

Meeting: Family Support Services Advisory Council (FSSAC)
Date: January 31, 2013, Thursday
Time: 1:00 – 3:00 PM
Location: 111 N Sanders, Room 107
Helena, MT 59604

**Family Support Services Advisory Council (FSSAC)
Meeting Minutes**

Phone Attendees: Laura McKee (Chairperson) – Parent
Ted Maloney – Part C Representative/Contracted
Elizabeth Cummings – Parent
Sylvia Danforth – DEAP provider
David Munson – ECI provider
Leigh Ann Holmes - Medicaid
Paula Sherwood – QIS
Dani McCarthy – OPI
Dawn Piazza – CFS

Attendees: Tim Plaska – Community Services Bureau Chief
Novelene Martin – Parent
Wendy Studt – Part C Coordinator

Attendees were welcomed and introductions were made. A topic overview of the meeting was shared:

- Review of the 2011 APR
- Legislative Handbook 2013
- Re-appointment letter from Governor Bullock
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The minutes from 12/13/12 were reviewed and approved with the following changes:

- Add Elizabeth Cummings as a phone attendee
- Correct the spelling of Dr. McWilliam's name (delete the "s")

The Governor's re-appointment letter was discussed. Determination was made via the Governor's office that all members with current terms on the board do not need to reapply.

Tim reviewed the Legislative Handbook 2013. FSSAC members have been sent an electronic copy. Tim specifically noted pages 14 and 15 with information for members of advisory teams. He suggested all take time to review the document in its entirety. Should you have any questions, please contact Wendy.

Ted provided an overview of the 2011 Annual Performance Report (APR) including information regarding the State Performance Plan (SPP) which is unchanged and effective through 2013. Following discussion regarding the data included within the APR, Novelene moved to accept the 2011 APR and this motion was seconded by Sylvia. The motion passed with no public comment and the 2011 APR will be submitted to the Office of Special Education Programs (OSEP) along with the Annual Report Certification signed by Chair Laura McKee by the February 15, 2013 due date.

Our next meeting will be either May 1 or May 2nd with a component of it held in conjunction with the State Special Education Advisory Council. Sylvia volunteered to share a parent story at the meeting. An agenda created by Chair Laura and Wendy will be forthcoming along with finalization of the date and locale. Should you have any agenda items you would like addressed, please advise Wendy (wstudt@mt.gov) or Laura (lmckee@mt.gov).

The meeting was adjourned.