

MT SELN Team Meeting

Date: May 21, 2013
Time: 10:00 – 2:45 pm.
Location: Conference Rm 306, 111 N Sanders, Helena

Attendees: Kelly McNurlin, Greg Olsen, Tim Plaska, Marvalee Christofferson, Jenny Betz, Jeff Sturm, Diane Reidelbach (Job Connection), Jenece Sharkey (ORI), Joli Schroader, Diana Tavary, Peggy Olson (FO), Marla Swanby (OPI), Charlie Briggs (ESGW), Laurel Gebo (ESGW), Karen Cech (recorder).

John Butterworth of the SELN Project Team was present to help the SELN group develop a survey to help obtain data that will be useful for providers and state agencies.

The first question presented was “What do we want to get out of a survey?”

- Who do we send or what location of the people?
- How much information do we want to ask?
- How do we get the survey out?

Kelly mentioned that in prior meetings the group was struggling on:

- What to decide?
- What do we consider successful?
- It is complicated to determine where to start with different stakeholders.
- Group does not want to duplicate data that we may already have.
- What has other state done and has it been effective?

Jeff commented that Montana has little data that funnels up to the state level. It would be good to capitalize on what providers and stakeholders may already have and how do we collect it. The data should be useful for providers and the state. Two options to collect data could be through a survey or the DDP billing process. July 1st invoice will start the new work services in the billing cycle. The new services have a clearer break down of work services and what individuals are doing. This will help give the state some data on work services.

What are the group's goals?

Diane Tavary - Survey should be simple, efficient, successful, and should target several areas in the state.

Kelly McNurlin - Simple and basic at first. As survey is used and data is collected expansion on the list can be gradual. Survey should not be comprehensive. Collect data by work related services, anyone 16 years and older, and/or individual in the waiver or not in waiver.

Jenece Sharkey - What group to survey? Keep this simple with a target group. We can include other groups after the survey gets started. The data can also be used to market services to employers.

Existing data infrastructure -

Greg Olson - Providers have data for survey, don't make new collection.

John asked, "What do you want to accomplish?" - The group wants to see individuals with disabilities are being employed. How many individuals have work and how much paid.

John handed out examples of state surveys and presented a couple other state surveys through a power point presentation.

Washington was the most effective with cost beneficial information. This state provides a place for families to look for information on their website.

Massachusetts survey was more about stability in job employment. Data is collected as a snap shot once a year in a four week period.

Maryland survey was based on activity categories (individual competitive job, individual contracted job, group integrated job, self- employment, facility based/sheltered work/ and questions) with questions in each category.

Above survey information for review is located at the following websites:

Washington - www.statedata.info/washington-ddd/

Massachusetts demo site - <http://statedata.info/sample/>

Provider Search demo site - <http://statedata.info/providersearch/>

Oregon - www.dhs.state.or.us/dd/supp_emp/map.html

After the examples, John proceeded with the outline of the agenda.

Outcomes and Variables:

After lunch John started collecting information on the whiteboard from the groups regarding survey information:

- | | | | |
|---|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|-------------------------------------------------------------------|
| { | <ul style="list-style-type: none"> • Individual Job • Group Integrated Job - enclave • Self-Employment • Facility Based Work (associated with having a paycheck) | } | <p><i>Distinguish</i>
Paid Activities
Vs.
Service</p> |
|---|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|-------------------------------------------------------------------|

- | | | | |
|---|-------------------------------------------------------------------------------------|---|--------------------------|
| { | <p>Non-paid community work experience
Volunteer
Other Non-work Activity</p> | } | <p>Don't
Include</p> |
|---|-------------------------------------------------------------------------------------|---|--------------------------|

Optional

Paid time off
Employed 10+ months

Demographics

- Age
- In Waiver (data match?)
- Gender

Parameters of data collection -

Target Population?

- start small (DD individuals)
- Many folk with DD are working and not in system or receiving supports of any kind - do we capture - how do we capture? Collaboration with Acumen and schools are option.*

How often will survey be taken?

- Once a year
- 14 days in a month time period (October)

Mechanism used for survey?

- Web-based (big hurdle)
- Cost
- Timing
- Host internal
- Therap working on employment module

If any group members have any ideas on options that can be used for the mechanism please e-mail Kelly McNurlin your ideas. DDP can contract out or use existing systems of Adobe Captivate or Moodle. Other states may have other systems they use.

Data Infrastructure - (Who is responsible for collection of data?) This can be done internal or contracted. Once data collected it will be easy to merge with other data. Data uses: (1) data reports, (2) data display - internal and for providers, (3) contract management, and (4) strategic planning.

John will take back the information the SELN team worked on and put something together for the group. ***John's outcome notes will be attached to the e-mail that will be sent out to SELN Team with the minutes.***

Developmental Disabilities Program (DDP) Update.

- ***Therap is having a conference in Helena on :***

June 12-13, 2013

Helena
Holiday Inn Conference Center Downtown
22 N. Last Chance Gulch
Helena, Montana 59601

Please register if you wish to participate.

- DDP has submitted the new waiver definitions to CMS and is waiting approval.

- The RFP for Employment Training has been awarded to Centers for Social Capital. When the design for the employment supports training is completed it will be shown to the SELN group.
- Jenny Betz and a co-worker did a presentation for the DDP Spring Staff Training. Case Managers were very positive about the presentation and did not know their local Job Service contacts. Thank you Jenny for your presentation.

Next meeting will be Thursday, June 27th, in the Wilderness Room 2nd Floor – 2401 Colonial Ave., Helena.

Meeting time is from 10 – 3:00 pm.