

Montana Children's Trust Fund Board Meeting Minutes

October 18, 2018

Wilderness Conference Room, 2nd Floor
2401 Colonial Drive, Helena, MT 59601

PRESENT: Leslie Caye (Chair), Scott Wheeler (Vice Chair), Brooke Bartholomew, Patty Butler, Tracy Moseman, Joe Raffiani

REGRETS: Kristina Davis

Staff present: Melissa Lavinder (Director, Recorder), Ellen Guyer (AmeriCorps VISTA)

Guests present: Nikki Grossberg, Annmarie McMahill, Brie Oliver, Jay Otto, Kristen Rogers, Marti Vining

Meeting called to order at 9:04 a.m. by Chairman Leslie Caye.

Leslie Caye asked for public comments. No public comments were made.

Previous minutes were approved as presented.

Announcements

- Upcoming travel was discussed.
 - Child & Family Services Division Statewide Advisory Council – October 19, Helena
 - National Alliance of Children's Trust & Prevention Funds Annual Meeting, November 13-15, Charleston, NC
 - Family First Prevention Service Act Roundtable – November 2, Helena
 - MT Children's Health Data Partnership Project – November 15, Helena
 - MT Prevent Child Abuse & Neglect Conference – April 16-18, Helena
- Member Terms ending and reappointment process were discussed

2019 RFP Parameters were discussed.

Scott Wheeler moved to accept the job description as written. An oral vote on the motion was taken. Motion adopted. Follow-up discussion was held on the job description.

A committee was formed to determine the criteria for Strengthening Families Month Awards.

Kristen Rogers presented Montana's Safe Sleep Campaign.

Brie Oliver presented the Montana Children's Health Data Partnership Project.

Melissa Lavinder presented the project plan for Trauma-Informed Care and the Prevention of Shaken Baby Syndrome-Abusive Head Trauma in Montana.

Jay Otto and Annmarie McMahill presented the Montana Parent Project via WebEx.

The Preventing Child Abuse and Neglect in Montana 2018 Strategic Plan was discussed.

Melissa Lavinder provided the Board with an update on MT CTF operations.

Scott Wheeler moved to form a committee to create a Request for Proposal for community-based programs and a committee to look for ways to invest in existing state efforts to improve data and awareness. An oral vote on the motion was taken. Motion adopted. Discussion:

- Inform absent board members
- MT CTF Board decided to meet virtually on the drafted RFP, date TBD.

Nikki Grossberg and Marti Vining discussed statewide gaps, needs, data, and opportunities for collaboration.

Next in-person meeting in February 2019, date TBD.

Ellen Guyer presented the MT CTF AmeriCorps VISTA Project.

Scott Wheeler moved that the MT CTF Board Meeting be adjourned. An oral vote on the motion was taken. Motion adopted. The MT CTF Board Meeting was adjourned at 3:45 p.m.