



Child Support Services Division (CSSD)

Helena/Interstate Office

Phone: 1 (800) 346-5437 Fax: 1 (406) 444-9629

Make a payment

[Child Support Payments](#)

or
CSSD PO Box 8001
Helena, Montana 59604

Return documents

CSSD Central Mail Unit
PO Box 202943
Helena, MT 59620-2943

CSSD Application for Services is now
CSSD Enrollment for Services.

See FAQ below.

For general information, such as your case number or the name of your investigator please call or email the administrative staff below, they will be happy to help.

If you know your investigator please contact them directly, see investigator list below.

Administrative Staff	Extension#	E-mail
Christine Caye	1141	Christine.Caye@mt.gov
Michelle Bacon	0427	Michelle.Bacon2@mt.gov
Sandy Hillman	1108	Sandra.Hillman@mt.gov

Usually, questions can be answered by email.
Questions regarding sensitive case information will be answered by phone.

Investigator	Extension#	E-mail
Jade Atkinson	0137	<jatkinson@mt.gov>
Shaunna Denney	1106	Shaunna.Denney@mt.gov
Deanna Hause	1107	DHause2@mt.gov
Jack Lynch	1109	JLynch2@mt.gov
Chad Martin	1110	CMartin2@mt.gov
Terressa McDaniel	1111	Terressa.McDaniel@mt.gov
Mary McGee-Spalding	0072	MMcGeeSpalding@mt.gov
Bobbi Parks	0421	Bobbi.Parks@mt.gov
Echoe Paul	1113	Echoe.Paul2@mt.gov
Marcie Sickels	1117	msickels@mt.gov
Kayla Stringer	1118	KStringer@mt.gov
Erica Ward	0103	Erica.Ward@mt.gov

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*Thank you for your patience
as this is changed throughout our system.*

FAQ:

How do I know my enrollment for services has been received?

As part of the case opening process a letter is sent to the custodian and the non-custodial parent.

How long does it take to open the case?

CSSD’s goal is to have the case open within 10 calendar days of receipt. Federal regulation allows for 20 calendar days from receipt to open a case [45 CFR 303.2 (b)].

Can I go to the local office and turn in an enrollment for services?

An enrollment for services can be dropped off at **any** Child Support Services Office, no matter where you live in Montana. CSSD Offices are located in Billings, Butte, Great Falls, Helena, and Missoula.

I am having problems with the online enrollment for services can someone walk me through the process?

For help with the online enrollment for services, refer to administrative contacts below.

Administrative Staff	Extension#	E-mail
Sandy Hillman	1108	Sandra.Hillman@mt.gov
Christine Caye	1141	Christine.Caye@mt.gov
Karen Ray	0033	Karen.Ray@mt.gov
Carmen Cappis	1030	ccappis@mt.gov
Kim Starr	0032	Kimberly.Starr@mt.gov
Megan King	1099	Megan.King@mt.gov
Dianna Miller	1057	dmiller@mt.gov
Rose Frishkorn	1091	Roseanna.Frishkorn@mt.gov
Sandy Girdler	1074	sandra.girdler@mt.gov
Roseanna Peters	1082	RPeters@mt.gov
Lorrie Tracy	1088	Lorrie.Tracy@mt.gov