

**DEPARTMENT OF  
PUBLIC HEALTH AND HUMAN SERVICES**



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Date: March 16, 2012

To: CAW Providers

From: Jeff Sturm, DDP Director

Subject: Data Collection for Children Entering the Children's Autism Waiver

In order to ensure continual evaluation of the CAW services, collecting data on children completing CAW services is essential.

Thus, data will be collected at the beginning of services and at the end of each year of service. Much of the data to be used in this evaluation can be culled from the data that DPHHS already collects; however, much of the most important child data will need to be collected and submitted by the CAW providers. By providing complete data sets in a timely manner, DDP will be able to demonstrate the effectiveness of the services and thus work to maintain and possibly increase funding.

For the children now entering the CAW, the information you provide needs to be sent directly to the DDP Central Office where it will be compiled in a central database. Future data collection efforts may look at other data collection portals.

For all CAW children, at entry please send the following information:

- Current CARS score if the CARS is not done as part of the child's eligibility\*
- Vineland II scores if the TABS was done as part of the child's eligibility and the child is now over two \*
- Curriculum measures scores (recommended AEPS, ABLLS) \*
- Developmental assessment scores (recommended Mullens)\*
- Client Progress Summary form
- Parent Stress Index – long form – one form for each parent
- Summary of Services Prior to CAW form

\*Cover sheet and scoring summary are sufficient – no need to send the exam or scoring form

All information requested should be submitted to Jackie Emerson, DDP Central Office, 111 Sanders, Room 305, PO Box 4210, Helena, MT 59634-4210. If you have any questions, please contact Jackie at 444-4088.