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|  | Montana Mental Health Nursing Care Center Policy Manual | Policy Number | 805 |
| | | Original Date | 05/16/1983 |
| | Department: Maintenance | Revised Date | 04/17/2015 |
| | Traffic Control | | |

POLICY:

Employees must observe facility polices and traffic signs while on Center grounds.

PROCEDURE:

1. Traffic guidelines are as follows:
 - A. Vehicles are not to exceed 10 mph on campus and will be parked in the designated parking area.
 - B. Watch for residents who may be walking in roadways, parking areas, etc.
 - C. Do not drive on grass or off roads anywhere on campus, except maintenance or emergency vehicles.
 - D. In case of accident, notify your Supervisor and appropriate authorities. The Supervisor should notify the Superintendent.