

Department of Public Health and Human Services	<b>SECTION:</b> PROGRAM DESCRIPTION
WoRC GUIDELINES MANUAL	<b>SUBJECT:</b> Cultural Work Activities

### **COUNTABLE CULTURAL WORK ACTIVITIES:**

We have received guidance from ACF which indicates that various non-traditional activities may count as an allowable work activity, if they meet the definition of one of the allowable work activities.

We have determined that specific culturally relevant activities may fit as Job Search/Job Readiness, Community Service, Vocational Education or Job Skills Training, provided the supervision and verification/documentation requirements of each specific activity can be met. These activities are not limited to reservation areas, but may be used in any program throughout the State.

**The below policy guidelines must be followed in regards to counting cultural work activities as an allowable work activity:**

#### **JBS:**

Activities may count as a job search/job readiness activity, provided they are viewed as training for development of a business or self-employment opportunity.

Examples:

- Workshop on cultural activities that may lead to self-employment, e.g., beading or cradle board making.
- Training on creating end-product that will be used in a self-employment business, e.g., mini workshops or classes on beading, cradle board making, drum building, etc.
- Creating the end-product that will be used in a self-employment business.

**Note:** The use of the JBS component code and hours will count toward the JBS edits, including the consecutive 4-week edit and the hourly edits for the preceding 12-month period.

**Note:** If the individual subsequently starts a self-employment business and/or sells any of the end-product and has income to report, the hours involved in the activity should be coded EMP.

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**CSP:**

Activities may count as a community service activity provided they are included in a “structured program in which the individual is performing work for the direct benefit of a community.”

## Examples:

- ❖ Native American Week activities which involve structured activities relating to a community as a whole and provide a benefit to a community. This may include activities through the schools or other local community agencies.

► **Note:** CSP may not be entered as a code with a general description of “cultural activities”. The activities must be specific and structured.

**STT or JST:**

Activities may count under Vocational Education of Job Skills Training provided the training consists of “organized education” or training which is directly related to the preparation of the individual for employment in current or emerging occupations, including self-employment.

## Examples:

- Mini-workshops on beading or cradle board making.
- Classes taken for college credit which encompass cultural activities.

**Note:** Using the STT code will count as one month of the time-limited STT months.

**Note:** JST is a secondary activity and should only be used if the primary hours have been met.