

	<b>Addictive and Mental Disorders Division</b> Severe and Disabling Mental Illness, Home and Community Based Services Waiver Manual
	<b>Date effective:</b> July 1, 2020  <b>Date revised:</b>
<b>Policy Number:</b> <i>SDMI HCBS 378</i>	<b>Subject:</b> Residential Habilitation, Intensive Mental Health Group Home

### Definition

Intensive Mental Health Group Home is personal care and supportive services that are furnished to waiver members who reside in a setting that meets the Home and Community-Based setting requirements and includes 24-hour on-site response capability to meet scheduled or unpredictable resident needs and to provide supervision, safety, and security. Services are provided in a group home setting and provides habilitative services to members who have a history of institutional placements and a history of repeated unsuccessful placements in less intensive community-based programs.

### Determination of Need

- (1) A member may only be referred to an Intensive Mental Health Group Home by the Montana State Hospital, the Montana Mental Health Nursing Care Center, or the Addictive and Mental Disorders Division.
- (2) The member must:
  - (a) have a history of repeated unsuccessful placements in less intensive community –based programs, impaired interpersonal or social functioning, impaired occupational functioning, impaired judgment, or poor impulse control, or a lack of family or other community or social supports;
  - (b) have at least one full year combined of institutionalization within the past three years; and
  - (c) exhibit an inability to perform activities of daily living in an appropriate manner due to the member's Severe and Disabling Mental Illness (SDMI) diagnosis.

### Provider Requirements

- (1) An Intensive Mental Health Group Home must:

- (a) be a licensed mental health center with a group home endorsement in accordance with ARM Title 37, Chapter 106, subchapter 19;
  - (b) be approved by the Addictive and Mental Disorders Division; and
  - (c) be knowledgeable about commitment and recommitment processes, as well as the process for use of involuntary medications.
- (2) Providers are required to meet the Home and Community-Based setting requirements (setting rule). The provider self-assessment and additional information about the settings rule can be found at: <https://dphhs.mt.gov/hcbs>.
- (3) The staffing in the Intensive Mental Health Group Home must consist of the following:
- (a) Program Supervisor - .5 FTE, who provides clinical supervision as described in the member's Person-Centered Recovery Plan;
  - (b) Residential Manager – 1.0 FTE; and
  - (c) 24-hour onsite awake staff with at least a 1:3 staffing ratio for at least 16 hours per day during awake hours and at least 1:6 hours during sleeping hours, as determined by the provider.
- (4) Provider facilities must be compliant with the Americans with Disabilities Act.

### **Service Requirements**

- (1) Medicaid does not reimburse for room and board in a residential habilitation setting.
- (2) The Intensive Mental Health Group Home may provide these service components:
- (a) personal assistance supports or habilitation to meet the specific needs of the member;
  - (b) homemaker services;
  - (c) medication management and oversight;
  - (d) social activities;
  - (e) personal care;
  - (f) recreational activities;
  - (g) non-medical transportation; and
  - (h) 24-hour on-site awake staff to meet the needs of the member and provide supervision for safety and security.
- (3) The following services cannot be provided concurrently:
- (a) personal assistance;
  - (b) behavioral intervention assistant (exception under Utilization below);
  - (b) homemaker chore;
  - (c) respite care:

- (d) environmental accessibility adaptations;
  - (e) meals; or
  - (f) non-Medical Transportation.
- (4) Staff are required to report all medication errors to their respective management and to the case management team. The case management team must complete a serious occurrence report in the Quality Assurance Management System within five days of receiving the information.
  - (5) The provider may not bill Medicaid for services on days the resident is absent from the facility, unless retainer days have been authorized by the CMT. Retainer days are days on which the member is either in hospital, nursing facility, or on vacation and the team has authorized the provider to be reimbursed for services in order to keep their placement in the residential setting.
  - (6) Retainer days are limited to 30 days a Person-Centered Recovery Plan year and may not be used for any other service if used for residential habilitation.
  - (7) The provider may bill on date of admission and discharge from a hospital or nursing facility. If the member is transferring from one residential care setting to another, the discharging facility may not bill on day of transfer.
  - (8) Behavioral Intervention Assistant may be provided to assist transition of the member to a new facility or as authorized by the department on a short-term basis.

### **Utilization**

- (1) Intensive Mental Health Group Home is based on the member's assessed need and are limited to additional services not otherwise covered under Medicaid state plan.
- (2) If a provider needs additional assistance with the Settings Rule, contact the SDMI waiver program manager at 406-444-4927.