



803-1 TANF Months/Out-of-State Request

Supersedes:	TANF 803-1 (07/01/08)
References:	ARM 37.78.102 and .201; 45 CFR 264.1
Overview:	<p><u>GENERAL RULE</u>– Adult caretaker relative(s) and minor child(ren), may receive 60 months of cash assistance in the adult’s lifetime, regardless of which state or tribe issued the benefit. If the applicant indicates he/she has received cash assistance from another state/tribe or the Social Service Specialist has reason to believe benefits were issued in another state/tribe after October 1, 1996, the other state(s)/tribe(s) must be contacted by Central Office staff to determine the number of months TANF was received and which months are countable on the federal time clock.</p> <p>Social Service Specialists notify Central Office using Out-Of-State Benefit Verification Request (HCS-100), to obtain this information. One HCS-100 must be completed for each adult with possible out-of-state months.</p> <p>Do not delay, deny, or terminate benefits pending verification, unless there is reason to believe the client may have exhausted all benefits. Such situations would include when the client states they may have exhausted their federal TANF months or the client only had 6 months remaining on their clock and has been living out of state for longer than that.</p>
PRIORITY VERIFICATION REQUESTS	<p>When there is reason to believe the client has exhausted or is within two months of exhausting their 60 month time limit, the appropriate Central Office staff must be contacted as soon as possible. Please provide name, case number and what states need to be contacted.</p> <p>When it is believed a client might be within twelve months of exhausting their 60 month limit, please indicate on the HCS-100 (Out-of-State TANF Benefit Verification Request) being sent to Central Office that it is a priority request.</p>
Date Revised	January 1, 2010