

Montana Children's Trust Fund Board Meeting Minutes

February 20, 2018

Large Conference Room, 3rd Floor
2401 Colonial Drive, Helena, MT 59601

MT CTF Voting Board members present: Leslie Caye (Chair), Patty Butler, Kristina Davis, Tracy Moseman, Scott Wheeler

Board members absent: Joe Raffiani

MT CTF Staff members present: Melissa Lavinder (Interim Director, Recorder), Cassidy Corbine (AmeriCorps VISTA)

Guests present: Sarah Corbally, Rick Dorvall, Sheila Hogan, Jeni Maakad, Brie Oliver, Laura Smith, Vicki Turner

Acting Chairman Leslie Caye called the MT CTF Board Meeting to order at 9:20 a.m.

Board Business

- Patty Butler moved that the MT CTF Board approve the December 11, 2017 MT CTF Board Meeting Minutes. Unanimous oral vote. Motion adopted.
- Scott Wheeler moved that the MT CTF Board adopt the MT CTF Strategic Plan documents. Unanimous oral vote. Motion adopted.
- Scott Wheeler moved that MT CTF Board adopt the Request for Renewal template as amended. Unanimous oral vote. Motion adopted.
- The MT CTF Board decided to allow the RFP Committee to finalize the Request for Proposal based on the input of the Board.

Elections

- Leslie Caye turned over meeting to Melissa Lavinder. She conducted official elections.
 - Kristina Davis nominated Leslie Caye for MT CTF Board Chair. Leslie Caye accepted the nomination. No other nominations were made. Unanimous oral vote. Motion adopted.
- Melissa Lavinder turned over meeting to Leslie Caye as newly elected chairman.
 - Leslie Caye nominated Scott Wheeler for MT CTF Board Vice-Chair. Scott Wheeler accepted the nomination. No other nominations were made. Unanimous oral vote. Motion adopted.

Cassidy Corbine presented the Board with the Draft MT CTF Branding Map. The MT CTF Board decided to include the amended MT CTF Branding Map with the Request for Proposal.

Sheila Hogan and Laura Smith, Director and Deputy Director of the MT Department of Public Health and Human Services, provided the Board with an update on the First Years Initiative.

Scott Wheeler moved to direct MT CTF staff to write an Executive Planning Process for \$110,000 per year for the next biennium for the Zero to Three Initiative. Unanimous oral vote. Motion adopted.

Melissa Lavinder provided the Board with an update on the Montana Children's Trust Fund operations.

The MT CTF State Fiscal Year 2019 Budget was discussed.

The MT CTF Board decided to distribute a nomination form for the MT CTF Child Abuse and Neglect Prevention Awards.

Upcoming travel was discussed.

Vicki Turner, Director of the Prevention Resource Center, provided the Board with an update on Interagency Coordinating Council projects.

Sarah Corbally and Brie Oliver provided the Board with an update on the MT Children's Health Data Partnership Project and Healthy Mothers Healthy Babies projects.

The next MT CTF Board Meeting was tentatively scheduled for April 24, 2018 in Missoula, MT.

Chairman Leslie Caye asked for public comments. No public comments were made.

Patty Butler moved that the MT CTF Board Meeting be adjourned. Unanimous oral vote. Motion adopted. The MT CTF Board Meeting was adjourned at 3:25 p.m.