

DDP 0208 DD Comprehensive Waiver Service Definitions

Effective 7/1/13

32. Supports Brokerage

The waiver provides for participant direction of services as specified in Appendix E. Indicate whether the waiver includes the following supports or other supports for participant direction.

Support Brokerage Service assists the individual (or the individual's family, or representative, as appropriate) in arranging for, directing and managing self directed services. Serving as the agent of the person or family, the service is available to assist in identifying immediate and long-term needs, developing options to meet those needs and accessing identified supports and services. Practical skills training is offered to enable families and individuals to independently direct and manage waiver services. Examples of skills training include providing information on recruiting and hiring workers, managing workers and providing information on effective communication and problem-solving. The service includes providing information to ensure that individuals understand the responsibilities involved with directing their services. The extent of the assistance furnished to the individual or family is specified in the plan of care.

As discussed in the instructions for Appendix E (Participant Direction of Services), the scope and nature of this service hinges on the type and nature of the opportunities for participant direct afforded by the waiver. Through this service, information may be provided to the individual about:

- person centered planning and how it is applied;
- the range and scope of individual choices and options;
- the process for changing the plan of care and individual budget;
- the grievance process;
- risks and responsibilities of self-direction;
- freedom of choice of providers;
- individual rights;
- the reassessment and review schedules;

- and, such other subjects pertinent to the individual and/or family in managing and directing services.

Assistance may be provided to the individual with:

- defining goals, needs and preferences,
- identifying and accessing services, supports and resources;
- practical skills training (e.g., hiring, managing and terminating workers, problem solving, conflict resolution);
- development of risk management agreements;
- development of an emergency back up plan;
- recognizing and reporting critical events;
- independent advocacy, to assist in filing grievances and complaints when necessary;
- and, other areas related to managing services and supports.

This service may include the performance of activities that nominally overlap the provision of case management services. Where the possibility of duplicate provision of services exists, the person's plan of care should clearly delineate responsibilities for the performance activities.

Specify applicable (if any) limits on the amount, frequency, or duration of this service:

This service is capped annually at \$6,000 or 20% of value of the individual's cost plan, whichever is smaller. These values can be exceeded for a limited time period in extraordinary circumstances, with the prior approval of the DDP program director.

This service is limited to individuals who direct some or all of their waiver services with employer authority.

The waiver will not cover activities which are otherwise available under section 110 of the Rehabilitation Act of 1973, the IDEA (20 U.S.C. 1401 et seq.), or EPSDT.