Supportive Services

Overview: TANF supportive services payments are intended to reduce barriers that interfere with a household’s ability to participate in negotiated activities. Supportive service funds are available for allowed expenses the household incurs or may incur in the current benefit month.

**TANF EMPLOYMENT and TRAINING POLICY**

**ELIGIBILITY CRITERIA:**

TANF-eligible households that meet ALL the following criteria are eligible to receive supportive services:

1. Household is approved for TANF services (cash or non-cash);
2. All work-eligible household members (in a TANF cash assistance household) and all household members requesting services (in a TANF non-cash household) have a current, signed Employability/Service Plan; and
3. The supportive service is necessary to comply or maintain compliance with the Employability/Service Plan.

**PAYMENT CRITERIA:**

TANF households can receive up to $1250 in supportive services per state fiscal year (July 1st through June 30th).

Supportive service requests that exceed $1250 per state fiscal year may be approved by HCSD Central Office TANF staff on a case-by-case basis.

Supportive service payments:

1. Must be issued through CHIMES;
2. Must be issued in whole dollar amounts;
3. Cannot be for less than $10.00; and
4. Are not allowed if similar services are available through another program or other funding.

**UNACCEPTABLE USES OF FUNDS:**
TANF supportive service funds cannot be used for:

1. Any medical item or service;
2. Fines (any type); or

TANF non-cash assistance households cannot use supportive services for:

1. Basic needs (reoccurring basic ongoing needs, such as food, clothing, shelter, utilities, household goods, personal care items and general incidental expenses).

Unemployed TANF non-cash assistance households cannot use supportive services for:

1. Childcare;
2. Transportation; and
3. Other participation expenses (e.g., uniforms, meal allowances, etc.).

**Effective Date:** January 01, 2018