

Department of Public Health
and Human Services

Section:
HOUSEHOLD COMPOSITION

SUPPLEMENTAL NUTRITION ASSISTANCE
PROGRAM (SNAP)

Subject:
Shelters for Battered Adults & Children

Supersedes: FS 201-8 (10/01/05)

References: 7 CFR 273.11(g)

GENERAL RULE-- Residents of Shelters for Battered Women, Men and Children may be eligible for benefits. Protective Service Agencies can verify recognized shelters.

An eligible resident who has authorized the shelter management to act as authorized representative can use the SNAP benefits to purchase meals prepared at the shelter. The shelter management can then act as authorized representative to purchase food with their EBT Card. Residents of a shelter for battered adults and children are not required to name the shelter as an authorized representative. These individuals may apply on their own behalf and use benefits to purchase food in or out of the shelter.

**SPECIAL
PROCEDURES**

1. Individuals who have left a participating household may receive an additional allotment as a separate household only once per month. This should not be treated as a replacement, but instead as a separate case. Code all individuals receiving duplicate benefits with an 'SH' SEPA code.
2. Certify individuals at the shelter as a separate household on the basis of their income and resources only.
3. Do not count inaccessible joint resources (SNAP 403-1).
4. Consider room payments to the shelter as housing costs.

NOTE: Notify the shelter resident's former household of changes in benefit resulting from the individual no longer being in the home. Do not inform the former household of where the battered individual(s) are living.

TP