

Montana Children's Trust Fund Board Meeting Minutes

May 14, 2019

Colonial Building, Wilderness Room
2401 Colonial Dr, Helena, MT 59601

PRESENT: Leslie Caye (Chair), Scott Wheeler (Vice Chair), Joe Raffiani, Kristina Davis, Tracy Moseman, Patty Butler, Brooke Bartholomew (Skype)

Staff present: Melissa Lavinder (Director), Amber Barnes (Program Assistant, Recorder), Ellen Guyer (AmeriCorps VISTA)

Guests present: Darla Dexter, Casandra Firman

Montana Children's Trust Fund (MT CTF) Board Meeting called to order at 9:08 a.m. by Chairman Leslie Caye.

Leslie Caye asked for public comments. No public comments were made.

Darla Dexter presented the progress of the Trauma-Informed Care & Shaken Baby Syndrome Prevention project and amendment proposal to support marketing parentingmontana.org tools for parents of children aged zero to four years old.

Joe Raffiani moved to amend the Trauma-Informed Care & Shaken Baby Syndrome Prevention Project Memorandum of Agreement to allow Early Childhood Services Bureau (ECSB) to spend the remaining funds on marketing parentingmontana.org as ECSB sees fit. Discussion: marketing will include tools for ages 0 to 4 years old. Unanimous oral vote. Motion adopted.

Scott Wheeler moved to accept minutes as read. Unanimous oral vote. Motion adopted. Previous minutes were approved as presented.

Melissa Lavinder presented the Draft Revised SFY 2020 MT CTF Budget. Scott Wheeler moved to approve the revised budget. Unanimous oral vote. Motion adopted.

Melissa Lavinder gave recent grantee site visit updates. Scott requested that CTF board members be invited to future site visits for board development purposes.

Ellen Guyer gave an update on the Brain Builder Resource Fair project.

Amber Barnes gave updates on Strengthening Families Month.

Melissa Lavinder and Amber Barnes gave updates on the State Team Planning Meeting, CBCAP Grantees Meeting, and the National Conference on Child Abuse and Neglect.

Melissa Lavinder presented the redesigned crying cards for Abusive Head Trauma/Shaken Baby Syndrome prevention. MT CTF board members provided feedback.

Casandra Firman gave a CBCAP Orientation. Discussion was held on the importance of parent leadership at the state and local levels.

Ellen Guyer presented MT CTF grantee funding history from 2008 to present, as well as current statewide risk and protective factors.

Scott Wheeler moved to table the strategic plan review. Unanimous oral vote. Motion passed.

Discussion was held on statewide projects. MT CTF Board decided to meet in June to discuss statewide projects further. MT CTF Board requested staff to draft a marketing plan to align with the MT CTF Strategic Plan goals.

Scott Wheeler moved to accept the recommendation made by the Evaluation Committee to fund the top four scoring proposals. Unanimous oral vote. Motion adopted.

Joe Raffiani moved to reissue the Request for Proposal for the remaining funds, not to exceed \$25,000 per request. Unanimous oral vote. Motion adopted.

Leslie Caye moved to adjourn the MT CTF Board Meeting. Unanimous oral vote. Motion passed. MT CTF Board Meeting adjourned at 2:46 pm.