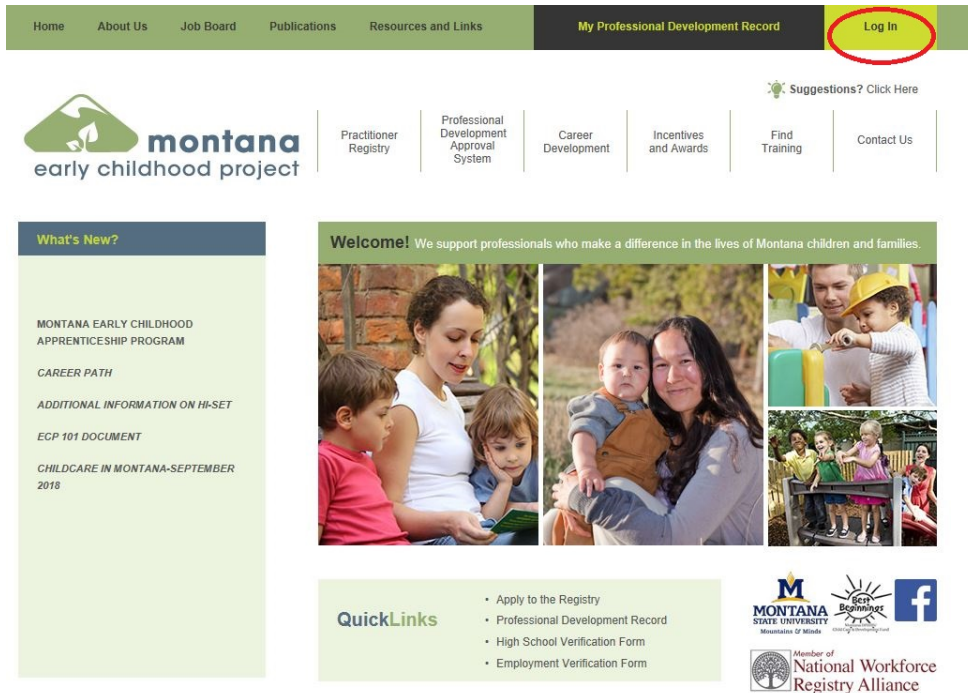


“Training Hour Requirements” Report

User Guide

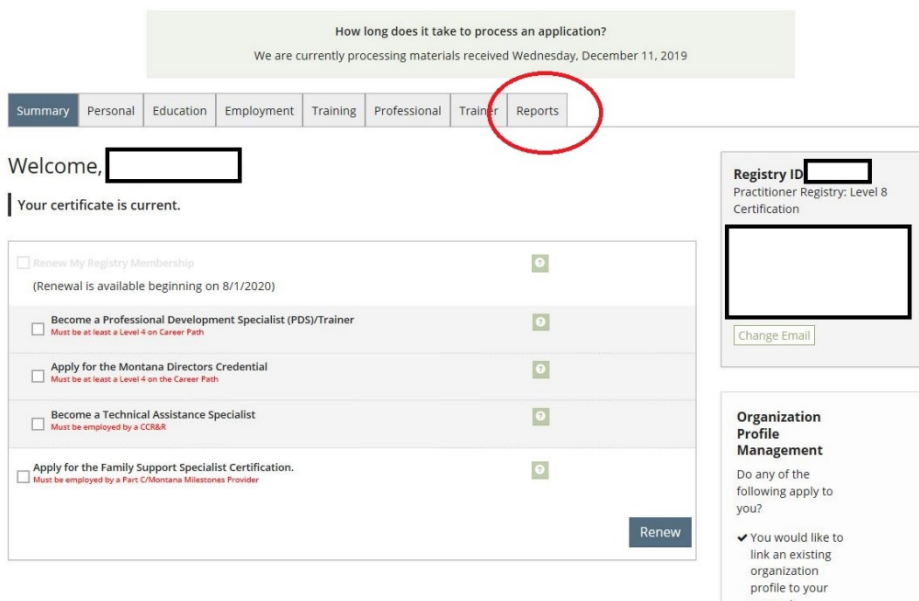
This report can be used to calculate your training hours to let you know which trainings will count towards your renewal each year.

1.) Log into your account at mtecp.org.



2.) Once logged into your account, navigate to the “Reports” tab.

My Personal Profile



3.) Under the "Reports" tab, click on "Training hour Requirements"

My Personal Profile


How long does it take to process an application?
We are currently processing materials received Wednesday, December 11, 2019

- Summary
- Personal
- Education
- Employment
- Training
- Professional
- Trainer
- Reports

Public Reports

For best print quality select 'Acrobat (PDF) file' from 'select a format' and then click on 'Export'.

Individual Professional Profile


 [Professional Development Record - Core Knowledge Areas](#)

 [Practitioner Registry Certificate](#)

 [Training Hour Requirements](#)

Training Hour Requirements Report:

Training Hour Requirements



Name: [REDACTED]		Date Report Printed: 1/15/2020			
Registry ID: [REDACTED]		Date PR Expires: 9/30/2020			
Your Membership is not up for renewal at this time. Your renewal period begins 08/01/2020					
Training taken since your previous application submission: 9/25/2019 To: 1/15/2020					
Event ID	Course Title1/15/2020	Date	Credits	Hours	Counts toward renewal requirement
509438	The Family Development Credential (FDC) Program	10/19/2019	0	2.00	Y
509402	Substance Abuse & Childhood Trauma: The Challenges, Opportunities, and Realities	10/18/2019	0	2.00	Y
Training Hour Renewal Requirement				16	
Hours Applied				4.00	
Additional Hours Needed				12.00	
You do not meet the 16 hour training renewal requirement.					
Note: Calculation results may change daily.					