

1.9 CONFLICT OF INTEREST

Policy: Employees, consultants, or members of governing or advisory bodies related to state staff or local Title X clinics must NOT use their positions for the purpose of private gain for themselves or others (*HHS Grants Policy Statement 2007, II-7; Title X Program Requirements 13.3*).

Procedure:

1. All paid and unpaid Title X staff, volunteers, and board members must sign a Conflict of Interest statement.
2. The signed statement should be placed in the personnel file for each individual.
3. All Title X clinics must have a local Conflict of Interest policy (see MT TX FP Administrative Manual, Policy 8.4 *Sample Conflict of Interest*).