

#### 4.4 TECHNICAL ASSISTANCE, CONSULTATION, AND CLINIC RESOURCE SHARING

**Policy:** Technical assistance, consultation or clinic resource sharing is available to local programs upon request by FPP staff or local program staff. Technical assistance will be provided to meet specific needs of the family planning program.

**Procedure:**

FPP will conduct an annual needs assessment to determine technical assistance needs of the local family planning program. Needs identified will be addressed during the family planning training or through webinars as needed. Staff may visit other programs (or in some cases, have staffs from another program provided on-site assistance) under the clinic resource sharing program using the following procedure:

1. Submit a letter of request to the FPP outlining technical assistance needs, and identify (if possible) the program to provide the assistance.
2. A letter of approval will be sent regarding the request outlining conditions of reimbursement and identifying the program providing assistance.
3. A condition of reimbursement is that a written report be submitted to the FPP with a request for payment within 30 days.