

Montana Children's Trust Fund conference call

Thursday May 3, 2012 from 5:15PM to 7:00PM, 5th floor of the Old Federal Building

Attending: Betty Hidalgo- Chair, Roberta Kipp, JoAnn Eder, Rosie Buzzas Co- Chair, Deborah Hansen and Lisa Stroh

DPHHS Staff: Robin Suzor CBCAP Grant Administrator and Jim Carney

HMHB: Melisa Kaiser-Synness, Bette Hall-Munger and Becky Blend

Discussion began with how the additional \$110,000 will be spent. Jim stated that the money can be spent on items the Board wants. Services or items need to be purchased by 6/30/2012. Jim stated he needed to know who the contractor is and the amount invoiced by 7/8/2012 so he can accrue the correct amount at state fiscal year-end. Jim reminded the Board that the \$110,000 will be in the 2014 budget, if this current FY \$110,000 is spent between now and 6/30/2012. Also \$110,000 will be available as of 7/1/2012 for the 2013 budget.

Melisa read aloud her draft proposal e-mail of 5/1/2012 for HMHB.

Roberta asked how the three types of communities would be selected. Melisa said she would meet with Josh Turner, Daylyn, Bette and other MPP team members to identify the communities.

Roberta said the Browning hospital is not using Montana PURPLE Project and she would like to see it use the Montana PURPLE Project program. Melisa stated that if the research is performed now, then there is a road map for the new fiscal year that starts on 7/1/2012.

Rosie asked if the evaluation design is out there nationally. Melisa said that is why the price is low with Josh Turner because it would be based on pieces of existing evaluations that have proven successful.

Melisa also stated that, if this proposed contract with HMHB is approved by the Board, all subcontracts such as with Josh Turner and Associates will also have to be approved by the Board. As part of the strategic plan, Josh Turner will come up with a report with an assessment and priorities with the plan. In addition, a work plan will be designed for use by 7/1/2012. This can included any groups that the Board would like.

Melisa stated that HMHB would like to work with Strategies 360 on a program brochure and posters for use in Dose 1 and Dose 2 settings. Rosie suggested a separate website for the Montana PURPLE Project program. Melisa stated it might take a lot more time because it would have to work within the parameters with the State of Montana. Discussion ensued of when would be the most appropriate time to institute a Montana PURPLE Project stand-alone website.

Mary asked for a bi-monthly report to the Board from HMHB from now until 6/30 on the use of the \$110,000. Melisa agreed to bi-monthly financial reports from HMHB. Jim asked when invoicing of the \$110,000 will begin. Melisa said that in 3 weeks she would have an invoice to Jim.

Discussion occurred of current education of parents regarding the Montana PURPLE Project and shaken baby syndrome. It was agreed to up the travel budget for HMHB to \$5000. Rosie asked about the salaries of the contractors. Melisa explained the contractors have to pay all their own federal and state taxes, social security, work comp etc... thus the hourly rate reflects that.

Rosie proposed a motion to approve changes to the HMHB contract as noted: addition of work toward development of a MPP website and deletion of language throughout that indicates "a continuation". The budget is \$80,000 to be used between 5/1/2012 and 6/30/2012. Additionally, HMHB will provide a final scope of work by May 10th to the Board. JoAnn seconded the motion. A voice vote was taken and Rosie voted yes, Roberta voted yes, JoAnn voted yes, Deborah voted yes and Mary voted yes. Lisa had left the call earlier and was not present for the vote. The motion passed.

Following the vote, the meeting was adjourned.

Minutes submitted by Becky Blend for HMHB