



# SNAP 104-1 Application Approval or Denial

<b>References:</b>	7 CFR 273.10, 7 CFR 273.2 (g)(3), 7 CFR 273.2(a)(2), 7 CFR 273.2(c)(6), 7 CFR 273.12(a)
<b>Overview:</b>	<u>GENERAL RULE</u> -- All non-expedited applications must be approved or denied within 30 days following the date of application. Processing delays are the only exceptions to this rule.
<b>Policy:</b>	<b>ALLOTMENT PRORATED FOR MONTH OF APPLICATION</b> The SNAP benefit amount for the initial month of application is prorated from the application date to the end of the month. The benefit amount is calculated for a household applying on the 31st as though it applies on the 30th.
	<b>MINIMUM ALLOTMENTS</b> If the prorated benefit amount for the initial month's allotment is less than \$10, the allotment is not issued for the initial month. The OPA Case Manager sends the household the notice notifying them that the benefits are less than \$10.00. All eligible one and two person households receive a minimum monthly allotment of \$15 except for the initial month when the allotment is not issued. Households with three or more members eligible for a benefit amount receive minimum allotments of \$2, \$4, and \$6 respectively. Households (including categorically eligible households) with three or more members passing the gross monthly income (GMI) and net monthly income (NMI) tests but are not eligible for a benefit amount are denied or closed.
	<b>COMBINED ALLOTMENTS</b> A household receives on the same day a prorated allotment for the application month as well as the full allotment for the following month when the following criteria are met: <ol style="list-style-type: none"><li>1. Applies on or after the 16th of the month;</li><li>2. Completes the application process;</li><li>3. Is determined eligible to receive benefits for the initial month of application and the next month under normal or expedited processing guidelines; <b>and,</b></li><li>4. The initial and next month's benefits are <b>authorized on the same day.</b></li></ol>
	<b>PROGRAM COMPLIANCE/NON- COOPERATION</b> If a household's SNAP case is denied or closed for <u>refusal</u> to cooperate with a Program Compliance (PC) review or a Federal Quality Control (FQC) review, the household may reapply for SNAP benefits but shall not be determined eligible until it cooperates with the PC review or FQC review.
<b>Date Revised</b>	<b>April 2012</b>