

	Montana Mental Health Nursing Care Center Policy Manual	Policy Number	807
		Original Date	02/01/1984
	Department: Maintenance	Revised Date	04/28/2016
	Boiler Observation Check		

POLICY:

The boilers will be observed at least every three (3) hours when they are in operation.

PROCEDURE:

1. The boilers will be checked by the Maintenance staff from 700 to 1500.
The boiler check will include:
 1. Check boiler steam pressure gauge via camera; if less than 20 psi or over 35 psi notify Charge Nurse immediately. The Charge Nurse will notify the Maintenance Department.
 2. Check water level in water gauge glass on boiler, if water is not visible, notify the charge nurse immediately.
 3. Walks around the boiler room and checks for water leaks, steam leaks, smoke, unusual noises from machinery, etc.; if any exist notify charge nurse immediately.
2. Employees are assigned to check the boiler when the Maintenance staff is not on shift.
3. The staff member who observes the boiler gauge via camera, will initial the time of the check on the sheet located on the wall at Echo Way Nurses Station.
4. The Maintenance Department will provide In-service training for observing the boilers.

Boiler Observation Check

7. When an employee detects a problem while observing the boiler, they will immediately verbally inform the Nursing Shift Supervisor. The Nursing Shift Supervisor will immediately investigate the problem with the reporting employee and determine if the Maintenance Department needs to be contacted. When contacting Maintenance, use the rotating call list.

- | | | |
|----|-----------------|----------------------|
| 1. | Jason Fry | 366-2237 |
| 2. | Mike Schenck | 538-5089
366-6839 |
| 3. | Don Taylor | 366-2687 |
| 4. | Charles Craven | 538-2602 |
| 5. | Dianne Scotten | 366-4426 |
| 6. | Denice Marshall | 535-7923 |