

Montana Department of Public Health & Human Service	Policy
	MT CACFP 2015-2, Rev. 1
	Section: All Institutions
Child and Adult Care Food Program	Subject: Applications and Application Updates
	Effective Date: 3/1/2016

APPLICATIONS AND APPLICATION UPDATES

A CACFP application is required for all institutions applying to or continuing their participation in the CACFP. The application is tied to a participating institution's contract with the state agency to operate the CACFP.

Applications and application updates can be made online or on paper. Online access and paper materials are both available on the CACFP website in the Applications area.

All items submitted on an application will be reviewed by the State agency. Items that are incomplete or incorrect will be returned to the institution and available for the institution to resubmit.

All applications and application updates include certifications for civil rights compliance.

Participating institutions are required to update their application at any time their information changes. All institutions must update their application at least once every federal fiscal year, no later than May 31.

Failure by a participating institution to maintain an application current at all times or to update it by May 31 in every federal fiscal year may result in a corrective action or a serious deficiency to the institution by the state agency.

REF: 7 CFR 226.6(b)

CACFP website: www.bestbeginnings.mt.gov or search on 'Montana Child and Adult Care Food Program.'