

	Montana Mental Health Nursing Care Center Policy Manual	Policy Number	504
		Original Date	05/16/1983
	Department: Nursing	Revised Date	07/10/2014
	Registered Nurse Licenses		

POLICY:

All Registered Nurses at the Montana Mental Health Nursing Care Center will provide proof of Montana State Licensure.

PROCEDURE:

1. A copy of the license shall be made by the personnel department upon hiring and placed in new hire's personnel file.
2. All Registered Nurses shall renew their licenses and bring their new license to personnel office to be copied for placement in their personnel file. No RN shall be allowed to work after December 31, if they have not provided proof of licensure.
3. RN's will need 24 hours of continuing education per Montana Board of Nursing State requirements.