

RSA-704 Part I for IL program for Montana - H169A140039 FY2015

Subpart I - Administrative Data

Section A - Sources and Amounts of Funds and Resources

Indicate amount received by the DSU as per each funding source. Enter 0 for none.

Item 1 - All Federal Funds Received

(A) Title VII, Ch. 1, Part B	305,350
(B) Title VII, Ch. 1, Part C - For 723 states Only	0
(C) Title VII, Ch. 2	0
(D) Other Federal Funds	28,830

Item 2 - Other Government Funds

(E) State Government Funds	599,937
(F) Local Government Funds	0

Item 3 - Private Resources

(G) Fees for Service (program income, etc.)	0
(H) Other resources	0

Item 4 - Total Income

Total income = (A)+(B)+(C)+(D)+(E)+(F)+(G)+(H)	934,117
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Item 5 - Pass-Through Funds

Amount of other funds received as pass through funds to consumers (include funds, received on behalf of consumers, that are subsequently passed on to consumers, e.g., personal assistance services, representative payee funds, Medicaid funds, etc.)	711,652
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Item 6 - Net Operating Resources

[Total Income (Section 4) minus Pass-Through Funds amount (Section 5) = Net Operating Resources	222,465
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Section B - Distribution of Title VII, Chapter 1, Part B Funds

What Activities were Conducted with Part B Funds?	Expenditures of Part B Funds by DSU Staff	Expenditures for Services Rendered by Grant or Contract
(1) Provided resources to the SILC to carry out its functions	9,918	0
(2) Provided IL services to individuals with significant disabilities	0	0
(3) Demonstrated ways to expand and improve IL services	0	0
(4) Supported the general operation of CILs that are in compliance with the standards and assurances set forth in subsections (b) and (c) of section 725 of the Act	0	207,615
(5) Supported activities to increase capacity to develop approaches or systems for providing IL services	0	0
(6) Conducted studies and analyses, gathered information, developed model policies, and presented findings in order to enhance IL services	0	0

(7) Provided training regarding the IL philosophy	0	0
(8) Provided outreach to unserved or underserved populations, including minority groups and urban and rural populations	0	0

Section C - Grants or Contracts Used to Distribute Title VII, Chapter 1, Part B Funds

Name of Grantee or Contractor	Use of Funds (based on the activities listed in Support 1, Section B)	Amount of Part B Funds	Amount of Non-Part B Funds	Consumer Eligibility Determined By DSU or Provider	CSRs Kept With DSU or Provider
Living Independently for Today and Tomorrow	Provided IL services to people with significant disabilities	83,335	212,159	Provider	Provider
Montana Independent Living Project	Provided IL services to people with significant disabilities	20,662	89,370	Provider	Provider
North Central Independent Living Services	Provided IL services to people with significant disabilities	83,114	180,912	Provider	Provider

Summit Independent Living Center	Provided IL services to people with significant disabilities	20,474	21,595	Provider	Provider
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Section D - Grants or Contracts for Purposes Other than Providing IL Services or For the General Operation of Centers

Describe the objectives, activities and results for each Part B grant or contract awarded for purposes other than IL services or the general operation of centers.

All contracts are for IL services.

Section E - Monitoring Title VII, Chapter 1, Part B Funds

Provide a summary of the program or fiscal review, evaluation and monitoring conducted by the state of any of the grantees/contractors receiving Part B funds during the reporting year.

Each month expense invoices are sent by the CILs to the program manager for review and submission to department budget analysts for processing. CILs also submit quarterly reports detailing the number of people served and the activities the CIL conducted during the quarter. CIL Board minutes are also submitted. This information is reviewed by the program manager to insure that contract goals are being met. CIL directors also provide updates on their center activities at each of the SILC meetings. One center had an agreed upon procedures audit performed by Department of Public Health and Human Services (DPHHS) fiscal analysts. No major discrepancies were found. Such financial reviews are conducted on each CIL on a 4 year rotating schedule.

Section F - Administrative Support Services and Staffing

Item 1 - Administrative Support Services

Describe any administrative support services, including staffing, provided by the DSU to the Part B Program.

The DSU provides the SILC with administrative support by mailing the yearly consumer satisfaction surveys, compiling and analyzing the data, and reporting the survey outcomes. The DSU administrative support staff also assists with preparation for SILC meetings and distribution of meeting materials in accessible formats to all members and guests. The DSU program manager provides support to the SILC through a number of activities such as coordinating and staffing all SILC meetings and committee teleconferences, drafting correspondence and reports, and assessment activities related to SPIL goals. The program manager assists with carrying out projects approved by the SILC.

Item 2 - Staffing

Enter requested staff information for the DSU and service providers listed in Section C, above (excluding Part C funded CILs)

Type of Staff	Total Number of FTEs	FTEs filled by Individuals with Disabilities
Decision Making	1.00	1.00
Other Staff	0.10	0.10

Section G - For Section 723 States ONLY

Item 1 - Distribution of Part C Funds to Centers

Name of CIL	Amount of Part C Funding Received	Cost of Living Increase?	Excess Funds After Cost of Living Increase?	New Center?	Onsite Compliance Review of Center?
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Item 2 - Administrative Support Services

Describe the administrative support services used by the DSU to administer the Part C program.

Montana is not a 723 state, therefore none of the items in Section G apply to Montana.

Item 3 - Monitoring and Onsite Compliance Reviews

Provide a summary of the monitoring activities involving Part C centers conducted by the state during the current reporting year, including the onsite reviews of at least 15% of centers receiving Part C funds under section 723. The summary should include, at least, the following:

- centers' level of compliance with the standards and assurances in Section 725 of the Act;
- any adverse actions taken against centers;
- any corrective action plans entered into with centers; and
- exemplary, replicable or model practices for centers.

Montana is not a 723 state, therefore none of the items in Section G apply to Montana.

Item 4 - Updates or Issues

Provide any updates to the administration of the Part C program by the DSU, if any, including any significant changes in the amount of earmarked funds or any changes in the order of priorities in the distribution of Part C funds. Provide a description of any issues of concern addressed by the DSU in its administration of the Part C program.

Montana is not a 723 state, therefore none of the items in Section G apply to Montana.

Subpart II - Number and Types of Individuals With Significant Disabilities Receiving Services

Section A - Number of Consumers Served During the Reporting Year

(1) Enter the number of active CSRs carried over from September 30 of the preceding reporting year	0
(2) Enter the number of CSRs started since October 1 of the reporting year	0
(3) Add lines (1) and (2) to get the <i>total number of consumers served</i>	0

Section B - Number of CSRs Closed by September 30 of the Reporting Year

(1) Moved	0
(2) Withdrawn	0
(3) Died	0
(4) Completed all goals set	0
(5) Other	0
(6) Add lines (1) + (2) + (3) + (4) +(5) to get <i>total CSRs closed</i>	0

Section C - Number of CSRs Active on September 30 of the Reporting Year

Indicate the number of CSRs active on September 30th of the reporting year.

Section A(3) [minus] Section (B)(6) = Section C	0
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Section D - IL Plans and Waivers

Indicate the number of consumers in each category below.

(1) Number of consumers who signed a waiver	0
(2) Number of consumers with whom an ILP was developed	0

Section E - Age

Indicate the number of consumers in each category below.

(1) Under 5 years old	0
(2) Ages 5 - 19	0
(3) Ages 20 - 24	0
(4) Ages 25 - 59	0
(5) Age 60 and Older	0
(6) Age unavailable	0

Section F - Sex

Indicate the number of consumers in each category below.

(1) Number of Females served	0
(2) Number of Males served	0

Section G - Race and Ethnicity

Indicate the number of consumers served in each category below. Each consumer may be counted under ONLY ONE of the following categories in the 704 Report, even if the consumer reported more than one race and/or Hispanic/Latino ethnicity).

(1) American Indian or Alaska Native	0
(2) Asian	0
(3) Black or African American	0
(4) Native Hawaiian or Other Pacific Islander	0
(5) White	0
(6) Hispanic/Latino of any race or Hispanic/Latino only	0
(7) Two or more races	0
(8) Race and ethnicity unknown	0

Section H - Disability

Indicate the number of consumers in each category below.

(1) Cognitive	0
(2) Mental/Emotional	0
(3) Physical	0
(4) Hearing	0
(5) Vision	0
(6) Multiple Disabilities	0
(7) Other	0

Subpart III - Individual Services and Achievements Funded through Title VII, Chapter 1, Part B Funds

Section A - Individual Services and Achievements

For the reporting year, indicate in the chart below how many consumers requested and received each of the following IL services. Include all consumers who were provided services during the reporting year through Part B funds, either directly by DSU staff or via grants or contracts with other providers. Do *not* include consumers who were served by any centers that received Part C funds during the reporting year.

Services	Consumers Requesting Services	Consumers Receiving Services
(A) Advocacy/Legal Services	0	0
(B) Assistive Technology	0	0
(C) Children's Services	0	0
(D) Communication Services	0	0
(E) Counseling and Related Services	0	0
(F) Family Services	0	0

(G) Housing, Home Modifications, and Shelter Services	0	0
(H) IL Skills Training and Life Skills Training	0	0
(I) Information and Referral Services	0	0
(J) Mental Restoration Services	0	0
(K) Mobility Training	0	0
(L) Peer Counseling Services	0	0
(M) Personal Assistance Services	0	0
(N) Physical Restoration Services	0	0
(O) Preventive Services	0	0
(P) Prostheses, Orthotics, and Other Appliances	0	0

(Q) Recreational Services	0	0
(R) Rehabilitation Technology Services	0	0
(S) Therapeutic Treatment	0	0
(T) Transportation Services	0	0
(U) Youth/Transition Services	0	0
(V) Vocational Services	0	0
(W) Other Services	0	0

Section B - Increased Independence

Item 1 - Goals Related to Increased Independence in a Significant Life Area

Indicate the number of consumers who set goals related to the following significant life areas, the number whose goals are still in progress, and the number who achieved their goals as a result of the provision of IL services.

Significant Life Area	Goals Set	Goals Achieved	In Progress
(A) Self-Advocacy/Self-Empowerment	0	0	0
(B) Communication	0	0	0
(C) Mobility/Transportation	0	0	0
(D) Community-Based Living	0	0	0
(E) Educational	0	0	0
(F) Vocational	0	0	0
(G) Self-care	0	0	0

(H) Information Access/Technology	0	0	0
(I) Personal Resource Management	0	0	0
(J) Relocation from a Nursing Home or Institution to Community-Based Living	0	0	0
(K) Community/Social Participation	0	0	0
(L) Other	0	0	0

Item 2 - Improved Access To Transportation, Health Care and Assistive Technology

(A) Table

Area	Number of Consumers Requiring Access	Number of Consumers Achieving Access	Number of Consumers Whose Access is in Progress
(A) Transportation	0	0	0
(B) Health Care Services	0	0	0

(C) Assistive Technology	0	0	0
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Note: For most IL services, a consumers access to previously unavailable transportation, health care and assistive technology is documented through his or her CSR. In some instances, consumers may achieve an outcome solely through information and referral (I&R) services. To document these instances as successful outcomes, providers are not required to create CSRs for these consumers but must be able to document that follow-up contacts with these consumers showed access to previously unavailable transportation, health care and assistive technology.

(B) I&R Information

To inform RSA how many service providers engage in I&R follow-up contacts regarding access to transportation, health care services or assistive technology, please indicate the following:

Follow-up contacts with I&R recipients

The service provider **did not** engage in follow-up contacts with I&R recipients to document access gained to previously unavailable transportation, health care or assistive technology.

Section C - Additional Information Concerning Individual Services or Achievements

Please provide any additional description or explanation concerning individual services or achievements reported in subpart III, including outstanding success stories and/or major obstacles encountered.

Part B funds are contracted to the CILs which provide consumer services. Part B funds are thus shared between the CILS. The Centers report the consumers served and services provided in their respective Part II reports.

Subpart IV - Community Activities and Coordination

Section A - Community Activities

Item 1 - Community Activities Table

In the table below, summarize the community activities involving the DSU, SILC and CILs in the Statewide Network of Centers (excluding Part C fund recipients) during the reporting year. For each activity, identify the primary disability issue(s) addressed as well as the type of activity conducted. Indicate the entity(ies) primarily involved and the time spent. Describe the primary objective(s) and outcome(s) for each activity. Add more rows as necessary.

Issue Area	Activity Type	Primary Entity	Hours Spent	Objectives	Outcome(s)
Other	Collaboration/Networking	SILC	20	To monitor CIL activities to insure that SPIL goals and objectives were being met	CIL activities were reported to the SILC in quarterly reports which were reviewed by the Program Manager.
Other	Collaboration/Networking	SILC/CIL	18	To foster an increase in integrated employment	Participated in meetings with the State Employment Leadership Network to develop means and methods to decrease sheltered employment and increase

					integrated employment throughout the state.
Housing	Outreach Efforts	SILC/CIL	20	To promote efforts to fully establish a Money Follows the Person Program in Montana	Shared information and responses of consumers regarding IL needs for accessible and affordable housing.
Housing	Collaboration/Networking	SILC/CIL	40	To create an housing bridge to assist consumers in locating affordable housing	Work with MFP staff and CILs to establish a housing bridge under the MFP grant.
Other	Community Ed. and Public Info.	SILC	24	To educate SILC members on IL history, philosophy, and culture	SILC members had training on IL history, culture, and philosophy which they then took back to their communities.

Housing	Community/Systems Advocacy	SILC/CIL/DS U	30	To aid in creating effective rules governing CFCO in Montana	SILC and CILs provided feedback to aid the state DPHHS in developing appropriate language in rules for CFCO.
Other	Outreach Efforts	SILC	20	To increase IL knowledge to youth in transition	SILC participated in MT Youth Transitions conference
Other	Community Ed. and Public Info.	SILC/CIL	120	To learn about ways to foster youth participation in IL and other disability related issues	SILC and CILs participated in Bringing Youth Onboard Training.
Other	Community Ed. and Public Info.	SILC	40	To develop a marketing strategy for increasing community awareness of SILC activities	Promotional materials were developed and distributed to the CILs for further distribution in their regions

Transportation	Community/Systems Advocacy	SILC/CIL	60	To foster better transportation within the community	Worked with the CILs in local communities to further address community transportation issues for people with disabilities
Assistive technology	Community/Systems Advocacy	SILC/CIL	50	To promote better community access	SILC and CILs worked to aid communities in creating effective plans for more accessible sidewalks and curb cuts.
Other	Community/Systems Advocacy	SILC/CIL	150	To increase collaborative efforts with tribal VR and other programs	SILC and CILs collaborate with and serve tribal VR and other programs.
Other	Community Ed. and Public Info.	SILC	15	To increase knowledge about options for youth in transition	SILC members received training about ASPIRE

					program
Other	Collaboration/Networking	SILC/CIL	200	To establish connections and network with others on a national level	SILC and CILs participated in NCIL and APRIL annual meetings to share ideas and successes
Other	Collaboration/Networking	SILC/CIL	15	To increase knowledge of of CIL services among other rehabilitation professionals	VR providers were encouraged to use CILs as service providers.

Item 2 - Description of Community Activities

For the community activities mentioned above, provide any additional details such as the role of the DSU, SILC, CIL, and/or consumers, names of any partner organizations and further descriptions of the specific activities, services and benefits.

Throughout the year SILC members, the DSU and CILs collaborated in numerous activities to increase knowledge of disability awareness in communities and to work toward full inclusion in everyday life of persons with disabilities throughout the state of Montana. The CILs developed training on the history of culture of disability for use in schools and other community venues with the input of SILC members. They continued training consumers through Living Well with a Disability and Working Well with a Disability classes. The SILC and CILs worked with local, county, and state governments to develop codes and ordinances for future residential, commercial, and infrastructure construction. This included such things as access to buildings, visitability of homes, sidewalk and street construction, etc. Training was offered in order to "Bring Youth Onboard." This effort will aid SILC and CILs to assist youth in transitioning from secondary schooling to post secondary life, whether work or continuing education. Additionally The Montana Youth Leadership Forum and Montana Youth in Transition Conference provided opportunities for youth and those who serve youth to come together and discuss ways to improve transitions and to get youth involved in disability issues. This partially addresses the new

emphasis on 5th core (transition) activities mandated by WIOA. Work continues toward integrated employment and away from sheltered workshops. Participation continues in establishing an Olmsted Commission in Montana. As the Money Follows the Person program became established in Montana with the hiring of staff over the summer, efforts were increased to assist persons with disabilities to transition from institutionalized work and living conditions to more independent lifestyles. This included ensuring the continued application of housing bridge funds and Medicaid wavers. The SILC and CILs network locally, statewide and nationally through membership in such IL and disability organizations such as NCIL, APRIL, CANAR, the State VR Council, Joining Community Forces (supporting veterans, servicemembers and their families) and local transportation advisory councils. At the time of this writing The SILC and CILs are preparing for the biannual Montana State Legislative session. There are several bills pertaining to disability transportation and IL issues that members have had some input in formulation and education of legislators. The SILC and CILs have several committees and task forces which were active throughout the year. The Committees are Sheltered Employment, SPIL Evaluation, Nominations, and Education. The Task Forces consist of Self Determination, Transportation, Community Living, Public Relations, Youth and Employment, Native American, and Legislative Advocacy. These committees and task forces work with other organizations and agencies to further promote IL options for persons with disabilities.

Section B - Working Relationships Among Various Entities

Describe DSU and SILC activities to maximize the cooperation, coordination, and working relationships among the independent living program, the SILC, and CILs; and the DSU, other state agencies represented on the SILC, other councils that address the needs of specific disability populations and issues, and other public and private entities. Describe the expected or actual outcomes of these activities.

During 2014 the SILC and CILs worked together to achieve the goals and objectives of the SPIL developed in 2013. In doing so strong working relationships were developed not only between SILC members and CIL staff, but with other state and local agencies, groups, private and commercial entities as well as national organizations. Regionally collaboration takes place with other councils in Region 8. Nationally members are active in NCIL, APRIL, CANAR and other organizations. The SILC works closely with other divisions within the Montana DPHHS to further IL cooperation. The SILC provided input on rules development for Community First Choice Option (CFCO) by DPHHS. It participated in meetings to continue the development of the Money Follows the Person (MFP) program. The SILC works with tribal agencies on Montana's seven Indian Reservations to work on IL issues unique to Native Americans. The SILC works with schools throughout the state to help students in transition. It collaborates with the CILs to promote employment opportunities and training for persons with disabilities. Together the SILC and CILs continue to promote better access to transportation, housing, and community activities. In all of this they are involved in furthering the advocacy, education and training of students, community members, legislators and policy makers, and future consumers on the needs, rights, and issues of persons with disabilities.

Subpart V - Statewide Independent Living Council (SILC)

Section A - Composition and Appointment

Item 1 - Current SILC Composition

In the chart below, provide the requested information for each SILC member. The category in which the member was appointed can be described, for example, as ex-officio state agency representative, other state agency representative, center representative, person with a disability not employed by a center or state agency, section 121 funded project director, parent of person with a disability, community advocate, other service provider, etc. Include current vacancies, along with the corresponding appointment category for each. Add more rows as necessary.

Name of SILC member	Employed by CIL, State Agency or Neither	Appointment Category	Voting or Non-Voting	Term Start Date	Term End Date
June Hermanson	Neither	Person with a disability	Voting	05/03/2015	12/01/2015
Jim Brown	Neither	Person with a disability	Voting	05/03/2010	12/01/2015
Mary Olson	Neither	Person with a disability	Voting	09/26/2013	12/01/2017
Michelle Williamson	Center	Person with a disability	Voting	06/15/2012	12/01/2015
Dick Terise	State agency	Employed by a state	Non-	02/21/2012	12/01/2016

		agency	voting		
Tom Osborn	Center	CIL Director and a parent of a child with a disability	Voting	06/01/2012	12/01/2016
Astghik Iknation	State agency	DSU representative	Non-voting	08/09/2013	12/01/2015
Elizabeth Varnum	Center	Person with a disability	Voting	12/01/2013	12/01/2016
Lori Gaustad	Neither	Person with a disability	Voting	12/01/2013	12/01/2016
Monique Casbeer	Neither	Person with a disability	Voting	12/01/2012	12/01/2015
Robin Idol	Neither	Person with a disability	Voting	12/01/2013	12/01/2016
Bill Harant	State agency	DSU representative	Non-voting	09/13/2014	12/01/2017
Troy Spang	Neither	121 Representative	Voting	04/06/2011	12/01/2014

Courtney Damron	Neither	Person with a Disability	Voting	12/13/2012	12/01/2015
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Item 2 - SILC Composition Requirements

Please provide the information requested in the chart below. Include any current vacancies in a particular appointment category.

(A) How many members are on the SILC?	13
(B) How many members of the SILC are individuals with disabilities not employed by a state agency or a center for independent living?	7
(C) How many members of the SILC are voting members?	11
(D) How many of the voting members of the SILC are individuals with disabilities not employed by a state agency or a center for independent living?	7

Section B - SILC Membership Qualifications

Item 1 - Statewide Representation

Describe how the SILC is composed of members who provide statewide representation.

SILC members live in 7 distinct communities which fall under all 4 CIL service areas. 3 live in rural townships and the other 10 live in 4 cities. One member is American Indian, Hawaiian, and Samoan, another is Iranian immigrant, and a third an American Indian. One member lives on an American Indian Reservation.

Item 2 - Broad Range of Individuals with Disabilities from Diverse Backgrounds

Describe how the SILC members represent a broad range of individuals with disabilities from diverse backgrounds.

The majority of the SILC members are persons with disabilities. 2 are parents of children with disabilities. Their disabilities cover the spectrum of disability. The members have broad economic and cultural backgrounds, from depressed, rural areas of the state to upscale urban. Most have some college with some having post graduate degrees.

Item 3 - Knowledgeable about IL

Describe how SILC members are knowledgeable about centers for independent living and independent living services.

All the SILC members are knowledgeable about the CILs and independent living (IL) services as a result of their disabilities or the disability of a dependent or loved one. The members are or have been consumers of services, CIL board members or employees, and/or advocates for persons with disabilities. Some are involved with national organizations such as NCIL and APRIL. Each member is requested to take part in the activities of the various sub committees and task forces of the SILC. They also take advantage of a number of training and educational opportunities that are provided throughout the year.

Section C - SILC Staffing and Support

Item 1 - SILC Staff

Please provide the name and contact information for the SILC executive director. Indicate the number and titles of any other SILC staff, if applicable. Also indicate whether any SILC staff is also a state agency employee.

The Montana SILC does not have an executive director. The DSU provides a program manager who carries out the day-to-day activities of the SILC. Between quarterly SILC meetings the SILC Chair and Executive Committee provide guidance to the program manager. Major decisions and primary guidance are made by the SILC members during their meetings. The program manager is Bill Harant, MT DPHHS Disability Employment and Transitions Division, 111 N. Last Chance Gulch, Suite 4C, Box 4210, Helena, MT 59604, 406-444-4175, bharant@mt.gov.

Item 2 - SILC Support

Describe the administrative support services provided by the DSU, if any.

The program manager performs staff responsibilities for the SILC. He along with other DSU administrative support staff ensure that correspondence, reports and other common tasks are completed in a timely manner. They work together to arrange SILC meetings, committee meetings, and training. The program manager takes minutes during the meetings and distributes meeting materials. With SILC input the DSU staff drafts and completes contracts related to SILC programs. They also monitor contract compliance to include CIL site visits and AUP financial reviews. Additionally the program manager works with the SILC to develop marketing strategies to promote the SILC, create orientation and other training for SILC members and meets with other community and state organizations to provide input and receive information pertinent to SILC activities.

Section D - SILC Duties

Item 1 - SILC Duties

Provide a summary of SILC activities conducted during the reporting year related to the SILC's duties listed below.

(A) State Plan Development

Describe any activities related to the joint development of the state plan. Include any activities in preparation for developing the state plan, such as needs assessments, evaluations of consumer satisfaction, hearings and forums.

During 2014 the SILC and SILC SPIL Evaluation Committee in collaboration with the CILs and other organizations regularly monitor and evaluate how the SPIL objectives and goals are being met. Strategies and methods are developed to address areas where the objectives and goals not being effectively met and areas of success are reviewed to make sure they are maintained. During 2015, due to the enactment of the Workforce Innovation and Opportunity Act (WIOA) the SILC and SPIL Evaluation Committee will be assessing the SPIL to determine whether amendments need to be made to the SPIL or whether any changes can be delayed until the new SPIL is developed in 2016.

During November 2014 a consumer satisfaction survey was conducted, the results of which are presented in Subpart I, Section E of this report.

(B) Monitor, Review and Evaluate the Implementation of the State Plan

Describe any activities related to the monitoring, review and evaluation of the implementation of the state plan.

The SPIL Evaluation Committee continues to monitor and evaluate the SPIL and makes recommendations to the SILC and CILs regarding the implementation of the goals and objectives. SILC members and especially SPIL Evaluation Committee members as well as the program manager are encouraged to participate in skill development training through ILRU courses and SILC Congress webinars.

(C) Coordination With Other Disability Councils

Describe the SILC's coordination of activities with the State Rehabilitation Council (SRC) established under section 105, if the state has such a Council, or the commission described in section 101(a)(21)(A), if the state has such a commission, and councils that address the needs of specific disability populations and issues under other Federal law. Please state whether the SILC has at least one representative serving as a member of the SRC and whether the SILC has any members serving on other councils, boards or commissions in the state.

The SILC vice chair and CIL representative serve as liaisons to the SRC. During SILC meetings these liaisons report on SRC activities. Additionally the SILC has representation on various task forces such as Self Determination, Legislative Advocacy, Native American, Youth and

Employment, Community Living and Transportation. Members also participate in the State Employment Leadership Network, Montana Youth in Transitions, Montana Youth Leadership Forum, Money Follows the Person, Community First Choice, CANAR, NCIL, and APRIL. Those members report on their activities during SILC meetings.

(D) Public Meeting Requirements

Describe how the SILC has ensured that all regularly scheduled meetings and other public hearings and forums hosted by the SILC are open to the public and sufficient advance notice is provided.

Prior to SILC meetings and other public SILC events, the staff of MT DPHHS is notified and the event is posted on the state calendar and made available on the state website. During SILC meetings a period for public comment is scheduled. This information along with the meeting agenda is posted on the SILC website. Upon approval of the minutes after the SILC meeting they are posted to the SILC website along with any other relevant materials. All SILC and subcommittee meetings are open to the public. The CIL directors receive schedules of the meetings and are invited to attend.

Item 2 - Other Activities

Describe any other SILC activities funded by non-Part B funds.

No activities are sponsored by non-Part B funds.

Section E - Training and Technical Assistance Needs

Please identify the SILC's training and technical assistance needs. The needs identified in this chart will guide the priorities set by RSA for the training and technical assistance provided to CILs and SILCs. For each category, choose up to 10 Priority Needs - Rate items 1-10 with 1 being most important.

Advocacy/Leadship Development

General Overview	
Community/Grassroots Organizing	
Individual Empowerment	
Systems Advocacy	3
Legislative Process	

Applicable Laws

General overview and promulgation of various disability laws	4
Americans with Disabilities Act	
Air-Carrier's Access Act	
Fair Housing Act	
Individuals with Disabilities Education Improvement Act	
Medicaid/Medicare/PAS/waivers/long-term care	
Rehabilitation Act of 1973, as amended	
Social Security Act	
Workforce Investment Act of 1998	
Ticket to Work and Work Incentives Improvement Act of 1999	

Government Performance Results Act of 1993	
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Assistive Technologies

General Overview	
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Data Collecting and Reporting

General Overview	
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704 Reports	
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Performance Measures contained in 704 Report	
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Dual Reporting Requirements	
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Case Service Record Documentation	
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Disability Awareness and Information

Specific Issues	
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Evaluation

General Overview	
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CIL Standards and Indicators	
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Community Needs Assessment	
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Consumer Satisfaction Surveys	
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Focus Groups	
Outcome Measures	

Financial: Grant Management

General Overview	
Federal Regulations	
Budgeting	
Fund Accounting	

Financial: Resource Development

General Overview	
Diversification of Funding Base	
Fee-for-Service Approaches	
For Profit Subsidiaries	
Fund-Raising Events of Statewide Campaigns	
Grant Writing	

Independent Living Philosophy

General Overview	1 - Most important
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Innovative Programs

Best Practices	
Specific Examples	

Management Information Systems

Computer Skills	
Software	

Marketing and Public Relations

General Overview	6
Presentation/Workshop Skills	
Community Awareness	

Network Strategies

General Overview	8
Electronic	
Among CILs & SILCs	
Community Partners	

Program Planning

General Overview of Program Management and Staff Development	7
CIL Executive Directorship Skills Building	
Conflict Management and Alternative Dispute Resolution	
First-Line CIL Supervisor Skills Building	
IL Skills Modules	
Peer Mentoring	
Program Design	
Time Management	
Team Building	

Outreach to Unserved/Underserved Populations

General Overview	5
Disability	
Minority	
Institutionalized Potential Consumers	
Rural	
Urban	

SILC Roles/Relationship to CILs

General Overview	2
Development of State Plan for Independent Living	

Implementation (monitor & review) of SPIL	
Public Meetings	
Role and Responsibilities of Executive Board	
Role and Responsibilities of General Members	
Collaborations with In-State Stakeholders	

CIL Board of Directors

General Overview	9
Roles and Responsibilities	
Policy Development	
Recruiting/Increasing Involvement	

Volunteer Programs

General Overview	10 - Least important
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Option Areas and/or Comments

Training is offered to SILC members through webinars, national, state, and local conferences and workshops. Additionally members participated in online and inperson training offered by organizations such as APRIL, ILRU, NCIL, etc. The program manager regularly sends SILC members announcements for training opportunities and has training information posted to the SILC page of the Disability Employment and Transitions Division website.

Subpart VI - SPIL Comparison And Updates

Section A - Comparison of Reporting Year Activities with the SPIL

Item 1 - Progress in Achieving Objectives and Goals

Describe progress made in achieving the objectives and goals outlined in the most recently approved SPIL. Discuss goals achieved and/or in progress as well as barriers encountered.

Each of the four CILs in the state submit quarterly reports outlining their SPIL progress. In these reports they provide information on activities and progress toward meeting the SPIL objectives and goals. Montana was one of the last states to implement Money Follows the Person and the SILC and CILs have worked with other state agencies to establish guidelines and procedures for making the program operational. Staff for the program was hired in July and the first consumers began being served in September. Also guidelines for the creation of an Olmsted Commission were developed. The state adopted rules for Community First Choice Option with input from the CILs and SILC. The CILs assisted consumers in advocating for and procuring accessible housing or to bring existing housing up to code. They also are working with communities to improve or establish regulations and ordinances regarding accessible housing and ADA code compliance. In the area of transportation the CILs continued to work with local providers to increase accessibility. At a statewide level advocacy is being done to establish a rental car tax which would provide funding for improved transportation access for persons with disabilities. They are also working with the Public Service Commission to address taxi regulations regarding accessibility. The SILC and CILS are working with current sheltered workshops to move from that model to integrated employment. The CILs collaborate to provide WIPA services statewide. Each CIL has programs in place to assist youth in transition and to provide training to staff and others working with youth. In one case this resulted in an increase from 3 participants last year to 23 this year. Peers are being trained to work with consumers and CILs are providing Living Well and Working Well with a Disability training. Within the community education is being provided to increase people's knowledge of the history and culture of people with disabilities.

Item 2 - SPIL Information Updates

If applicable, describe any changes to the information contained in the SPIL that occurred during the reporting year, including the placement, legal status, membership or autonomy of the SILC; the SILC resource plan, the design of the statewide network of centers; and the DSU administration of the SILS program.

In July the SPIL was amended to remove Goal 4; Affect Public Policy Through Education, Training and Awareness, Objective 1: The SILC in Partnership with the CILs will develop a candidate survey based on the legislative priorities and issues identified at the 2013 IL Symposium. The surveys will be distributed in March 2014, upon closing of candidate filing. The results will be compiled into an informative report. The purpose of this report is to educate the candidates and increase the IL community's awareness of the candidates' position on issues outlined in the survey, regarding the needs of people with disabilities and the available services to meet those needs. This information would be shared in an IL voter guide for the 2014 General Election. This activity cost will be covered by in-kind resources from the CILS.

This objective was dropped as it was found to be in conflict with Montana code prohibiting such activities by agencies receiving state funds.

Section B - Significant Activities and Accomplishments

If applicable, describe any significant activities and accomplishments achieved by the DSU and SILC not included elsewhere in the report, e.g. brief summaries of innovative practices, improved service delivery to consumers, etc.

The DSU and SILC have been working to educate themselves and others on the Workforce Innovation and Opportunity Act (WIOA) which was signed into law in July. They have also been preparing for the 2015 state legislative session which will be addressing several IL related issues. Additionally they have been working with the CILs and other organizations to prepare events to celebrate the 25th Anniversary of the ADA.

Section C - Substantial Challenges

If applicable, describe any substantial problems encountered by the DSU and SILC, not included elsewhere in this report, and discuss resolutions/attempted resolutions, e.g., difficulty in outreach efforts; disagreements between the SILC and the DSU; complications recruiting SILC members; complications working with other state agencies or organizations within the state.

A primary challenge faced this year was to replace the SILC program manager. Several months passed with other DSU staff assuming the responsibilities of this position on top of their other duties. As a result several deadlines were missed and some activities did not receive the best support. The changes and challenges wrought by WIOA has resulted in some confusion. The SILC and DSU are adapting to the changes and awaiting further clarification and adaption of regulations within the Act.

Section D - Additional Information

Include any additional information, suggestions, comments or explanations not included elsewhere in the report.

Subpart VII - Signatures

Signatures

Please type the names and titles of the DSU directors(s) and SILC chairperson and indicate whether the form has been signed by each of them. Retain the signed copy for your records.

As the authorized signatories we will sign, date and retain in the files of the state agency(ies) and the Statewide Independent Living Council this 704 Report and the separate Certification of Lobbying forms ED-80-0013 (available in MS Word and PDF formats) for the state independent living program (IL Part B)

SILC Chairperson

Name and Title	June Hermanson, SILC Chairperson
Date Signed (mm/dd/yyyy)	

DSU Director

Name and Title	Jim Marks, Administrator, Disability Employment and Transitions Division
Date Signed (mm/dd/yyyy)	

DSU Director (Blind Program)

Name and Title	Jim Marks, Administrator, Disability Employment and Transitions Division
Date Signed (mm/dd/yyyy)	

Official Certification

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

Authorized Certifying Official Signature:

(Jim Marks)

Date signed:

(mm/dd/yyyy)

Regardless of who completes the electronic data entry, by marking the 'signed' box you are indicating that a hard copy of the report has been printed and signed by the Authorizing Official for this grant (**Jim Marks**). The date signed must fall within 5 (five) days of the date the electronic version is marked as complete. The system will indicate that the report has been signed by placing the characters '/s/' on the signature line, indicating that the original signed copy is retained in your files and is available upon request. Revisions to this electronic report must also be signed in the same manner. See 2 CFR 200.415.

If you believe Jim Marks is not the correct person to certify this form, contact felipe.lulli@ed.gov at RSA to correct this before submitting the form.