



## MCHBG / FICMMR Deliverables Due Dates Calendar August 15, 2016 – August 15, 2017



Unless otherwise indicated: MCHBG deliverables are emailed to the MCHBG State Contract Liaison and FICMMR deliverables are emailed to the FICMMR State Program Coordinator.

- August 15, 2016:
  1. **MCHBG Annual Report SFY16** (for 7/1/15 – 6/30/16)
    - a. *Compliance and Activities Report* completed through online form
    - b. *Financial and Data Report* entered into spreadsheet template
    - c. *Client Survey Results Summary*
    - d. *Copies of Referral and Follow-Up Procedures for MCHBG clients and CYSHCN*
- October 15, 2016:
  1. **MCHBG 1<sup>st</sup> Quarter Report SFY17** (for 7/1/16 – 9/30/16), completed on PDF or Word template
  2. **FICMMR Operational Plan** from counties with a review team, OR **FICMMR Memorandum of Agreement** from counties sharing a review team
- November 30, 2016:
  1. **All Fetal, Infant, and Child Case Reports for Calendar Year 2015**, completed through the online CDR System or on paper forms as appropriate
  2. **All Maternal Mortality Case Reports for Calendar Year 2015**, completed on the Maternal Mortality Case Review Reporting Form
- January 15, 2017:
  1. **MCHBG 2<sup>nd</sup> Quarter Report SFY17** (for 10/1/16 – 12/31/16), completed on PDF or Word template
- March 2017:
  1. **MCHBG Training**, attendance by at least one staff member, dates TBD
- April 15, 2017:
  1. **Pre-Contract Survey**, completed online, available starting 4/1/17
  2. **MCHBG 3rd Quarter Report SFY17** (for 1/1/17 – 3/31/17), completed on PDF or Word template
- July 15, 2017:
  1. **MCHBG 4th Quarter Report SFY17** (for 4/1/17 – 6/30/17), completed on PDF or Word template
  2. **FICMMR Injury Prevention Activity Report**, page provided in MCHBG Quarterly Report template, *may be completed in any quarter, but no later than 6/30/17.*
- August 15, 2017:
  2. **MCHBG Annual Report SFY16** (for 7/1/16 – 6/30/17)
    - a. *Compliance and Activities Report* completed through online form
    - b. *Financial and Data Report* entered into spreadsheet template
    - c. *Client Survey Results Summary*
    - d. *Copies of Referral and Follow-Up Procedures for MCHBG clients and CYSHCN*