



FSAAC Quarterly Meeting

Next FSSAC Meeting: Tuesday May 2, 2017

Family Support Services Advisory Council

1.10.2017

9:00 – 3:30

WebEx

Meeting called	FSSAC members
Type of meeting	Quarterly Meeting
Facilitator	Laura McKee, Chair
Note taker	Wendy Studt, Part C Coordinator
Timekeeper	Wendy Studt, Part C Coordinator

Attendees

Wendy Studt, Laura McKee, Sarah Goldsmith, Sandi Hursh, Latosha Vavak, Melanie Bush, Dr. Lucy Hart-Paulson, Chelsie Guilford, David Munson, Hollin Buck, Dr. Christine Lux, Dr. Kalli Decker, Ryane Holzworth, Rebecca Richards, Kathy Rich, Amber Bell, Kari Hoover, Teri Lilletvedt, Cathy Jury, Danielle McCarthy, Tari Nyland, Jody Jones, Meaghan Kolar, Kari Hoscheid, Representative Jean Price, Denise Herman

Welcome, Agenda Review, and Family Story

30 minutes

Laura McKee, Chair and Sarah Goldsmith

Discussion

Chair Laura McKee brought the meeting to order welcoming the Participants after their introductions. ACES' training is postponed. Laura introduced Sarah Goldsmith, parent of twin daughters and the FSSAC Representative from Region 2. Sarah shared her family story.

Part C Early Intervention Annual Performance Review

30 minutes

Wendy Studt, Part C Coordinator

Discussion

Wendy presented the Montana's Annual Performance Report reviewing both compliance and results Indicators 1 – 8. Indicator 10, Mediation, percent of complaints resolved through mediation: 0 for FFY 2015. Indicator 1: 99% of infants and toddlers with IFSPs receive EI services in a timely manner. Indicator 2: 99% of Infants and toddlers primarily receive EI services in the home or community-based Setting. Indicator 3a (1): 63% substantially increase their growth. Indicator 3a(2): 48% functioning within age-expectations. Indicator 3b(1): 64% substantially Increased their growth. Indicator 3b (2): 38% functioning within age expectations. Indicator 3c (1): 66% substantially increased their growth. Indicator 3c(2): 51% Functioning within age-expectations. **Remediation required as per OSEP.** Indicator 4: Family Involvement. 4(a) 89% families report they know their rights; 4(b) 92% Report they can effectively communicate their child's needs; 4(c) 88% report They can help their child develop and learn. Indicator 5: Child Find (birth to one), 1.07% (135 infants) with IFSPs. **Remediation required as per OSEP.** Indicator 6: Child Find (Birth to three), 1.93% (721 infants and toddlers) with IFSPs. **Remediation required.** Indicator 7: 45-day timeline, 93% of eligible infants and toddlers have completed Evaluation, assessment, and initial IFSP meeting within 45-day timeline. Data Integrity:

Discussion held regarding common understanding of a “complete” IFSP to be developed Within 45 days. Consensus: no component of the IFSP is *incomplete* when parent/family Signs the IFSP. Consensus: the IFSP is a dynamic document reflective of the Changing needs of the child and family. A “perfect” initial IFSP is unreasonable and

Unattainable. Consensus: the required family information tool chosen by the providers In 2009 is time intensive and impacts completion within 45 days. Further discussion To be held in meetings with DDP administration, regional DDP staff and regional providers. Indicator 8: Early Childhood Transition, 8(a) 98% of IFSPs have transition steps and Services developed within the 90 day timeline; 8(b) 97% show notification was made to the LEA/SEA within 90 days; and 8(c) 82% have transition conference within 90 day timeline. Indicator 9 is not applicable to Montana Part C.

Slides will be posted:

<http://dphhs.mt.gov/dsd/developmentaldisabilities/PartC-EarlyInt/PartCMeetingMinutes>

Conclusions See consensus.

Action Items	Person	Deadline
APR electronic submission	Wendy	2/1/17
Application posted	Wendy	2/21/17
Application public meeting (2)	Wendy	3/21/17
Data collection deadline for SSIP (Indicator 11)	Wendy	2/1/17
Individual provider monitoring meetings (WebEx)	Wendy	2/28/17
FSSAC WebEx review of SSIP data, analysis, evaluation	Wendy	3/15/17
SSIP electronic submission	Wendy	4/1/17
Application submission (by mail – wet signature required)	Wendy	4/21/17

Child Outcomes Cohort

20 minutes Hollin Buck and Kari Hoover, members of the Child Outcomes Cohort

Discussion

Kari and Hollin shared the status of the Child Outcomes Summary Process. Each provider agency is currently completing the COS modules as modified by The team. State-wide implementation: July 1, 2017.

Conclusions

Wendy, Christa Tescher of ECI and Kari Hoover will attend the final face To face meeting of the Child Outcomes Cohort in late January. Montana will share our Process, materials, and expectations.

Action Items	Person	Deadline
Updates to COS and IFSP in data management system	Wendy	7/1/17
Transfer of modules to MSU Extended University	Wendy	7/1/17
Analysis of outcomes and outcomes ratings	Wendy	12/31/18

Montana Milestones/MSU Extended University

20 minutes Dr. Christine Lux, MSU, and David Munson, ECI Director

Discussion

Dr. Lux presented work completed since the last FSSAC meeting Including the timeline and expectations for all users of the Extended University state-Wide. Dr. Lux appreciates the feedback provided to enhance the quality of both the content And experience while using the University platform. Dr. Lux reported on her presentation At this past DEC Conference along with her takeaways from the sessions and resources Provided. She recommends and encourages professionals to consider the application Of DEC's free, online, interactive modules. Dr. Lux provided information about the Leadership Institute for Part C/619.

Slides will be posted:

<http://dphhs.mt.gov/dsd/developmentaldisabilities/PartC-EarlyInt/PartCMeetingMinutes>

Conclusions Dr. Lux is reviewing surveys to gage needs of provider agencies for the Extended University.

Action Items

	Person	Deadline
Provider Supervisor and FSS review of modules	PD Committee	3/31/17
Online survey completed by Provider Supervisor and FSS	PD Committee	3/31/17
Analysis of child and family outcomes	Wendy	12/31/18

Research: Impact of Early Intervention from Family's Perspective

20 minutes Dr. Kalli Decker, MSU

Discussion

Dr. Decker presented preliminary findings from her recent research to Measure parents' experiences with Montana's Part C services. Dr. Decker described the Research questions, collaboration, methods, participants, and continued analysis. Her preliminary findings included information of how families are supported; alignment With recommended practices; and ways in which services could be improved. Dr. Decker Outlined the next steps of the project including sharing the findings locally with Individual provider agencies, sharing findings nationally, and planning for professional Development around the findings. Slides will be posted:

<http://dphhs.mt.gov/dsd/developmentaldisabilities/PartC-EarlyInt/PartCMeetingMinutes>

Conclusions Families, for the most part, are very satisfied with services and Professionals. Families discussed their appreciation for the fact that each Professional deeply cares.

Action Items

	Person	Deadline
Finish transcription, data analysis.	Dr. Decker	
Share findings locally.	Dr. Decker	
Share findings nationally.	Dr. Decker	
Planning for professional development.	Dr. Decker	
Longitudinal study	Dr. Decker	
Analysis of family outcomes	Wendy	12/31/18

Implementing Social/Emotional Screening Practices Update

20 minutes Sylvia Danforth, Sherry Taylor, and Sandy Peaslee of DEAP

Discussion

Presentation of DEAP SSIP Improvement Plan Progress Report.

Performance Indicator: apply adult learning activities to trainings (complete).

Performance Indicator: review and select training materials that have been developed;

Focus upon social-emotional screener: ASQ-SE-2. Staff trained on

Screeener and written procedures have been developed regarding the use of ASQ-SE-2.

The ASQ-SE-2 has been completed for all children entering Montana Milestones Part C Program since July 1, 2016. Staff are using training received from Sheldon and Rush:

“Practitioner and Parent Responsive Strategies and Emotional Direction Strategies”

With families. Staff reviewed modules on the Center on the Social Emotional

Foundations for Early Learning (CSFEL) website. DEAP is not pursuing curricula at this

Time. See entry for Using Coaching Interaction Style to Promote Social/Emotional

Competence.

Slides will be posted:

<http://dphhs.mt.gov/dsd/developmentaldisabilities/PartC-EarlyInt/PartCMeetingMinutes>

Conclusions Much work has been completed for the improvement strategy thanks to The DEAP team. Results of this strategy will be better known by July 1, 2018.

Action Items

Evaluate how staff uses screener and impact on goals.

Quarterly Progress Meetings

Analysis of child outcomes

Person

DEAP/Wendy

DEAP/Wendy

Wendy

Deadline

7/1/18

4/1/17

12/31/18

Family Data Practices

20 minutes Laura McKee, Chair

Discussion

Laura shared the results of the first family meeting to review how best

To engage families with data. Laura described the process used in the call to gage

Understanding of child and family outcomes and the data collected across the state.

Laura solicited information from the families to determine how to make child-level data

Meaningful. Two parent members of the FSSAC are interested in participating in an

Additional family meeting.

Engaging Families slides posted at:

<http://dphhs.mt.gov/dsd/developmentaldisabilities/PartC-EarlyInt/PartCMeetingMinutes>

Conclusions

Families participating agreed that information and knowledge are

Powerful. Graphic displays of data to show a child's functioning at entry into the

Program along with progress during the course of EI services and at exit would be

Beneficial for a family. The families appreciate the information they receive from

Their FSS and believe the FSS to be the best person to describe, using graphic

Representations, those data components.

Action Items

Additional Family Meeting

Guidance document for providers

Analysis of family and child outcomes

Person

Laura/Wendy

Laura/Wendy

Wendy

Deadline

2/28/16

7/1/17

12/31/18

Using Coaching Interaction Style to Promote Social/Emotional Competence

10 minutes

Wendy Studt, Part C Coordinator

Discussion

Drs. Sheldon and Rush have created specific materials identifying the Content of coaching practices to provide social-emotional supports to families with an Infant or toddler with a disability. Sheldon and Rush will present this new content To identified Master Coaches sometime after July 1, 2017 with continued follow-up for Six months. Additionally, their training will be recorded and become part of the Extended University for sustainable and systemic professional development.

Conclusions

This identified curricula will meet the performance indicators of the Improvement strategy: using a coaching interaction style to promote social/emotional Competence.

Action Items

Finalize date for initial Master Coaches training.
Master Coaches Training
Follow-up training
Analysis of child and family outcomes

Person

Wendy
Wendy
Wendy
Wendy

Deadline

2/28/17
9/30/17
2/28/18
12/31/18