomes as well as engage families within the Child Outcomes Summary Process.

As Montana moves through the SSIP with a dedicated improvement strategy for the Child Outcomes Summary Process and continues to focus upon data collection, analysis, and decision-making based upon analysis, Montana will move closer to valid, reliable data to adjust our Child Outcomes targets.

### Indicator 4: Family Involvement

*Monitoring Priority: Early Intervention Services In Natural Environments*

**Results indicator:** Percent of families participating in Part C who report that early intervention services have helped the family:

- A. Know their rights;
- B. Effectively communicate their children's needs; and
- C. Help their children develop and learn.

(20 U.S.C. 1416(a)(3)(A) and 1442)

#### FFY 2013 – FFY 2018 Targets

FFY	2013	2014	2015	2016	2017	2018
Target A ≥	93%	93%	94%	94%	95%	95%
Target B ≥	93%	93%	94%	94%	95%	95%
Target C ≥	88%	93%	94%	94%	95%	95%

The State implemented a different interviewing structure in FFY 2014 for Quality Improvement Specialists to conduct with families as well as the requirement that all families are provided opportunities to view Montana's Part C Early Intervention Procedural Safeguards video when they initially enter supports and services and then again annually. The use of the Family Survey created by the Office of Special Education Programs, Early Childhood Technical Assistance Center, will be implemented in FFY 2015.

#### Measurement:

- A. Percent = [(# of respondent families participating in Part C who report that early intervention services have helped the family know their rights) divided by the (# of respondent families participating in Part C)] times 100.
- B. Percent = [(# of respondent families participating in Part C who report that early intervention services have helped the family effectively communicate their children's needs) divided by the (# of respondent families participating in Part C)] times 100.
- C. Percent = [(# of respondent families participating in Part C who report that early intervention services have helped the family help their children develop and learn) divided by the (# of

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respondent families participating in Part C)] times 100.

FFY	Measurable and Rigorous Target
FFY 2014	<p>A. <b>93%</b> will report early intervention services have helped the family know their rights</p> <p>B. <b>93%</b> will report early intervention services have helped the family effectively communicate their child’s needs</p> <p>C. <b>93%</b> will report early intervention services has helped the family help their children develop and learn</p>

Hi-Line Home Programs met the FFY 2014 targets. Actual Target Data for FFY 2014 (July 1, 2014 – June 30, 2015):

REPORT OF PROGRESS – INDICATOR 4			
	Measurable and Rigorous Target FFY 2014	Actual Target Data FFY 2013	Actual Target Data FFY 2014
<b>Indicator 4A:</b> Percent of families who report that early intervention services have helped the family know their rights.	93%	97%	97%
<b>Indicator 4B:</b> Percent of families who report that early intervention services have helped the family effectively communicate their children’s needs.	93%	97%	97%
<b>Indicator 4C:</b> Percent of families who report that early intervention services have helped the family help their children develop and learn.	93%	97%	100%

33/70 respondents to Hi-Line Home Programs’ Family Survey = 47%

RAW DATA CALUCULATION – INDICATOR 4A		
A	B	C
Total surveys received	Total families reporting that early intervention services have helped their family know their rights.	Percent of families reporting that early intervention services have helped their family know their rights.

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33	32	97%
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RAW DATA CALCULATION – INDICATOR 4B		
A	B	C
Total surveys received	Total families reporting that early intervention services have helped their family communicate their children’s needs.	Percent of families reporting that early intervention services have helped their family communicate their children’s needs.
33	32	97%

RAW DATA CALCULATION – INDICATOR 4C		
A	B	C
Total surveys received	Total families reporting that early intervention services have helped their family help their children develop and learn.	Percent of families reporting that early intervention services have helped their family help their children develop and learn.
33	32	97%

## Data from Montana’s Comprehensive Monitoring Tool:

As part of Montana’s general supervision monitoring, the Quality Improvement Specialist (QIS) reviewed 7 randomly selected files of children and families receiving Part C services from your agency and interviewed that sample of families who received Part C services to determine the impact of their satisfaction with Part C services. During the past year, 5/7 interviewed families receiving services from Hi-Line indicated they were more satisfied with the services; did have input into their child’s IFSP; and did receive the services outlined in the IFSP. This is 39% of the statistically valid sample size of 18 records and this sample size will be increased in FFY 2015 for review.

## Remediation Required:

Please submit a copy of the Family Survey used by Hi-Line Home Programs and a description of the methods the survey is provided to families.

## Indicator 5: Child Find (Birth to One)

*Monitoring Priority: Effective General Supervision Part C / Child Find*

**Results indicator: Percent of infants and toddlers birth to 1 with IFSPs compared to national data. (20 U.S.C. 1416(a)(3)(B) and 1442)**

### FFY 2013 – FFY 2018 Targets

FFY	2013	2014	2015	2016	2017	2018
Target ≤	1.39%	1.43%	1.43%	1.46%	1.46%	1.46%

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Measurement:

Percent = [(# of infants and toddlers birth to 1 with IFSPs) divided by (the population of infants and toddlers birth to 1)] times 100 compared to national data.

FFY	Measurable and Rigorous Target
FFY 2014	Part C in Montana will serve <b>1.43%</b> of all infants in the state.

Hi-Line Home Programs met its FFY 2014 target. Actual Target Data for FFY 2014 (July 1, 2014 – June 30, 2015):

REPORT OF PROGRESS – INDICATOR 5			
	Measurable and Rigorous Target FFY 2014	Actual Target Data FFY 2013	Actual Target Data FFY 2014
<b>Indicator 5:</b> Percent of infants and toddlers with IFSPs birth to 1.	<b>1.43%</b>	<b>1.26%</b>	<b>3.144%</b>

## Hi-Line's Raw Data:

15 (infants and toddlers, birth to age one) with IFSPs divided by 477\* (\*2014 Census data population estimate of infants and toddlers, birth to age one in Daniels, McCone, Phillips, Richland, Roosevelt, Sheridan, Valley Counties) times 100 = 3.144%.

Montana's efforts to serve infants and toddlers, birth to one year of age, continue to lag. Population estimates note a very gradual increase in this population group in Montana with some specific regions (demonstration sites for the upcoming SSIP) showing substantial growth in the under age four demographic group while overall Montana's median population continues to age.

## Indicator 6: Child Find (Birth to Three)

Monitoring Priority: Effective General Supervision Part C / Child Find

**Results indicator:** Percent of infants and toddlers birth to 3 with IFSPs compared to national data. (20 U.S.C. 1416(a)(3)(B) and 1442)

### FFY 2013 – FFY 2018 Targets

FFY	2013	2014	2015	2016	2017	2018
Target ≤	2.14%	2.14%	2.20%	2.20%	2.20%	2.25%

Measurement:

Percent = [(# of infants and toddlers birth to 3 with IFSPs) divided by the (population of infants and

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toddlers birth to 3)] times 100 compared to national data.

<b>FFY</b>	<b>Measurable and Rigorous Target</b>
<b>FFY 2014</b>	Part C in Montana will serve <b>2.14%</b> of all infants and toddlers in the state

Hi-Line Home Programs met its FFY 2014 target. Actual Target Data for FFY 2014 (July 1, 2014 – June 30, 2015):

<b>REPORT OF PROGRESS – INDICATOR 6</b>			
	<b>Measurable and Rigorous Target FFY 2014</b>	<b>Actual Target Data FFY 2013</b>	<b>Actual Target Data FFY 2014</b>
<b>Indicator 5:</b> Percent of infants and toddlers with IFSPs birth to age 3.	<b>2.14%</b>	<b>1.96%</b>	<b>3.494%</b>

#### Hi-Line Home Programs' Raw Data:

50 infants and toddlers, birth to three years of age with IFSPs divided by 1431\* (\*2014 Census data population estimate for infants and toddlers, birth to three years of age in Daniels, McCone, Phillips, Richland, Roosevelt, Sheridan, Valley Counties) times 100 = 3.494%.

<b>Collaborative Child Find Events</b>			
<b>Program</b>	<b>Number of activities for FFY 2013</b>	<b>Number of activities for FFY 2014</b>	<b>Comparison of the years</b>
Schools/Special Education Cooperatives	15	15	-0-
Early Head Start/Head Start	2	3	+1
Hospitals, clinics (NICU)	0	0	-0-
Public Health	2	0	-2
EPSDT	0	0	-0-
Other (Child Care/Preschools; Community Partners; Community Events	37	5	-32

# Hi-Line Home Programs – Part C Early Intervention Annual Performance Report

**FFY  
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Referrals Received by Hi-Line Home Programs			
Primary Referral Sources	Number of referrals FFY 2013	Number of referrals FFY 2014	Comparison of the years
Hospitals	6	4	-2
Physicians	3	14	+11
Parents	8	18	+10
Child care	1	0	-1
Schools	1	3	+2
Public Health	0	1	+1
Child Protective	16	34	+18
Other Social Services	2	3	+1
Other Healthcare Provider	3	10	+7
Other (NICU)	5	10	+5
Other (Child Finds)	3	7	+4
Other (Relatives and Friends)	1	0	-1

## Indicator 7: 45-day timeline

*Monitoring Priority: Effective General Supervision Part C / Child Find*

**Compliance indicator:** Percent of eligible infants and toddlers with IFSPs for whom an initial evaluation and initial assessment and an initial IFSP meeting were conducted within Part C's 45-day timeline. (20 U.S.C. 1416(a)(3)(B) and 1442)

### FFY 2013 – FFY 2018 Targets

FFY	2013	2014	2015	2016	2017	2018
Target	100%	100%	100%	100%	100%	100%

#### Measurement:

Percent = [(# of eligible infants and toddlers with IFSPs for whom an initial evaluation and initial assessment and an initial IFSP meeting were conducted within Part C's 45-day timeline) divided by the (# of eligible infants and toddlers evaluated and assessed for whom an initial IFSP was required to be conducted)] times 100.

Account for untimely evaluations, assessments, and initial IFSP meetings, including the reasons for delays.

# Hi-Line Home Programs – Part C Early Intervention Annual Performance Report

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FFY	Measurable and Rigorous Target
<b>FFY 2014</b>	<b>100%</b> of all infants and toddlers eligible for Part C services will have completed evaluation(s) and assessment(s) and an initial IFSP meeting conducted within Part C's 45-day timeline.

**Hi-Line Home Programs did not meet the compliance target for FFY 2014. Actual Target Data for FFY 2014 (July 1, 2014 – June 30, 2015):**

REPORT OF PROGRESS – INDICATOR 7			
	Measurable and Rigorous Target FFY 2014	Actual Target Data FFY 2013	Actual Target Data FFY 2014
<b>Indicator 7:</b> Percent of eligible infants with IFSPs for whom an evaluation and assessment and an initial IFSP meeting were conducted within Part C's 45-day timeline.	<b>100%</b>	<b>100%</b>	<b>72%</b>

RAW DATA CALCULATION – INDICATOR 7				
A	B	C	D	E
Total child records reviewed	Children with timely evaluation and assessment and initial IFSP.	Children with evaluation and assessment and initial IFSP completed more than 45 days from the child's referral, with documented exceptional family circumstances that caused the delay.	Percent of children with timely evaluation and assessment and initial IFSP or there is a documented exceptional family circumstance that caused the delay in the completion of the evaluation and assessment and initial IFSP.	Children whose evaluation and assessment and initial IFSP were held more than 45 days from the date of the referral for reasons other than documented exceptional family circumstances.
18	11	2*	72%	5
2/18 files reviewed noted the IFSP was completed on the 49 <sup>th</sup> day due to work load and 3/18 delayed due to change in Family Support Specialist.				
*Exceptional Family Circumstances: 1/18 delayed due to family traveling to obtain medical services and 1/18 delayed due to medical documentation arriving late.				

**Remediation Required:**

- 2 files reviewed exceeded the 45-day timeline between 46 and 82 days late due to staffing issues. 3/18 delayed due to staffing issues. Hi-Line Home Programs will develop an improvement plan developing systems including monitoring to ensure the required 45-day timelines are met. This plan will be shared during Outcomes Monitoring meetings.
- The Quality Improvement Specialist will continue to monitor IFSPs for this indicator.

**Raw Data from Montana’s Comprehensive Monitoring Tool:**

- 11/18 files randomly selected using the *Research Randomizer Program* indicated infants and toddlers received timely evaluation and assessment and initial IFSP within 45 days and 2/18 files included a documented **exceptional family circumstance** that caused the delay. 5/18 files reviewed exceeded the 45-day timeline for reasons not documented as exceptional family circumstances.

A proportional sample from each of the seven regional local provider agencies was required to complete a random sample of files using the *Research Randomizer Program* from all Part C eligible children with an IFSP and received services in FFY 2014. The files were reviewed for each child/family selected to determine if services were provided according to the definition of timely services, and recorded: (1) if the Part C IFSP was provided in a timely manner and if not, (2) the number of days over the child’s referral, (3) the reason the IFSP was not completed prior to the 45 day timeline.

**Hi-Line Home Programs did not provide raw data from Regional Part C agencies Sampling and Reporting Indicator 7 of the self-assessment for the APR.**

## Indicator 8: Early Childhood Transition

*Monitoring Priority: Effective General Supervision Part C / Child Find*

**Compliance indicator:** The percentage of toddlers with disabilities exiting Part C with timely transition planning for whom the Lead Agency has:

- Developed an IFSP with transition steps and services at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler’s third birthday;
- Notified (consistent with any opt-out policy adopted by the State) the SEA and the LEA where the toddler resides at least 90 days prior to the toddler’s third birthday for toddlers potentially eligible for Part B preschool services; and
- Conducted the transition conference held with the approval of the family at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler’s third birthday for toddlers potentially eligible for Part B preschool services.

(20 U.S.C. 1416(a)(3)(B) and 1442)

### FFY 2013 – FFY 2018 Targets

FFY	2013	2014	2015	2016	2017	2018
Target	100%	100%	100%	100%	100%	100%

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**Measurement:**

- A. Percent = [(# of toddlers with disabilities exiting Part C who have an IFSP with transition steps and services at least 90 days, and at the discretion of all parties not more than nine months, prior to their third birthday) divided by the (# of toddlers with disabilities exiting Part C)] times 100.
- B. Percent = [(# of toddlers with disabilities exiting Part C where notification (consistent with any opt-out policy adopted by the State) to the SEA and LEA occurred at least 90 days prior to their third birthday for toddlers potentially eligible for Part B preschool services) divided by the (# of toddlers with disabilities exiting Part C who were potentially eligible for Part B)] times 100.
- C. Percent = [(# of toddlers with disabilities exiting Part C where the transition conference occurred at least 90 days, and at the discretion of all parties not more than nine months prior to the toddler’s third birthday for toddlers potentially eligible for Part B) divided by the (# of toddlers with disabilities exiting Part C who were potentially eligible for Part B)] times 100.

Account for untimely transition planning under 8A, 8B, and 8C, including the reasons for delays.

FFY	Measurable and Rigorous Target
<b>FFY 2014</b>	<p><b>100%</b> of all children exiting Part C will receive timely transition planning to support the child’s transition to preschool and other appropriate community services by their third birthday including.</p> <ul style="list-style-type: none"> <li>A. <b>100%</b> IFSPs with transition steps and services developed at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler’s third birthday;</li> <li>B. <b>100%</b> Notification (consistent with the opt-out policy adopted by the State) to LEA/SEA where the toddler resides at least 90 days prior to the toddler’s third birthday for toddlers potentially eligible for Part B preschool services; and</li> <li>C. <b>100%</b> Transition conference occurred with the approval of the family at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler’s birthday for toddlers potentially eligible for Part B preschool services.</li> </ul>

**Hi-Line Home Programs met Indicators 8A, 8B, and Indicator 8C compliance targets for FFY 2014.**

**Actual Target Data for FFY 2014:**

REPORT OF PROGRESS – INDICATOR 8			
	Measurable and Rigorous Target FFY 2014	Actual Target Data FFY 2013	Actual Target Data FFY 2014
<b>Indicator 8A:</b> IFSPs with transition steps and services developed at least 90 days and	<b>100%</b>	<b>100%</b>	<b>100%</b>

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not more than nine months prior to the child's third birthday.			
<b>Indicator 8B:</b> Notification to the LEA/SEA at least 90 days prior to the child's third birthday if the child is potentially eligible.	<b>100%</b>	<b>100%</b>	<b>100%</b>
<b>Indicator 8C:</b> Timely, at least 90 days and not more than nine months prior to the child's birthday, transition conference.	<b>100%</b>	<b>100%</b>	<b>100%</b>
RAW DATA CALCULATION – INDICATOR 8A			
A	B	C	D
Total child records reviewed.	Children with transition steps and services to support the child's transition developed at least 90 days and not more than nine months prior to the child's third birthday.	Children with transition plans that do not include steps and services to support the child's transition.	Percent of children with transition plans including steps and service developed at least 90 days and not more than nine months prior to the child's third birthday.
9	9	0	100%

RAW DATA CALCULATION – INDICATOR 8B				
A	B	C	D	E
Total child records reviewed.	Children whose families opted out of notification.	Children with notification to the LEA/SEA at least 90 days prior to the child's third birthday.	Children for whom the LEA/SEA was not notified (excluding children whose families opted out of notification).	Percent of children with notification to the LEA/SEA at least 90 days prior to the child's third birthday.
9	5	4	0	100%

RAW DATA CALCULATION – INDICATOR 8C				
A	B	C	D	E
Total	Children for whom the	Total child records	Children with	Percent of

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child records reviewed.	family did not provide approval to conduct the transition conference due to exceptional family circumstances.	reviewed less the children for whom the family did not provide approval to conduct the transition and the transition conference was not held due to exceptional family circumstances.	timely transition conference, at least 90 days and not more than nine months prior to the child's third birthday	children with timely transition conference, at least 90 days and not more than nine months prior to the child's third birthday, if child potentially eligible for Part B.
9	3*	3	3	100%
*3/9 transition conferences were not held due to "exceptional family circumstances:" Family moved out of state in the middle of transition process; family was out of state to obtain medical services; child moved out of state with birth father. 3/9 families opted out of the transition conference: 2/9 did not believe child would qualify for Part B; 1/9 waiting until child's health is improved.				

## State-wide Remediation Required:

Montana's Part C Program, Montana Milestones, in partnership with the Office of Public Instruction will provide specific Part C to Part B transition professional development to every regional provider. The subject matter will address the different transition settings; specific timelines required; roles of all individuals included in the transition process; and specific content required to be shared during the transition process.

## Indicator 10: Mediation

*Monitoring Priority: Effective General Supervision Part C / General Supervision*

**Results indicator: Percent of mediations held that resulted in mediation agreements. (20 U.S.C. 1416(a)(3)(B) and 1442)**

**Hi-Line Home Programs did not have any complaints resolved through mediation in FFY 2014.**