

CLIENT PLACEMENT SCREEN

GENERAL PROCEDURES

The Client Placement Screen is completed for each client admitted or readmitted into a treatment program with the intention of documenting client treatment and progress based on ASAM criteria.

A single program may provide more than one service component. In that case, when transferring a client between approved components **WITHIN THE SAME PROGRAM**, the SAMS Placement Screen must be completed with each transfer in service. A placement record must be created transferring the client to a new level of care.

SAMS allows for 40 days from the Placement Date to enter this information into SAMS.

The screenshot displays the SAMS Client Placement Screen. At the top, the browser title bar reads "S. A. M. S. - Substance Abuse Management System - Montana D.P.H.S." with the database "HSQADB" and report server "repsamsqa3005". The application menu includes "Action", "Edit", "Query", "Block", "Record", "Field", "Help", and "Window". The toolbar contains various icons for file operations and navigation. The main window title is "SAMS1071F SAMS - Substance Abuse Management System USER NAME: C95075 02/25/2016 DATABASE: HSQADB".

The "Post Admission Data" section contains the following fields and buttons:

- Provider: RIMROCK FOUNDATION # 202 ADIS #: []
- Facility Name: Rimrock Foundation - Billings # 1 Sys Client Id: 606308
- Client: MOUSE, MICKEY Age at Admission: 54
- Account: 557890 Date: 01/01/2016
- Admission: 411382 Date: 01/01/2016
- Buttons: Save, Exit/Cancel, Report Problem, Print, Print All Placements

The "ASAM" section includes:

- ASAM ID: 531035
- ASAM Type: ADULT A.S.A.M.
- L.A.C. ID: 11515 Name: Albers, Kristine
- Client Status: Admission Date of Placement: 01/01/2016
- Transfer In Service button

The "Primary Placement" section contains:

- Level of Care Cd: 3.1 Code Desc: Low-Intensity Residential A. S. I. button
- Type Of Care Cd: TRANSLVG Code Desc: INTERMEDIATE CARE Continued Stay Review button

The "Concurrent Placement" section contains empty fields for Level of Care Cd and Type Of Care Cd.

A "Comments" section with a text area is located at the bottom.

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CLIENT PLACEMENT DATA

NAME: Enter the client's name. Always use the client's given name. For example, if the client's name is "Robert" use "*Robert*", not "Bob".

ACCOUNT NUMBER: This is a system generated number that will be automatically entered after the client information and client admission data has been entered and saved.

ASAM

L.A.C.: Enter the name of the Licensed Addiction Counselor for this client. This is a required field.

CLIENT STATUS: Mark one of the boxes to indicate client status:

- Admission
- Transfer in Service

DATE OF PLACEMENT: Enter the date of the placement. There are eight spaces for the month, day and year. All spaces **must** be completed. This is a required field.

EXAMPLE: If the current date is June 22, 2008, you would enter: *06222008*.

PLACEMENT

Complete the following required fields to document the client placement.

LEVEL OF CARE CODE: Using values listed below, mark the placement level of care.

- 0.5 – Early Intervention
- 1.0 – Outpatient Treatment
- 2.1 – Intensive Outpatient Treatment
- 2.5 – Partial Hospitalization
- 3.1 – Low-Intensity Residential – Requires Continued Stay Review
- 3.3 – Medium-Intensity Residential – Require Continued Stay Review
- 3.5 – High-Intensity Residential – Requires Continued Stay Review
- 3.7 – Monitored Intensive Inpatient – Requires Continued Stay Review
- 4.0 – Managed Intensive Inpatient

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TYPE OF CARE CODE: Using values listed below, mark the placement type of care. The ASAM values that correspond to the Types of Care are listed in parenthesis.

- Detox (3.7 or 4.0)
- Inpatient Hospital (3.7)
- Inpatient Free-Standing (3.5)
- Transitional Living/Intermediate (3.1 or 3.3)
- Day Treatment (2.5)
- Intensive Outpatient (2.1)
- Outpatient (1.0)

CONTINUED STAY REVIEW

Clients who are placed in 3.1 or higher will be required to have a Continued Stay Review. For the 3.5 and 3.7 clients, a CSR is required every seven days. For the 3.1 and 3.3 clients, a CSR is required every 30 days. The CSR must be done by an LAC. The required fields are LAC ID and Recommended Level of Care.