Portfolios & The Power of Documentation
Hollie Ann Jordan

Key Points:
π Documentation should not be overwhelming
π Fit your own personal style
π Be meaningful
π Showcase the child as an individual
π And be FUN!

Types of Documentation:
π Photos
π Writing Samples
π Self-Portraits
π Developmental Checklists
π Anecdotal Records
π Video/Tape Recordings

Record the Facts:
π What the child did
π What the child said
π What you saw
π What you heard

Observation:
π Plan ahead
π Be ready
π Have materials easily assessable
π Sticky-notes
π Camera
π Tape/Video Recorder
π Notebook
π Fit you personal style

Words & Phrases To Use When Recording Children At Work
π He often chooses....
π I saw him....
π I heard her say.....
π He spends five minutes doing....
π She said.....
π Almost everyday he.....
π Once or twice a month, she....
π Each time, he.....
π She consistently....
π We observed a pattern of....

Helpful Resource Books
Montana Early Learning Guidelines

Focused Portfolios: A Complete Assessment for the Young Child – Gaye Gronlund and Bev Engel

Six Simple Ways To Assess Young Children – Sue Y. Gober

The Portfolio And Its Use: A Road Map for Assessment – Sharon MacDonald

How To Assess Authentic Learning – Kay Burke