

## FSSAC QUARTERLY MEETING MINUTES

*Date | time* October 25, 2024, | 9:00 – 11:30 AM | *Virtual Meeting*

### FSSAC Members

New Co-Chair: Nicole Goeddel

Karen Underwood, Laura Christiaens, Susan Wensel, Mark Douglass, Laura Kneedler, Cindy Moulton Straughn, Carrie Etherington, Nicole Hofmeister, Rhea Herman, Steph Perry, Jackie Mohler, Ginny Katzenberger, Tara Williamson, Jean Schroeder, Thresa Board, Daylinda Radley, Justine Guthrie, Brandi Loch, and Lucy Beltz.

Part C Team: Sandy Cade, Shari Northcott, Liz Wood, and Josh Kendrick.

Guest Presenters: From a Part C Technical Assistance Center WestEd: Leslie Fox, PhD: Director, Early Childhood Intervention, Mental Health & Inclusion

#### Special Education Fact:

Part H to Part C: First authorized in 1986, the early intervention program was known as Part H of Individuals with Disabilities Education Act (IDEA). It became Part C with the reauthorization of IDEA in 1997 and continues as Part C to the present day.

9:00 – 9:30

Welcome

Ground Rules, and Agenda Review

Approval of July 19, 2024, minutes

Introductions and Attendance

Family Story: Region 2 Benchmark

Reports from work groups and next steps with timelines: **recruit members for both work groups**

1) Workforce - Increase multidisciplinary engagement and collaboration: [Request for new members \(FSS and Providers\)](#). [Recruitment and incentives for continued participation from Providers](#). Laura Kneedler and Daylinda Radley interested.

2) Coordination - Improve transitions for children and families exiting Part C services and supports. [Reviewed procedures for late referrals from other states](#). [Waiting on response from OSEP on Policy and Procedures](#). [Transition brochure distributed](#). Mark Douglas Justine Guthrie interested.

Update on councilmembers appointment letters for 2024-2026 term

- **Reminder that their letter will need to be notarized, signed and returned to the Lieutenant Governor's office**

Chair Nicole  
Goeddel

Shari  
Northcott

9:30 – 10:00	Part C Coordinator Updates: <ul style="list-style-type: none"> <li>Part C Contracts in place 7/1/2024, Maps on Website under Part C.</li> <li>Upcoming Legislative Session.</li> <li>Round Table with Therapist Assoc. in Nov.</li> <li>Discussion on EI Network of Therapist.</li> <li>Strategic Planning – revision.</li> </ul>	Sandy Cade
10:00– 10:10	Break	
10:10– 10:50	Presentation on WestEd Child Find Pilot; <a href="#">Collective Impact Model for IDEA Part C (CIM-C) Child Find</a> . <a href="#">Sites and Partners: Connecticut, North Carolina, Alabama, Montana, New Mexico (includes, tribal communities).</a> <a href="#">Collective Impact Model Approach: Local Child Find Leadership Team, Family Engagement, Screening &amp; Referral Cadre.</a> <a href="#">Data Collection Activities: Family and Referring provider Surveys. Interviews (parent, Medical Providers, Childcare Providers).</a> <a href="#">Developmental screening and referrals required. 30.4% children received screening from healthcare professional.</a> <a href="#">Further information and results on AL Physician/Pediatrician Survey - July 2022 available on PPT.</a>	Dr. Leslie Fox
10:50-11:05	Review preliminary results for Indicator #5 and #6 Child Find <ul style="list-style-type: none"> <li>New Annual Performance Report Requirement: A state will need to include a root cause analysis if there is slippage. (Request for individuals to participate in a root cause analysis work group)</li> </ul> Review preliminary results for Indicator #2 Primary Setting/Natural Environment Review of targets for Indicator #2,5, and 6 and discussion on if we need to consider resetting targets	Shari Northcott and Liz Wood
11:05-11:10	Request for individuals for the development of a scoring matrix for the individual regional programs Annual Performance Reports	Shari Northcott
11:10-11:15	Family Outcomes Survey Update	Liz Wood

11:15-11:20	Request for individuals for review and input on a scoring matrix for FES Waitlist	Sandy Cade
11:20-11:25	Next Meeting: <a href="#">January 24, 2025</a> Discussion about an in-person meeting/orientation: Potentially for our April 2025 (4/25/2025) May (5/2/2025) <a href="#">Will research some different date options due to legislative session.</a>	Shari Northcott/ Sandy Cade
11:25 – 11:30	Public Comment	
	Parking Lot:	

[\\*Minutes of meeting are in blue.](#)

#### FSSAC Strategic Plan:

Mission: All families are supported to help their children achieve their highest potential.

Vision: We empower families to help their children succeed by advising and assisting Montana Milestones Part C of the Individuals with Disabilities Education Act (IDEA) Program.

#### Ground Rules:

- Watch your airtime.
- No axes to grind.
- Follow FSSAC guidelines.
- Respect for all comments – all voices are heard as we work together.
- Assume positive intent and take responsibility for impact.
- Be here now.
- Listen to learn – active form of participation.