

# AGENDA

## Home Support Services Workgroup

Wednesday 7/22/2020

9:00 – 12:00

**Meeting called by** Meghan Peel, Children's Mental Health Bureau Chief

**Attendees:** Meghan Peel, Rebecca de Camara, Rebecca Corbett, Phil Quinn, Nicole Tucker, Moyra Anthony, Kim Chouinard, Barbara Cowan, Mike Chavers, Erin Williams, Nikki Grossberg, Lacey Hunt, Jake Henderson  
Excused: Jeff Folsom, Eden Roberts

**Location** Join Zoom Meeting  
<https://mt-gov.zoom.us/j/98355507450>

Meeting ID: 983 5550 7450

Dial by Telephone  
+1 646 558 8656

## Agenda Items

- Welcome
- Review and Approve 7/15/20 meeting minutes
- Group Review Activity: TCM Team Checklist Recommendations
  - Review the TCM questionnaire/checklist for treatment planning through the HSS lens for any additions/suggestions
    - **Group Comments:**
      - How to operationalize the checklist
      - Need to show evidence of meeting with member, but more paperwork – who has the burden of documentation?
      - Usable/preferable
        - Required form (is one checklist enough?); or
        - List of items required with sample form (spirit of the rules)
      - How do we address the vulnerability a provider experiences when relying on another agency – how do we work together

- If TCM completes form, it's billable – if HSS completes form, it's not billable
- Able to build into current EHR?



Treatment Team  
Checklist and Quest

o **Action Items:**

- Are there any changes needed to be made to TCM rules
- Clean up final checklist, send for final review
- Documenting HSS

- Group Review: HSS Requirements Recommendations
  - o Skill building/mentoring/coaching – Kim, Moyra

▪ **Action Items: What do we really want HSS to do for the family (should and should not)?**

- Required bachelor, experience
- Possible masters or candidate
- Does it make sense to have both levels on a team? i.e., are the services provided different enough
- Incorporate tiers
- How do we measure this service, put into rule, develop fair rate
- Ensure ethical scope of services
- Build a system of care in a single service



HSS taskforce -  
Crisis Planning and

o **Action items – Group Members**

- Proposed minimum services of HSS written down
- How do we pay for it, measure, document, clear expectations/guidelines?
- Specific/measurable program specifics of the service (example: 4 contacts per month)
  - current:
    - o treatment team mtg every 90 days
    - o family engagement checklist prior to treatment team mtg
    - o evidence based intensive in-home services
- COA/CARF standards
- the tools I need to advocate for the providers
- pilot program – add family engagement
- **Lacey, Moyra, Erin** – experience/training components
- **Nicole** – tier components
- **Jake** – review PACT model, anything we can leverage? skill building/contacts, How do we measure operational metrics

- Parking Lot Items
  - Transitioning home
    - Facilitating a warm hand-off (keeping skills, relationships)
    - Think about overlap period
  - Children in foster care/custody situations working toward unification
    - How to balance birth and foster parents
  - What level of telehealth do we want to allow?
  - How much should HSS be geared toward foster kids
  
- Next Meeting
  - 7/29/20 @ 9-12
  - Requirements for HSS Staffing
    - Education
    - Certification
    - Caseload
    - Clinical Supervision
    - Supervision to HSS-S Ration
    - Minimum Training