

State Advisory Council Meeting

July 21, 2023 – In Person
Delta Colonial Inn - Helena

Members Present: Rochelle Beley, Josh Kendrick, Julie Burk, Carrie Krepps, Ben Davis, Christy Hendricks, Sean Schoenfelder

CFSD Representatives Present: Kyla Rock, Theresa Becker, Jennifer Hoerauf, Kate Larcom, Courtney Callaghan, Mick Leary, Natalie Bahnmillier, Sahrita Jones-Jessee, Deb Cole, Nikki Grossberg, Autumn Beattie, Logan Ward, Brandi Loch, Lynne Johnston, Effie Benoit, Sarah Liggett, Rhonda Huseby

Guests: Chanetta Stewart, Antonica Frazier, Mike Burk, Kim Casey, April Sommers, Det Schoenfelder, Shannon Tanner, Kaci Gaub-Bruno,

Absent: Eric Barnosky, Jennifer Blodgett, Serena Wright, Dana Toole, Greg Daly, Julie Fleck, Megan Bailey, Valerie Winfield, Bonnie Bear Don't Walk

9:00-9:10am Welcome, Introductions

Quorum of 7 attendees was established for the State Advisory Council. Everyone introduced themselves.

9:10-9:10am Approve Minutes

Minutes from April's State Advisory Council Meeting approved and seconded as submitted. Brandi asked everyone to help themselves to the handouts. This meeting includes members from Connected Voices, Youth Advisory Board and State Advisory Council. The purpose of this meeting is to bring the groups together to make sure we have the right people for the right board and serving a clear purpose.

9:10-9:25am Center for State Role & Responsibilities by Chanetta Stewart

To open the meeting with an ice breaker, Chanetta asked everyone to talk to each other about the following:

- what their first job was
- what event brought them to CFSD
- share a feeling you have on what brought you to CFSD (change, love, compassion)
- think about where you are at in your sibling level and how does that affect your relationship.

9:25-9:35am Chanetta Stewart discussed Group Norms

- Team as best as you can
- Speak for yourself
- Listen and show you are here
- It's ok to disagree
- Move up and move back
- Take care of yourself and others
- Turn to wonder
- Share the lesson

9:35-10:00am Chanetta discussed Power Relationships and Strategic Sharing.

She asked everyone to discuss the following with each other.

Choose your purpose.

- What you will share
- The details

Choose with your..

- Audience
- Purpose

Claim the..

- Meaning and Significance
- Emotion
- Process of Sharing

There are 5 levels of Engagement:

- Informed
- Consult
- Collaborate
- Involved
- Empower

9:45-10:50am CQI Process (Entries & Exits and Prevention Efforts by Mike Burk)

Mike Burk went through survey results on:

- CFSD Management Team Engagement Survey
- CFSD Partner Group Survey Results

Brandi Loch explained what the components are that make up Child and Family Services. Brandi went into detail on who is in each department and a brief update.

- Regional Administrators
- Central Office
- Recruitment, Retention & Training Bureau
- Business Operations and Data Systems
- Licensing Bureau
- Continuous Quality Improvement Unit
- Program Bureau – Mick Leary
- Fiscal Bureau – Effie Benoit

The groups involved in CQI work are:

- State Advisory Council
- Regional Advisory Councils
- Youth Advisory Board
- Connected Voices for Montana's Children

Brandi explained what Permanency means - where we stand and where we want to be.

Sarah Liggett presented:

- Case Review Data
- Administrative Data
- PIP Monitored Case Review Results
- State Data Profiles
- Administrative Data

Brandi mentioned that everyone will break out into groups to focus on CQI presentation and Permanency Outcome achievement for Youth Advisory Board, Connected Voices and State Advisory Council.

Sarah Liggett explained:

- Barriers to Timely Achievement of Permanency
 - Court Delays
 - Agency Delays
 - Licensing Delays
 - Other Delays
 - Permanency Planning Teams (PPTs)
 - Data Collection
 - Efforts made to Improve Permanency Outcomes
 - Internal Training on Concurrent Planning

Each group broke out at 10:50am and returned at 12:30pm. The goal for each group is to discuss their group role, their individual role and how everyone can work together as a team. The points that were to be discussed:

- Identify notetakers, timekeepers and reporters
- Brief recap of Permanency Outcome presentation
- Discuss questions
- Plan of Action
- Gallery Walk
- Revise Plan of Action for Gallery Walk

Lunch break – 12:30 to 1:30pm Resumed at 1:35pm

Points of discussion:

- Report out of Breakout Rooms-Each spokesperson of the three groups gave their top points of discussion

Youth Advisory Board

- Spokesperson: Elizabeth Bruchez
- #1 Cultural Connections
- #2 Strategies to engage youth
- #3 Expanding the board
- Timeline: 6 months

Connected Voices

- Spokesperson: Carrie Krepps
- #1 Resource for parents and other providers
- #2 Reunification of timeline
- #3 How to build relationships with birth parents

State Advisory Council

- Spokesperson: Sarah Liggett
- #1 Have a specific agenda with specific items of discussion
- #2 Permanency Outcomes
- #3 Recruiting new members

2:15pm Wrap-up State Advisory Council Meeting

Ben Davis asked everyone what they felt were some ideas to bring to the next SAC meeting

- Identify Common Themes
- Individual Partner Group Commitments
- Collaborative Commitments Across Partner Groups and CFSD
- Identify CFSD Supports Needed
- Plus/Delta
- Formally close State Advisory Council meeting
- Move forward on Mentorship and Mentoring and bring back to next SAC meeting
- Need response back and providing information on what it is being shared

State Advisory Council adjourned at 2:30pm. Next State Advisory Council meeting is Oct 20, 2023