

# MCHBG / FICMMR Deliverables Due Dates Calendar

October 1, 2019 – November 15, 2020

Contains *ending* deliverables for state and federal fiscal years 2019, and *all* deliverables for federal fiscal year 2020. Unless otherwise indicated, MCHBG deliverables are emailed to the MCHBG State Contract Liaison and FICMMR deliverables to the FICMMR State Program Coordinator.

- October 1, 2019:
  1. **FFY20 Budget Form** from counties with a funding allocation of more than \$50,000
- October 15, 2019:
  1. **MCHBG 5<sup>th</sup> Quarter Report S&FFYs19** (7/1/19 – 9/30/19)
  2. **Updated Annual FICMMR Operational Plan** from counties with a review team, OR **FICMMR Memorandum of Agreement** from counties sharing a review team
- November 1, 2019:
  1. **All Fetal, Infant, and Child Case Reports for Calendar Year 2018**, completed through the online CDR System or submitted via ePass as appropriate
  2. **All Maternal Mortality Case Reports for Calendar Year 2018** completed on the Maternal Mortality Case Review Reporting Form and submitted via ePass
- November 15, 2019:
  1. **MCHBG Final Reports for State & Federal FYs19** (7/1/18 – 9/30/19)
    - a. *Compliance and Activities Report* completed through online form
    - b. *Financial and Data Report* entered into spreadsheet template
    - c. *Client Survey Results Summary*
- January 15, 2020:
  1. **MCHBG 1<sup>st</sup> Quarter Report FFY20** (10/1/19 – 12/30/19), completed on Word template
- April 15, 2020:
  1. **MCHBG 2nd Quarter Report FFY20** (1/1/20 – 3/31/20)
- May 2020:
  1. **MCHBG Annual Training**, attended by at MCHBG Coordinator
  2. **FICMMR Annual Training**, attended by FICMMR Team Leader
- June 15, 2020:
  1. **Pre-Contract Survey for FFY21**, completed online, available starting 6/1/20
- July 15, 2020:
  1. **MCHBG 3rd Quarter Report FFY20** (4/1/20 – 6/30/20)
- October 1, 2020:
  1. **FFY21 Budget Form** from counties with a funding allocation of more than \$50,000
- October 15, 2020:
  1. **MCHBG 4<sup>th</sup> Quarter Report FFY20** (7/1/20 – 9/30/20)
  2. **FICMMR Injury Prevention Activity Report**, Quarterly Report template, *any quarter, but no later than 4th.*
- November 1, 2020:
  1. **All Fetal, Infant, and Child Case Reports for Calendar Year 2019**, completed through the online CDR System or submitted via ePass as appropriate
  2. **All Maternal Mortality Case Reports for Calendar Year 2019** completed on the Maternal Mortality Case Review Reporting Form and submitted via ePass
- November 15, 2020:
  1. **MCHBG Final Reports FFY20** (10/1/19 – 9/30/20)
    - a. *Compliance and Activities Report* completed through online form
    - b. *Financial and Data Report* entered into spreadsheet template
    - c. *Client Survey Results Summary*
    - d. *Budget Form with Actual Spent*, from counties with a funding allocation of more than \$50,000