



# Department of Public Health and Human Services

Director's Office ♦ PO Box 4210 ♦ Helena, MT 59620 ♦ (406) 444-5622 ♦ Fax: (406) 444-1970 ♦ www.dphhs.mt.gov

**Steve Bullock, Governor**

**Sheila Hogan, Director**

[Date]

The Honorable [First Name] [Last Name]

[Title]

[Company Name]

[Address Line 1]

[City], [State] [Zip Code]

**Re: Tribal Medicaid Enrollment Designation**

Dear [Title Last Name]:

On January 18, 2016, the Centers for Medicare and Medicaid Services (CMS) released a Frequently Asked Questions (FAQ) document that clarifies CMS policies regarding Medicaid Reimbursement for services furnished outside the "four walls" of the tribal facility. Currently, Montana Medicaid tribal facilities are enrolled as clinics. If your tribal facility provides Medicaid services outside of the facility "four walls" and plans to continue to do so in the future, your tribal clinic enrollment must be updated to indicate Tribal Federally Qualified Health Center (FQHC).

If your Tribe chooses to enroll as a Tribal FQHC, your provider enrollment must be updated to reflect the FQHC taxonomy. Casey Peck, IHS/Tribal Program Officer will coordinate with the Medicaid fiscal agent (Conduent) to update your provider file if requested. If you request an update, Conduent will send a provider validation packet with the new information to the contact person on the existing file to confirm the information is correct should you change your clinic designation. The letter included with the packet must be signed and returned to Conduent.

Please mark the box below to indicate whether your tribal facility chooses to be designated as a clinic or an Tribal FQHC.

Continue to be enrolled in Montana Medicaid as a clinic

Enroll with Montana Medicaid as a Tribal FQHC.

NPI: \_\_\_\_\_

FQHC Taxonomy: \_\_\_\_\_

Signature: \_\_\_\_\_

Thank you for your partnership in addressing this matter. If there are any further questions please contact Casey Peck at (406) 444-4349 or via email at [cpeck@mt.gov](mailto:cpeck@mt.gov). This letter can be mailed to Casey Peck at P.O. Box 202951 Helena, MT 59620.

Sincerely,

Marie Matthews  
State Medicaid Director