



TANF 703-1 Service Brokering and Referrals

Supersedes: TANF 703-1 (1/1/18)

Reference: ARM 37.78.806

Overview: Contractors may offer services and/or refer to community services, but may also broker services (e.g., refer and purchase a service) on behalf of families. Brokered services must be needed for family activity engagement (barrier reduction, etc.) and cannot duplicate services available in the community. Brokered services are available at the contractor's discretion within their budget.

TANF EMPLOYMENT and TRAINING POLICY

BROKERING GUIDELINES:

Brokering is not used to replace or extend the households Supportive Services.

1. Service is:
 - a. Not a medical service; and
 - b. Not available free of charge or through another funding source.
- AND
2. Client:
 - a. Has exhausted all other payment sources, including Medicaid; and
 - b. Cannot obtain the service without financial assistance.

If brokering for basic ongoing needs the service must:

1. Be designed to deal with a specific crisis situation or episode of need;
2. Not be intended to meet recurrent or ongoing needs beyond four (4) months; and
3. Support bridge goals.

Effective Date: October 01, 2018