

# SILC REIMBURSEMENT & MEETING BUDGET

## REIMBURSEMENT:

- Compensation and Expenses. - The Council may use available resources to reimburse members of the Council for reasonable and necessary expenses of attending Council meetings and performing Council duties (such as personal assistance services), and to pay reasonable compensation to a member of the Council, if such member is not employed or must forfeit wages from other employment, for each day the member is engaged in performing Council duties. (Rehab Act., Section 705, f)
- Necessary accommodations for the meetings are reimbursed or paid for, such as interpreters, transcribing, drivers, etc. Accommodations are also paid, if necessary, when a member is officially representing the SILC at outside events or meetings.
- Travel costs for SILC members are reimbursed or paid for to attend meetings at the request of the SILC.
- Travel costs for members when appointed to attend conferences such as:
  - SILC Congress
  - National Council for Independent Living
  - Association of Programs for Rural Independent Living

When being reimbursed for travel activities, members are reimbursed at the same rate as state employees. Travel reimbursement forms must be completed for reimbursement. Within a month of receiving the reimbursement form, the state issues a check for allowed reimbursement. Current in- state reimbursement rates are:

## MEALS: (based on hours involved with travel):

- Morning meal \$8.25
- Midday meal \$9.25
- Evening meal \$16.00
- Total per day \$33.50

## MOTEL:

If is necessary for you to stay overnight, you will be reimbursed actual motel expense up to the approved state rate. If you have no receipt for lodging, you will be reimbursed \$12.00 per night. For SILC meetings motel expenses are covered through direct billing.

## MILEAGE:

If you drive to the meeting, you will be reimbursed at state rate, currently 58.5 cents. (Carpooling is encouraged when possible)

## OTHER COSTS:

You will be reimbursed for the actual cost of public transportation. Please contact the Program Manager when using public transportation as direct payment may be possible.

If you need an accommodation expense reimbursed, the rate will be established via policy.

Non-state employee honorarium is \$50.00 for each meeting day for SILC meetings.

### **SILC MEETING BUDGET**

The SILC meeting budget is included in the SPIL Financial Plan. It is developed by the Policy Committee and voted on by the entire Council. SILC reimbursement expenses are paid through a variety of sources primarily General Fund and Federal Part B grants.