



COMBINED MEDICAID 103-2 APPLICATION PROCESSING - Interview

	CMA 103-2
Supersedes:	FMA and MA 103-2 (01/01/07)
References:	42 CFR 435.905, .911 - .913; ARM 37.82.101, .201, & .204; PL 104-193
Overview:	<p>Medicaid applicants are not required to complete an interview.</p> <p>If an interview is requested, one must be scheduled. A completed application cannot be required prior to scheduling an interview.</p> <p>A Medicaid application cannot be denied for 'failure to comply' with providing necessary information/verification until the application is at least 45 days old (or 90 days for applicants who apply for Medicaid on the basis of disability). Extension may be available (see CMA 103-1).</p> <p>Medicaid application and eligibility information is provided to all individuals who request the information.</p>
PAMPHLETS & BROCHURES	Specifically developed bulletins and pamphlets explaining the rules regarding eligibility, appeals, HIPAA, and lien and estate recoveries in simple, understandable terms must be provided, if available.
INFORMATION & VERIFICATION	ABD: Application processing includes securing specific information about the applicant's needs and circumstances. Applicants are requested to provide verification of specific financial and nonfinancial eligibility criteria (e.g., pay stubs, birth certificates, divorce decree, marriage license, etc.) (not to exceed 45 or 90 days for applicants who apply for Medicaid on the basis of disability except in unusual circumstances) from the application date to obtain verification and submit it to the field office or central scanning. Unusual circumstances must be documented in case notes.
EFFECTIVE DATE	July 1, 2016