

	Montana Mental Health Nursing Care Center Policy Manual	Policy Number	529
		Original Date	05/16/1983
	Department: Nursing	Revised Date	07/10/2014
	Care Planning		

POLICY:

NURSING

Each resident shall have a multi-disciplinary care plan developed for him / her at the time of admission. A quarterly evaluation and a comprehensive annual review shall be completed for each resident to evaluate goals, needs and interventions.

PROCEDURE:

1. Assessment of Residents' Needs
 - A. The Nursing Staff will perform a chart review which includes ADL (Activities of Daily Living) such as bathing habits, safety needs, etc. is completed.
 - B. The Recreation Supervisor will complete activities assessments.
 - C. The Social Worker or Director of Clinical Support Services shall complete a social history to include a discharge plan and social services assessment within thirty (30) days of admission.
 - D. The Dietary Department will complete a nutritional assessment using the Nutritional Assessment form.
2. The Residents Care Plan Review shall be scheduled within twenty-one (21) days of admission.
3. Each discipline will have completed their assessment and outline of goals and interventions prior to the Care Plan Meeting.
 - A. The Care Plan will be updated based on the needs and goals of the residents.
 - B. The Multi-disciplinary Care Planning time shall be set by the MDS Coordinator with mutual agreement between the disciplines.

Care Planning

- C. Those who regularly participate in Care Plan Reviews will be: Social Worker, Recreation Supervisor, Food Service Supervisor, Director of Nursing, and Psychology Specialist.
 - D. The Care Plan will be signed and dated by all present at the Care Plan Review.
 - E. The Nursing Supervisors will ensure that all Care Plans are reviewed and signed by the appropriate attending physician in as timely manner as possible.
4. The Social Worker will invite residents and inform guardian, in writing, of scheduled care plan reviews. Their attendance and participation will be encouraged.