

	Montana Mental Health Nursing Care Center Policy Manual	Policy Number	1125
		Original Date	08/08/1983
	Department: Social Services	Revised Date	07/09/2015
	Resident Work Program		

POLICY:

Residents shall have the opportunity for employment within the resident work program.

The program shall provide therapeutic work placement to meet individual problems and needs.

PROCEDURE:

1. The Social Worker will be the Resident Work Program Coordinator. The Resident Work Program Coordinator will plan, organize and supervise the program.
2. The program shall include:
 - A. Orientation to employment, including the purpose and value of placement, job opportunities within the facility, job availability, salary expectations, acceptable dress and hygiene for employment.
 - B. Measurement of the resident's work abilities, task performance and proficiency levels.
 - C. Maintenance of individual work performance records.
 - D. The Resident Work Program Coordinator will complete a job description for each resident worker.
 - E. Identification of job sites within the facility.
 - F. Coordination and consultation with job site supervisors.