



## Instructions for Requesting Approval for Out-of-State DUI Programs

A Montana driver must request the Montana Department of Public Health and Human Services (DPHHS) to approve an out-of-state ACT (assessment, course, treatment) DUI Education Course in order for Motor Vehicle Division to process driver license suspensions/revocations.

The out of state ACT / DUI Education Course comply with Montana statute (61-8-732) and administrative rules (37-27-506, 37-27-516, & 37-27-525). For DPHHS approval, the ACT DUI Education Course must:

- be at least 8 hours in duration
- review DUI laws and consequences of violating them
- review physiological and neurophysiological effects of alcohol and other drugs
- review social and psychological implications of alcohol and other drug use
- complete a self-assessment

The self-assessment must be a substance use disorder / chemical dependency assessment that arrives at a DSM-IV or DSM-V diagnosis and contain a recommendation if treatment is needed or not. The assessment must be conducted by a certified or licensed counselor in that state to do such assessments.

For second or subsequent DUI's, substance use disorder / chemical dependency treatment is mandatory. Treatment is based on level of need and can include inpatient, intensive outpatient or outpatient treatment.

Before you complete the ACT / DUI Education Course at a program located outside of Montana, you must:

- Check with the DPHHS Chemical Dependency Bureau to verify the ACT Course is an approved program or can be pre-approved to ensure all MT statutory and administrative requirements are met for completion.
- Have your counselor complete the enclosed Request for Approval for ACT form and send it to the DPHHS Chemical Dependency Bureau for approval. Your counselor must send in all of the required documents listed on the form.

For questions, the contact number for DPHHS Chemical Dependency Bureau is 406-444-3964 or 444-7926.