



MONTANA STATE HOSPITAL POLICY AND PROCEDURE

FIREARMS CARRIED BY LAW ENFORCEMENT OFFICIALS

Effective Date: January 7, 2019

Policy: ADM-02

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- I. PURPOSE:** To maintain safety for patients, employees and law enforcement officials.
- II. POLICY:** All law enforcement officials will be asked to secure their firearms in their vehicle before entering any patient occupied building at Montana State Hospital (MSH).
- III. DEFINITIONS:** None
- IV. RESPONSIBILITIES:** The Directors of Nursing and Health Information will ensure admission and operations staff follow this policy.
- V. PROCEDURE:**
 - A. Hospital operations/admission staff will inform law enforcement officials the hospital requires firearms be secured in a vehicle before entry to any building at MSH.
 - B. Entrances to hospital buildings will be clearly marked with signs stating weapons are not allowed.
 - C. This policy applies to all buildings on the MSH campus, unless law enforcement has been summoned to the campus for assistance with patient control or other types of emergencies. Campus housing is excluded from this policy.
- VI. REFERENCES:** None.
- VII. COLLABORATED WITH:** Safety Officer and the Director of Nursing.
- VIII. RESCISSIONS:** ADM-02, *Firearms Carried by Law Enforcement Officials* dated July 10, 2014; ADM-02, *Firearms Carried by Law Enforcement Officials* dated June 1, 2010; ADM-02, *Firearms Carried by Law Enforcement Officials* dated June 4, 2007; ADM-02, *Firearms Carried by Law Enforcement Officials* dated June 4, 2004; ADM-02, *Firearms Carried by Law Enforcement Officials* dated May 15, 2001; ADM-02, *Firearms Carried by Law Enforcement Officials* dated February 14, 2000; H.O.P.P. 6-F.093092, *Firearms Carried by Law Enforcement Officials* dated September 30, 1992.
- IX. DISTRIBUTION:** All hospital policy manuals.
- X. ANNUAL REVIEW AND AUTHORIZATION:** This policy is subject to annual review and authorization for use by either the Administrator or the Medical Director with written documentation of the review per ARM § 37-106-330.
- XI. FOLLOW-UP RESPONSIBILITY:** Director of Health Information.
- XII. ATTACHMENTS:** None.

Signatures

Kyle Fouts
Interim Hospital Administrator

Melinda Bridgewater
Director of Health Information