TEMPLATE INSTRUCTIONS

1. Type over instructions in each section.
2. Copy and paste entire document (except these instructions) into CASE-e.
3. Print CASE- e document.
4. Close template, but DON'T save changes.

IPE EXTENSION RATIONALE

I understand that the purpose of this extension is to provide me with extra time to gather the information I need to choose a suitable vocational goal the services I need to achieve my goal. If I'm unable to make my selection by the identified deadline, I understand that my case will be closed. I understand that I have the right to apply when I'm ready and able to participate in VR services.

EXTENSION DEADLINE

(Enter date here. Best Practice: extension should not exceed 60 days.)

RATIONALE FOR EXTENSION

(Enter specific rationale here.)

PLAN FOR DOING IPE or CASE CLOSURE

(List measureable steps to move forward with IPE development. For example: "Client will complete business plan by March 1, 2011.")

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COUNSELOR SIGNATURE

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CLIENT SIGNATURE

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SUPERVISOR SIGNATURE