

## **Executive Committee Meeting- May 15, 3:30PM- 4:30PM**

Members Present: June Hermanson, SILC Chairperson; Jim Brown, SILC vice-chairperson; and Mary Olson, SILC secretary

Staff Present: Peggy Williams and Julie Clay

1. Approval of April 3 Executive Committee meeting minutes
  - Julie will send a copy of the minutes to Jim. June and Mary approved them.
2. Discussion of draft SILC meeting agenda for May 20-21
  - The SILC meeting agenda will be posted on the SILC website today.
  - June made some suggestions for the topic of New Business on the agenda.
  - After Kelly McNurlin presents information during lunch about the State Employment Leadership Network (SELN), Julie can share information about the conversion project in Vermont because it is related to Kelly's presentation. Julie mentioned that similar conversion activities occurred in Washington and Wisconsin. The conversion information shared needs to be short and concise. Also, include descriptive information from the other states and what next steps we should take. Julie listed some of the similar components and the need for involvement of people in the sheltered workshops. The discussion turned to future activities, such as people and organizations to invite to participate in the conversion project. However before this happens, we need to develop a plan and decide what the SILC wants to do. An idea was to develop an ad hoc committee working with Julie to develop a framework, steps and philosophy.

Other agenda items were discussed. Julie will ask Bob Maffit, a member of the Nomination Committee, to lead the discussion on nominations. Julie will include a short bio for the two applicants. The recruiting of applicants needs to be on a continuous basis by the Nominations Committee, because we're not getting new applicants.

3. Budget items
  - Recommendations to spend-down the SILC budget in five months:
    - The SILC needs to make recommendations on activities to fund with the projected surplus of \$3,000-\$4,000 of SILC budget. The funds need to be spent by the end of the fiscal year. The largest expense is the May and August SILC meetings, estimated at \$17,000 if current and future members attend both meetings.
    - The executive committee decided not to pursue having the August meeting outside of Helena.
    - Goal 5 Objective 1—doing education across the state. Money must be spent on services that are provided by October 1. If we have materials drafted by August, we could hit the schools in early fall, maybe in conjunction with MYLF.

4. SILC members available to join the RSA site visit at Summit May 13-15 and MILP May19-21. These have been cancelled and probably will be rescheduled.
5. Other topics—
  - Jerry Clark accepted an employee position with NCILS, now he is a CIL employee, and doesn't meet the qualifications for his SILC position. Therefore, he will need to resign.
  - We could send SILC recruitment info to the Friends of Rehab (FOR). June suggested that we send out info on FOR, then make personal calls. Julie reported on some of the recruiting activities that Nominations Committee members were working on. Joe Burst was going to put up notices in college campuses while he was doing outreach activities. Bob Maffit would recruit people in Butte and Bozeman. Courtney Damron planned to contact UM students who may be interested.

Since the CIL directors are busy with centers' business, Julie will make the initial contacts and do follow up. DSS on campuses would be a good place to connect. CGF is an idea too. Julie will compile a list of those places and follow up.