



Department of Public Health and Human Services

Public Health & Safety Division ♦ Communicable Disease Control & Prevention Bureau

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Steve Bullock, Governor

Richard H. Opper, Director

To: All VFC Providers
From: Montana Immunization Program
Re: **IMPORTANT REMINDER**- ACTION REQUIRED 2016 Data Logger Recalibration Process

In the next three months, the Montana Immunization Program will be replacing your current data loggers with freshly calibrated devices. This email describes how to prepare for this process. Please take a moment to review the items below. An email with step-by-step instructions on how to exchange your data loggers will come 1–2 days prior to receiving your freshly calibrated devices.

General information:

- Between June and September, we will mail or hand-deliver freshly calibrated data loggers to your facility
- YOU MUST INSTALL YOUR NEW DATA LOGGERS IMMEDIATELY AND RETURN YOUR OLD DATA LOGGERS TO THE IMMUNIZATION PROGRAM. Failing to return your old data loggers immediately will delay other providers from receiving their new devices and may prevent us from re-calibrating all the data loggers by the due date in September. Do not return your old data loggers until your new ones arrive.
- The 2016 re-calibration DOES NOT include backup data loggers. Backup data loggers came with a 3-year calibration and are not due until 2017. **DO NOT RETURN** your backup data logger.
- The number and type (refrigerator or freezer) of calibrated data loggers you receive is based on what our records show you currently have (see attached list). If you need more or fewer, please let us know. We do not provide data loggers for storage units holding exclusively private vaccine or transport coolers.

How to prepare:

- Take an inventory of your data loggers and identify the ones due for re-calibration. These will have a calibration due date of September 2016 or earlier. The calibration due date is on a sticker on each data logger. To help, we've attached a list of data loggers distributed to providers.
- Locate the original boxes the data loggers came in.
- Be ready to install your new data loggers and return your old data loggers (in their original boxes) immediately upon receiving your package.
- An email with step-by-step instructions will come 1–2 days prior to receiving your package.

We appreciate your cooperation in this process!

Questions? Call 444-0277 or email lhutchinson@mt.gov.

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