



## CHILD SUPPORT SERVICES DIVISION CASE MANAGEMENT

### Identifying Closed Case Status System Closure Codes

CS 201.5

CLOSURE CODE	REFERENCE
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<b>1100</b>	<b>45 CFR 303.11 (b)(1)</b> <b>Cannot be transferred to Region 90.</b>
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**Closure Code requires notification of closure 60 days prior to case closure.**

- Child emancipated.
- There is no longer a current support order, and arrearages are either under \$500 or unenforceable under state law.

<b>1200</b>	<b>45 CFR 303.11 (b)(1)</b> <b>Cannot be transferred to Region 90.</b>
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**Closure Code require notification of closure 60 days prior to case closure.**

- Child not emancipated.
- There is no longer a current support order, and arrearages are either under \$500 or unenforceable under state law.

<b>1210</b>	<b>45 CFR 303.11 (b)(2)</b>
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**Closure Code require notification of closure 60 days prior to case closure.**

- There is no longer a current support order, and all arrearages in the case are assigned to the State.

<b>1220</b>	<b>45 CFR 303.11 (b)(5)</b>
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**Closure Code require notification of closure 60 days prior to case closure.**

- The non-custodial parent is living with the minor child in an intact two parent household.
- Closure under this criterion is not appropriate in cases where the non-custodial parent is the primary caregiver and owes a support debt, however current support may no longer be due.

<b>1300</b>	<b>45 CFR 303.11 (b)(4)</b> <b>Cannot be transferred to Region 90.</b>
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**Closure Code require notification of closure 60 days prior to case closure.**

- The non-custodial parent or alleged father is deceased and no further action, including a levy against the estate can be taken.

<b>1400</b>	<b>45 CFR 303.11 (b)(6)(i)</b> <b>Cannot be transferred to Region 90.</b>
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**Closure Code require notification of closure 60 days prior to case closure.**

- Child 18, paternity establishment barred by statute of limitations.



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<b>1410</b>	<b>45 CFR 303.11 (b)(6)(ii) Cannot be transferred to Region 90.</b>
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**Closure Code require notification of closure 60 days prior to case closure.**

- AP excluded by genetic testing, and no other putative father can be located.

<b>1420</b>	<b>45 CFR 303.11 (b)(6)(iii) Cannot be transferred to Region 90.</b>
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**Closure Code require notification of closure 60 days prior to case closure.**

- It would not be in the best interest of the child to establish paternity in a case involving incest, rape, or in any case where legal proceedings for adoption are pending.

<b>1430</b>	<b>45 CFR 303.11 (b)(6)(iv) Cannot be transferred to Region 90.</b>
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**Closure Code require notification of closure 60 days prior to case closure.**

- The identity (first and last name) of the biological father is unknown and cannot be identified.

<b>1500</b>	<b>45 CFR 303.11 (b)(7)</b>
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**Closure Code require notification of closure 60 days prior to case closure.**

- Under this criterion, the term non-custodial parent's location means their residential or employment address.
- The non-custodial parent's location is unknown.

<b>1600</b>	<b>45 CFR 303.11 (b)(8)</b>
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**The recipient of services must be notified in writing of the CSSD's intent to close the case 60 days before closure. If paternity has yet to be resolved, every attempt should be taken to resolve paternity before case closure.**

- The non-custodial parent cannot pay support and shows no evidence of support potential because the parent has been institutionalized in a psychiatric facility, is incarcerated, has a medically verified total and permanent disability.

<b>1610</b>	<b>45 CFR 303.11 (b)(3)</b>
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**Closure Code require notification of closure 60 days prior to case closure.**

- There is no longer a current support order, the children have reached the age of majority, the non-custodial parent is entering or has entered a long-term care arrangement.



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<b>1620</b>	<b>45 CFR 303.11 (b)(9) Cannot be transferred to Region 90.</b>
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**Closure Code require notification of closure 60 days prior to case closure.**

- The non-custodial parent's sole income is from Supplemental Security Income (SSI), or the income is a combination of SSI and Social Security Disability Insurance (SSDI) in an establishment case.

<b>1700</b>	<b>45 CFR 303.11 (b)(10)</b>
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**Closure Code require notification of closure 60 days prior to case closure.**

- The non-custodial parent is a citizen of and lives in a foreign country.

<b>1800</b>	<b>45 CFR 303.11 (b)(11) Cannot be transferred to Region 90.</b>
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**Cases meeting this criterion may be closed immediately.**

- Location-only or intercept services are provided solely by the CSSD Locate Unit.
- Interstate locate only cases, non-custodial parent, or alleged father located.

<b>1900</b>	<b>45 CFR 303.11 (b)(12)</b>
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**Cases meeting this criterion may be closed immediately.**

- The Non-IV-A recipient of services requests closure of a case.

<b>2000</b>	<b>45 CFR 303.11 (b)(14)</b>
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**Cases meeting this criterion may be closed immediately.**

- There has been a finding of good cause by the OPA or other exceptions to cooperation.

<b>2100</b>	<b>45 CFR 303.11 (b)(15)</b>
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**Closure Code require notification of closure 60 days prior to case closure.**

- In a Non-IV-A case, the CSSD is unable to contact the recipient of services.

<b>2200</b>	<b>45 CFR 303.11 (b)(16)</b>
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**For Cases meeting this criterion, the recipient of services must be notified in writing of the CSSD's intent to close the case 60 days before closure.**

- In a Non-IV-A case, the recipient of services is uncooperative, and their cooperation is necessary to continue working the case.



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2210	45 CFR 303.11 (b)(17)
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For Cases meeting this criterion, the initiating agency must be notified in writing of the CSSD's intent to close the intergovernmental case 60 calendar days before closure.

- The CSSD documents the circumstances of the initiating agency's noncooperation.

3000	45 CFR 303.11 (b)(20) <b>Cannot be transferred to Region 90.</b>
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Cases bellow are considered opened in error and may be closed immediately.

- Case opened in error, includes inappropriate referral from the OPA or CFS.
- Case opened in error, unless previously in Region 90.

3110	45 CFR 303.11 (b)(18)
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Cases meeting this criterion may be closed immediately.

- The initiating agency has notified the responding agency that the initiating agency has closed its case.

3120	45 CFR 303.11 (b)(19)
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Cases meeting this criterion may be closed immediately.

- The initiating agency has notified the responding agency that its intergovernmental services are no longer needed.

3105	45 CFR 303.11(c)(3)
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Cases meeting this criterion may be closed immediately.

- A Medicaid only referral, requesting medical support services only with an IHS eligible child has closed.

3115	45 CFR 303.11 (b)(21)
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Cases considered opened in error, may be closed immediately.

- The case was transferred to a Tribal IV-D Agency then closed by the CSSD.

3200	45 CFR 303.11 (b)(14)
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Cases meeting this criterion may be closed immediately.

- There has been a finding of good cause by the CSSD or other exceptions to cooperation.