

Meeting Minutes and Action Plan

Public Health System Improvement Task Force, October 24, 2018

Organizations & Representatives Present: Todd Harwell, Terry Ray, Wendy Kowalski, Anna Bradley, Lora Wier, Tony Ward, Tanya Houston, Dustin Schreiner, Kristin Juliar, Cindia Ellis, Hillary Hanson

Point of Contact for Notes: Emery Byrd (emery.byrd@mt.gov or 444-4141)

Agenda Item	Who	Discussion	Steps to Action	Assigned to Whom	Date Due
1. Intro.	Todd Harwell	<ul style="list-style-type: none"> • 2 Vacant spots (MACo., Tribal Public Health) • New Members: Cindia Ellis, Tanya Houston, Dustin Schreiner 			
2. Updates from Accreditation	Wendy Kowalski	<ul style="list-style-type: none"> • 200 new accredited Health Departments • 7 accredited in Montana, 60% of H.D. • Accreditation Light (Small departments) was tabled by PHAB – didn't serve the right purpose. • Social determines – applying classes for tips and tricks, bringing out expertise to the accreditation process, specifically narratives • How will SHIP move forward? -With our help, resources and time with them. 			
3. Boards of Health	Terry Ray	<ul style="list-style-type: none"> • No requests for in-person • Kerry is working on BOH- adding content with MHPA- Assessment is going out in Jan 2019 to determine what training is needed overall. • Contents and purpose of MHPA Conference • The 6 functions of Public Health Governance- based on National Association for Local Boards of Health from Michigan Public Health Training Center - Seven module, free learning tool. 	<p>Getting local board members to attend conferences like MPHA.</p> <p>NALBH learning tool module is</p>	N/A	N/A

			available at https://nalboh.site-ym.com/page/GovernanceResources		
4. System Improvement Grants	Terry Ray	<p>Current Grant:</p> <ul style="list-style-type: none"> • 5 community health Assessments • 6 Community Health Improvement Plans • 4 Strategic Plans • \$150,000 <ul style="list-style-type: none"> - \$100k from PHHS Block Grant, \$50k from MHCF • Approved on grants so far • PHSIO has more staff to meet 1 on 1 w/ counties • Discussed alternative ways to get grants to counties who don't have support <ul style="list-style-type: none"> - Working directly, helping more - Contract a consultant for them - Grant proposals, gives them more flexibility w/ what they want to do *We are making Progress* • Next steps: <ul style="list-style-type: none"> Outreach to determine why not participating in grants/ Include questions in next Lead Local Survey Offer direct technical assistance We have 2 practicum students on direct work & visiting 	•	Kerry Pride	Jan. 1, 2019
5. Workforce Training & Development	Terry Ray	<ul style="list-style-type: none"> • We went through QI training in Sept, '18 • Summer Institute continuing • QI training continuing, next year will focus more on leaders in QI • Certificate in Public Health 	<ul style="list-style-type: none"> • Trish Miller does ethics courses. Suggested by Tony Ward 		

		<ul style="list-style-type: none"> ● Building Public Health Leaders, Mental Health & Substance Abuse feedback: we need more of this outside of Summer Institute <ul style="list-style-type: none"> - Looking for funding and more local attendance - Todd: We need some kind of social determinants training - Sanitarian trainings - Ethics training suggestion: overall Public Health and specific to jobs ● Local and Tribal should have ethics board/committee <ul style="list-style-type: none"> - More tailored to less extreme, day to day ethics & expanding to use it more ● Systems Thinking: how/why strategic planning ● Health Promotion & Communication ● Analyze and Communicate Data course <ul style="list-style-type: none"> - Smaller counties w/o epidemiologists 	<p>Research opportunities, will possible be online training</p> <p>- Add PH ethics as a training priority</p>	<p>Alexis Wolf and MTPHWF D Group</p> <p>Alexis Wolf</p>	<p>Dec. 2018</p> <p>Dec. 2018</p>
6. Certified Public Manager- ASU	Terry Ray	<ul style="list-style-type: none"> ● Manager courses, for experienced managers ● 8 months' total ● Offers credentials ● All online ● Costs less than Public Leadership w/ University of WA ● Next Cohort starts February 4th, 2019 ● Financial assistance to 10 students ● Dynamic program- offers lots of options 	<ul style="list-style-type: none"> ● Send out announcement 	Alexis Wolf	Nov. 2018
7. Certificates in Public Health at UofM	Terry Ray	<ul style="list-style-type: none"> ● Discussed highlights/details of program <ul style="list-style-type: none"> - Budgeted for financial assistance to 12 students - Must be completed over 4 semesters or 16 months, completion of 12 credits ● We need to specify how we want to set this up. <ul style="list-style-type: none"> - Option 1: Set course schedule 	<ul style="list-style-type: none"> ● Apply for financial assistance to PHSD by Jan 1st, 2019 	Alexis Wolf	Nov. 2018

		<ul style="list-style-type: none"> - Option 2: Offering only the PH Certificate, allow students to select their own schedule - Option 3: Allow any Certificate option (Certificate in Public Health CPH, Certificate in Epidemiology CE, or Certificate in Environmental Health Sciences CEHS) 	<ul style="list-style-type: none"> • Apply to UM by March 1st, 2019 • Decided on a hybrid of Option 2 & 3: making intro to data, analysis or epidemiology a requirement for CPH 		
8. Block Grants Proposed Budget for Grant	Terry Ray	<ul style="list-style-type: none"> • 5 year work plan – much more specific than last • Goals: Partnerships, improve our Community, Manage & Planning, Develop MT work force, Strengthen Local Boards, and Address Social Determinants • Discussed draft FFY 2019-2020 We fund EMS, should get Federal funding soon 	<ul style="list-style-type: none"> • Approved- produce work plan 	Terry Ray, Emery Byrd	Dec. 2018
9. Task Force Meeting Schedule	Terry Ray	<ul style="list-style-type: none"> • Scheduled, presented and approved – 2 face to face meetings 	<ul style="list-style-type: none"> • Change in date: we will meet on webinar, June 5th, 2019 	Send out in Dec.	
10. UM Current Programs	Tony Ward	<ul style="list-style-type: none"> • State Cohort created an increase of students • Masters in PH – combined programs, currently 12 students involved • Several new programs: Social Work w/ MPH and MPW, Policy Work, and • New assistant Prof. Epi. 510 course • Using data from DPHHS- going very well • Standing seminar – Todd • Providing trainings for state, locals and tribal members 	<ul style="list-style-type: none"> • Follow up on trainings offered from UM, and how JM can provide more training to the workforce 	Alexis Wolf	Dec. 2018

		<ul style="list-style-type: none"> -ex. Epi. Training • Undergrad degree in PH- in development • Strategic Plan for combining PH programs <ul style="list-style-type: none"> -Global PH, Community PH, Population Health- 3 tracks to workforce 			
11. MPHA	Lora Weir	<ul style="list-style-type: none"> • MPHA has structure to give scholarships • Are these scholarships any good? Should we continue? <ul style="list-style-type: none"> - Survey results will be given to Terry Ray and Alexis Wolf for review • 28 scholarships offered recently • MPHA conference: MEHA helped a lot, very successful <ul style="list-style-type: none"> -Chronic Disease Bureau attended, very successful -Over 300 attendees • Submitted grant, will get response back ~Nov. 12th • Strategic Plan: familiarity with public <ul style="list-style-type: none"> - Changed focus on educating new employees using RMTC model - MPHA, SIO, RMTC involved currently - Get feedback about training • Managing Montana- first year supporting open to all companies, for middle to upper management (have received good feedback) • Manager Training – ‘Outward Mindset’ <ul style="list-style-type: none"> - Tanya can arrange courses to attend - Tanya: “It has been very successful in my leadership team,” - 2-day training (4hrs & 3hrs) - Todd: “What specific changes have you seen?” - Tanya: “Better communication, open-honest teamwork, quality and self-improvement,” • More mid-upper management training 	<ul style="list-style-type: none"> • Review survey results • Get feedback on RMTC model trainings • Look into ‘Outward Mindset’ training 	Terry Ray, Alexis Wolf	Dec. 2018

12. AMPHO	Hillary Hanson	<ul style="list-style-type: none"> • Legislative Session <ul style="list-style-type: none"> - How do we engage more members? - Struggling to fill different size of organization positions on the board - Lots of crossover with MPHA board & AMPHO • Advocacy group: monthly meetings, getting ready for Session 	•		
8. MEHA	Dustin Schreiner	<ul style="list-style-type: none"> • Membership is the highest it's been in 6 years • Poster contest – student involvement, offering undergrad opportunities, good advertising for suture employees • Accreditation reaching completion with: <ul style="list-style-type: none"> - Internship program (MSU)- still working our details (possibly ready by summer, need funding) • High need for new generation of sanitarians • Fall conference in Bozeman • Terry: ‘Dustin, have you been in contact with DEQ about membership with MEHA?’ as an opportunity for expansion. • Dustin: “We have not... will look into it,” • Internship program: trying to improve the structure 	•		
9.	Kristin Juliar	<ul style="list-style-type: none"> • Advisory committee is updating Strategic Plan <ul style="list-style-type: none"> - Upcoming meeting in Dec. 2018 on small pieces • AHEC with UM scholarships for PH <ul style="list-style-type: none"> - Lots of QI content • Nursing Project received grant (MSU) – Primary Care Act: small local based, not hospital, more clinic sites, underserved areas, and tribal areas – w/ RMTC • Community Health needs assessment <ul style="list-style-type: none"> - People are moving to collaborative • Federal Reserve Bank – Healthy Communities Conference, date TBD 	•		

		<ul style="list-style-type: none"> • Training funding for Community Health <ul style="list-style-type: none"> - UM professional level - Allied Health funding for training • *We can partner on trainings, have lots of funding available* • Link on website MHA River stone for trainings offered MOAB, Pierce and more 			
--	--	--	--	--	--

Next Meeting: Web/Conference Call December 5th, 2018 from 1:30 pm – 3:00 pm

Point of Contact for Minutes: Emery Byrd, Public Health Systems Improvement Office, (406)444-4141, emery.byrd@mt.gov
Minutes Drafted on: Oct. 30, 2018