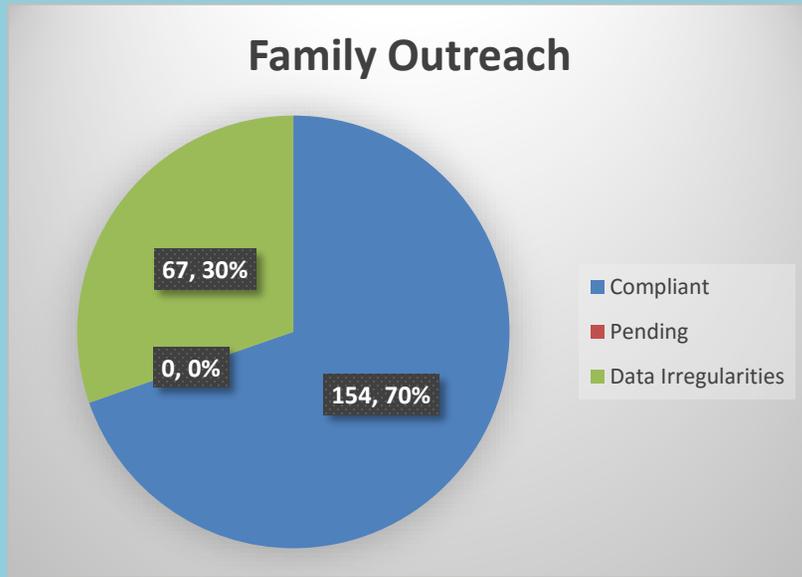




Montana Milestones Dashboard Family Outreach Annual Performance Reporting Indicators 1, 3, 6, 7, 8

Indicator 1: Timely Provision of Services. 100% of infants and toddlers who receive early intervention services on their IFSPs in a timely manner. Montana defines “timely” as within 30 days of the parents’ signature providing consent on the most current IFSP.

FFY 2016 (July 1, 2016 – June 30, 2017)



Validity, reliability, and timeliness:

1/221 IFSP records identified Children’s Waiver Services as a funding source: 5288.2.

Results: Of the 221 IFSP records, 67 records reviewed had irregularities in recording the initial or updating the parent signature page signifying consent to the services identified; recording the initial or updating the start and end date of services; or identifying a start date for services prior to the signature date. Therefore, the timely provision of services was difficult to ascertain for the 67 records. The evidence reviewed does not indicate the infants and toddlers with IFSPs are not receiving the early intervention services on their IFSP in a timely manner. Rather, the evidence indicates records wherein the data recorded of timely early intervention services is unreliable; therefore, validity of timely provision of early intervention services is unable to be ascertained.

- See addendum listing 67 IFSP identifiers.

Compliance:

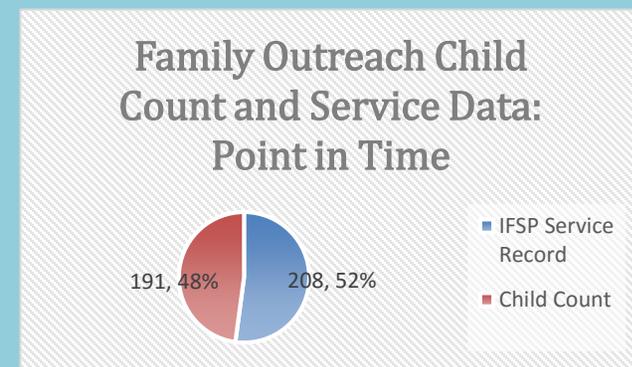
70% of infants and toddlers receive early intervention services on their IFSPs in a timely manner as recorded in the data management system. Data analysis indicates Family Outreach may not meet compliance Indicator 1, Timely Provision of Services.

Verification required:

Provide detailed information about the timely correction of non-compliance by June 30, 2018:

- 67/221 IFSP records require verification when services were initiated following parental signature for consent. If past 30 days, documentation of circumstances is required.

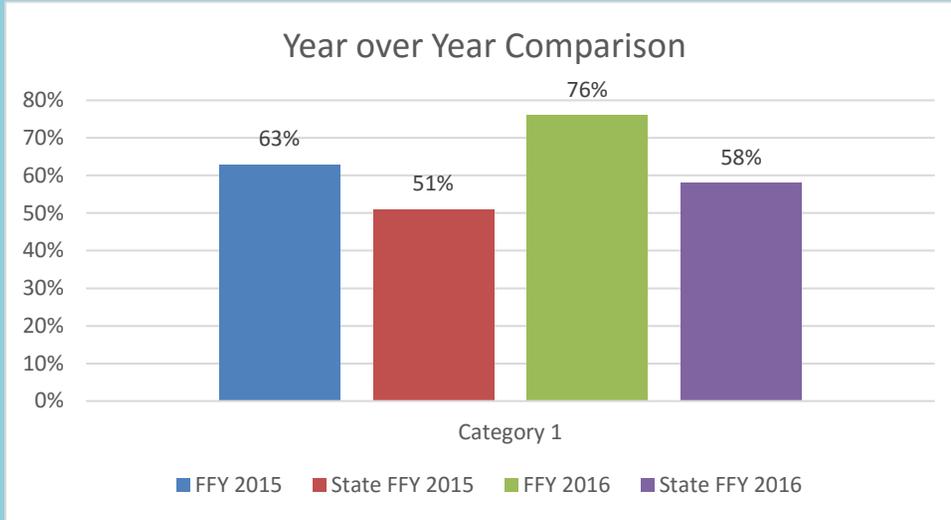
May 2018 Data Report:



Child count data identifies 191 infants and toddlers with IFSPs in the catchment area. Part C Services Report identifies 208 IFSPs with service records. Drill-down into this data will be ongoing.

Indicator 3: Early Childhood Outcomes, Data Quality Completeness. The Office of Special Education Programs collects data to determine the levels of data quality completeness for the child outcomes measurements. This is quantified by the percentage of children exiting the Part C of IDEA early intervention program with both a baseline and exit child outcomes measurement. Montana uses the Child Outcomes Summary Process measurement to gage a child's developmental progress in each of the three global child outcomes. The target is 65%.

Family Outreach results:



Validity, reliability, and timeliness:

For July 1, 2016 – June 30, 2017, Family Outreach recorded 174 children exiting the Part C of IDEA early intervention program in their regional catchment area.

Results:

101/174 records (58%) did not capture the required exit information:

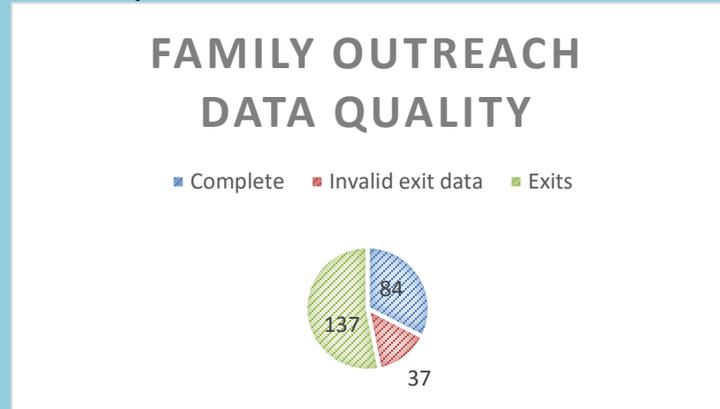
- Part B eligible, exiting Part C
- Not eligible for Part B, exiting Part C
- Not eligible for Part B, exit with referrals to other programs
- Not eligible for Part B, exit with no referrals
- Part B eligibility not determined
- Deceased
- Moved out of state
- Withdrawal by parent/guardian
- Attempts to contact unsuccessful

Compliance:

The Family Outreach team developed and implemented strategies to measure data completeness throughout FFY 2016 and continued progress is noted in the percentage resulting in exceeding the target. Family Outreach continues to monitor and document reasons when records are incomplete. Enhancements were made to the data management system to provide prompts to users to create baselines and exit Child Outcomes Summary documentation. Additionally, the Child Outcomes Summary information includes demographic information about the clients including names, birthdates, timelines and dates completed for ease in monitoring local staff input of valid and reliable data. An additional data management system enhancement is requested to identify the number of children who both entered and exited the Part C of IDEA Program within six months; however, the timeline of when the enhancement may be available is most likely during FFY 2018 based upon Part C of IDEA data management system funds available.

Verification: Family Outreach provided exit reasons verification for FFY 2016 data: 101 records.

May 2018 data report:

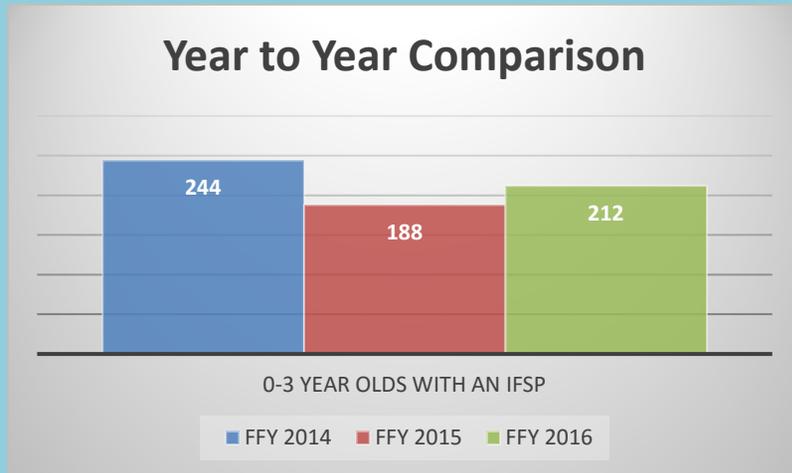


37/137 records (24%) did not capture required exit information and will require verification.

84/137 records (61%) document exits with both baseline and exit COS.

Child Find Indicator 6 (birth to 3 years of age): 2.20% of Montana infants and toddlers with IFSPs compared to the national average (2.95%). This is a performance standard identified in the Part C of IDEA contractual agreement defining an agency's funding based upon child counts.

Child Count over time:



FFY 2014: 3.30% **FFY 2015:** 2.12% **FFY 2016:** 2.27% (212/9330)

Validity, reliability, and timeliness:

No validity, reliability or timeliness errors for July 1, 2016 – June 30, 2017.

Results:

Family Outreach met the target in the catchment area: Lewis and Clark, Meagher, Broadwater, Jefferson, Powell, Granite, Deer Lodge, Broadwater, Silver Bow, Beaverhead, Madison, Gallatin, and Park counties.

Compliance:

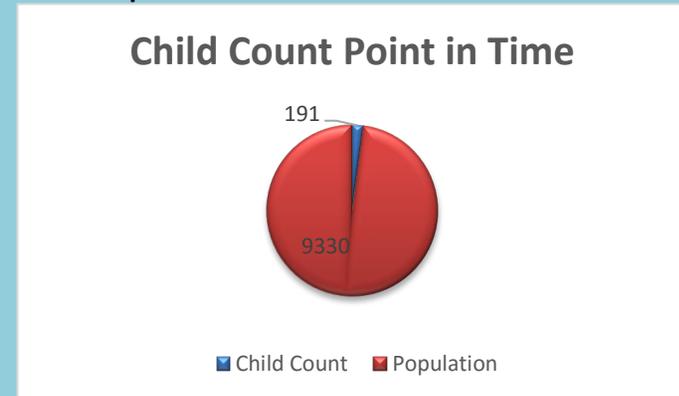
The FFY 2016 data reported is included as valid and reliable in the State's 618 data reported to the Office of Special Education Programs in November 2016.

Child Count data is monitored to ensure the agency's funding based upon child counts.

Verification:

No verification required.

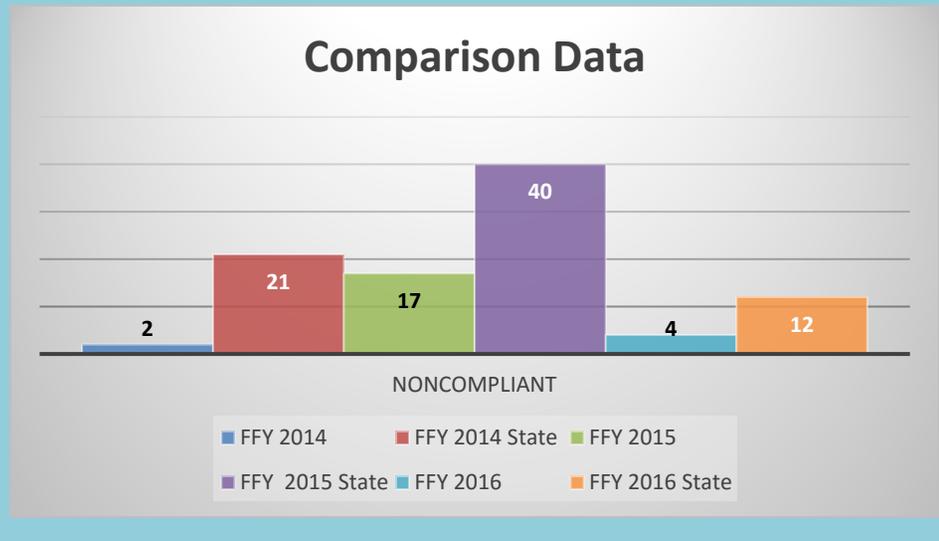
May 2018 Data Report:



Child count data reports 191/9330 infants and toddlers have IFSPs in the catchment area: Lewis and Clark, Meagher, Broadwater, Jefferson, Powell, Granite, Deer Lodge, Broadwater, Silver Bow, Beaverhead, Madison, Gallatin, and Park counties, **2.05%**.

Indicator 7: 45-day timeline. 100% of eligible infants and toddlers with IFSPs for whom an initial evaluation and initial assessment and an initial IFSP meeting were conducted within the 45-day timeline.

Indicator 7 data over time:



Validity, reliability, and timeliness:

For July 1, 2016 – June 30, 2017, 4/481 records were found to be out of compliance. 45/481 records contained invalid documentation as text was included in the IFSP textbox even though the record was not late. To assist the user, the data management system uses a negative number (example, -36) to signify the number of days remaining in the 45-day window. A positive number (example, +12) signifies an overdue IFSP noting the number of days past the 45th day. 71/481 records included documentation of the specific exceptional family circumstances causing delay.

Results:

477/481 records (99%) met the 45-day timeline or accounted for untimely evaluations, assessments, and initial IFSP meetings, including the reasons for delay.

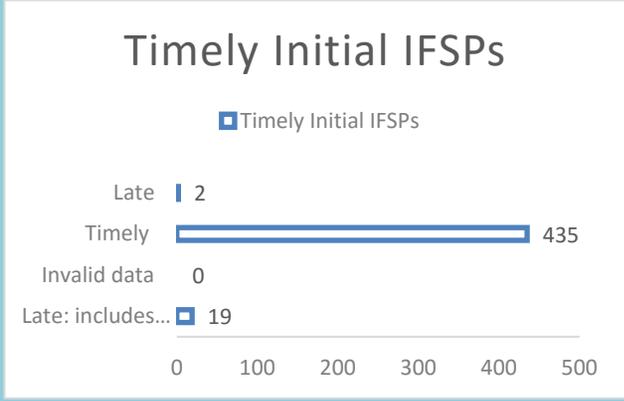
Compliance:

The data reported by Family Outreach indicates did not comply in meeting the required 45-day timeline in FFY 2016.

Verification:

The 4 records that did not meet the 45-day timeline and the 45 records with invalid documentation in the textbox are noted in the addendum.

May 2018 Data Report:

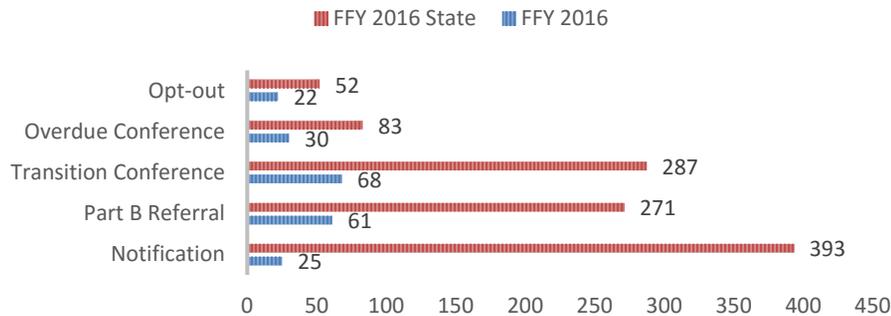


IFSPs did not meet the 45-day timeline or account for untimely evaluations, assessments, and initial IFSPs meetings: 7706.0 and 7704.0.

Indicator 8: Early Childhood Transition. 100% of toddlers with disabilities exiting Part C with timely transition planning for whom the lead agency has **(a)** developed an IFSP with transition steps and services at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler’s third birthday **(b)** notified (consistent with any opt-out policy adopted by the State) the State Education Agency and the Local Education Agency where the toddler resides at least 90 days prior to the child’s third birthday for toddlers potentially eligible for Part B preschool services; and **(c)** conducted the transition conference held with the approval of the family at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler’s third birthday for toddlers potentially eligible for Part B preschool services.

Indicator 8 data for FFY 2016:

FAMILY OUTREACH AND STATE COMPARISON



Validity, reliability, and timeliness:

For July 1, 2016 – June 30, 2017, Family Outreach recorded SEA and LEA notification of 25 toddlers potentially eligible for Part B and 22 families opting out of notification to the SEA and LEA. Family Outreach recorded 61 toddlers were referred to Part B via the LEA. 19/61 of the referrals were documented as being enrolled in the Family Education and Support program; therefore, referral data is unreliable. Family Outreach recorded 68 transition conferences completed with 30/68 conferences completed less than 90 days prior to the toddler’s third birthday. Most of the records included reasons for the overdue conference.

Results:

Only 25 toddlers were identified as potentially eligible for Part B yet 61 toddlers were referred to Part B. 68 transition conferences were held. Further data drill-down is needed to determine the validity and reliability of the data. A small sampling of the 68 records showed most of the records included a transition outcome and plan.

Compliance:

The data quality impacts determination if Family Outreach is complying with Indicator 8: Early Childhood Transition.

Verification:

Inconsistencies in data collection for Indicator 8 were evident across the State. Montana created a work group to develop a systematic, consistent method to document transition activities within the data system thus leading to State-wide valid and reliable data to determine compliance. The work group includes a staff member from Family Outreach who will present the methodology to Family Outreach team members and monitor its implementation. The expected scale-up timeline is July 2018.

19/61 of the referrals were documented as being enrolled in the Family Education and Support program. Verification of these records is required to accurately identify the 19 as toddlers enrolled in Part C and referred to Part B. See addendum for names.

May 2018 Data Report:

